

County Council of Howard County, Maryland

2020 Legislative Session

Legislative Day No. 9

Resolution No. 100 -2020

Introduced by: David Yungmann

A RESOLUTION proposing to amend the Howard County Charter by amending Section 603 “Submission and contents of the County budget” by altering certain dates for the County Executive to submit to the Council the proposed current expense budget, the operating expense program for certain fiscal years, parts of the budget message, the proposed capital budget, and the capital program for certain fiscal years; altering the contents of the current expense budget and the capital budget and capital program; requiring the Executive to submit certain revenue information to the Council on or before a certain date; and submitting this amendment to the voters of Howard County for their adoption or rejection in accordance with Article X of the Howard County Charter and Article XI-A of the Maryland Constitution.

Introduced and read first time on _____, 2020.

Council

By order _____
Diane Schwartz Jones, Administrator to the County

Read for a second time and a public hearing held on _____, 2020.

Council

By order _____
Diane Schwartz Jones, Administrator to the County

This Resolution was read the third time and was Adopted __, Adopted with amendments __, Failed __, Withdrawn __ by the County Council on _____, 2020.

Certified by _____
Diane Schwartz Jones, Administrator to the County Council

NOTE: [[text in brackets]] indicates deletions from existing language; TEXT IN SMALL CAPITALS indicates additions to existing language.

~~Strike out~~ indicates material deleted by amendment; Underline indicates material added by amendment.

1 **BE IT RESOLVED** by the County Council of Howard County, Maryland, that County
2 Charter Section 603 “Submission and contents of the County budget” is, upon approval of the
3 voters of Howard County, amended to read as follows:

4
5 **Article VI. – Budgetary and Fiscal Procedures**

6 **Section 603. – Submission and contents of the County budget.**

7
8 Section 603. – Submission and contents of the County budget.

9 (A) Not later than [[seventy days]] MARCH 1 prior to the end of the fiscal year, the
10 Executive shall submit to the Council the proposed current expense budget for the
11 ensuing fiscal year, the operating expense program for the fiscal year covered by the
12 current expense budget and the next succeeding five fiscal years, and that part of the
13 budget message pertaining to the current expense budget. And not later than [[ninety
14 days]] MARCH 1 prior to the end of the fiscal year, the Executive shall submit to the
15 Council the proposed capital budget, the capital program for the fiscal year covered by
16 the capital budget and the next succeeding five fiscal years, and that part of the budget
17 message pertaining to the capital budget program.

18 [[(a)] (B) *Contents of the current expense budget.* The proposed current expense budget
19 shall contain not less than the following:

- 20 (1) A statement of ACTUAL REVENUE RECEIVED THROUGH JANUARY 31 OF THE
21 CURRENT FISCAL YEAR AND all revenue estimated to be received by the County
22 during the ensuing fiscal year, classified so as to show the receipts by funds and
23 sources of income;
- 24 (2) A statement of debt service requirements for the ensuing fiscal year;
- 25 (3) A statement of the estimated cash surplus, if any, available for expenditure
26 during the ensuing fiscal year, and any estimated deficit in any fund required to
27 be made up in the ensuing fiscal year;
- 28 (4) An estimate of the several amounts, including any arbitrator's award made
29 pursuant to section 217, which the executive deems necessary for conducting the

1 business of the County to be financed from and not to exceed estimated revenue
2 for the ensuing fiscal year;

3 (5) A statement of the bonded and other indebtedness of the County government
4 and its agencies, including self-liquidating and special taxing district debt;

5 (6) A statement of the proposed contingency reserves which shall not exceed three
6 per centum of the general fund and of any other fund;

7 (7) A comparative statement of the receipts and expenditures for the last completed
8 fiscal year, a comparative statement of authorized expenditures and revenues and
9 estimated expenditures and revenues for the currently ending fiscal year, and the
10 expenditures recommended by the Executive for the ensuing fiscal year for each
11 program or project which shall be classified by agency, character and object;

12 (8) A contingency reserve, which shall not exceed three per centum of the general
13 fund; and

14 (9) Any other material which the Executive may deem advisable or the Council may
15 require.

16 ~~[(b)]~~ (C) *Contents of the capital budget and capital program.* The proposed capital
17 budget and capital program shall be so arranged as to set forth clearly the plan of
18 proposed capital projects to be undertaken in the ensuing fiscal year and in each of the
19 next five fiscal include a statement of ACTUAL REVENUE RECEIVED THROUGH JANUARY
20 31 OF THE CURRENT FISCAL YEAR FROM ALL BORROWING AND FROM OTHER SOURCES
21 FOR CAPITAL PROJECTS AND the revenues anticipated during the ensuing fiscal year
22 from all borrowing and from other sources for capital projects. The capital budget shall
23 include a description of each proposed capital project to be undertaken in the ensuing
24 fiscal year, including those previously authorized. The capital budget shall include a
25 general County contingency reserve capital project.

26 ~~[(c)]~~ (D) *Contents of the budget message.* The budget message shall contain supporting
27 summary tables and shall explain the proposed current expense budget and capital
28 program both in fiscal terms and in terms of work to be done. It shall outline the
29 proposed financial policies of the County for the ensuing fiscal year and describe the

1 important features of the current expense budget. It shall indicate any major changes
2 in fiscal policies and in expenditures, appropriations and revenues as compared with
3 the fiscal year currently ending, and shall set FORTH the reasons for such changes. As
4 to the capital program, the message shall include an explanation of changes made by
5 the Executive in the program presented by the Office of Planning and Zoning. The
6 message shall also include such other material as the Executive may deem necessary.

7 (E) NOT LATER THAN APRIL 15 PRIOR TO THE END OF THE FISCAL YEAR, THE EXECUTIVE
8 SHALL SUBMIT TO THE COUNCIL:

9 (1) A STATEMENT OF THE ACTUAL REVENUE RECEIVED THROUGH MARCH 31 AND
10 UPDATED PROJECTED FISCAL YEAR END REVENUE RECEIPTS; AND

11 (2) A STATEMENT OF THE ACTUAL REVENUE RECEIVED THROUGH MARCH 31 FROM
12 ALL BORROWING AND FROM OTHER SOURCES FOR CAPITAL PROJECTS AND UPDATED
13 PROJECTED FISCAL YEAR END RECEIPTS.

14

15 **AND BE IT FURTHER RESOLVED** by the County Council of Howard County,
16 Maryland, that at the next general election to be held in Maryland, the proposed
17 amendment to the Howard County Charter shall be submitted to the voters of Howard County
18 for their adoption or rejection in accordance with the provisions of the Article X of the Howard
19 County Charter and Article XI-A of the Maryland Constitution, and if adopted by the majority
20 of the voters, shall stand adopted from and after the 30th day following the general election.

21

22 **AND BE IT FURTHER RESOLVED** by the County Council of Howard County,
23 Maryland, that this Resolution, having been approved by two-thirds of the members of the
24 Howard County Council, stands adopted this ___ day of _____, 2020 in accordance
25 with provisions of Article X of the Howard County Charter.