

Amendment 6 to Council Resolution No. 35-2016

**BY: The Chairperson
at the request of the County Executive**

**Legislative Day No. 4
Date: April 4, 2016**

Amendment No. 6

(This amendment adds a tracking and reporting recommendation, and clarifies the process for amending the Bicycle Master Plan, as well as proposes a potential public input process.)

1 On page 52 of the Bicycle Master Plan, attached to the Resolution as Exhibit A, before the sub-
2 section titled, “Building Institutional Capacity”, insert:

3 “Network Improvement Implementation Process

4 The structured projects in BikeHoward depict implementation projects at “planning level” detail
5 that gives sufficient information to convey the route and type of project that is contemplated, but
6 still allows for modifications, based on additional study, design and engineering and public input.

7 Modifications that are generally consistent with the project as described in the Plan would not
8 require a Plan amendment. Modifications that the Office of Transportation deems significant
9 would require a County Council-approved Plan amendment, or approval through another public
10 process such as the Capital Budget process that includes County Council approval.

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12 At the request of the Planning Board, Section 10 of the Plan (Implementation Matrix) was
13 amended to state that a public process for implementation of structured projects will be
14 developed within two years. The following table recommends a framework for this public
15 process:

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Network Improvement Project Mechanism	Network Improvement Examples	Public Input Process
Resurfacing project	Striping roadway with bicycle lanes, shared lane markings (sharrow)	Public meeting by OoT if on-street parking would be removed, or if vehicular travel lane patterns would change significantly.
Development Process (e.g., rezoning, subdivision, special exception, site development plan)	Portion of BikeHoward structured project (bicycle lane, portion of off-road path, spot road widening) connection between neighborhoods.	Bicycle improvement discussed/addressed as part of Department of Planning and Zoning notice, review, and approval process.
Capital Project		
Minor (for example, a curb ramp project, crosswalk, or traffic signal modifications).	Traffic signal detection for cyclists, shared lane markings, wider than standard curb ramp	Public meeting by OoT if on-street parking would be removed, or if vehicular travel lane patterns would change significantly.
Major	Standalone BikeHoward structured project or structured project being implemented in association with, for example, a major road improvement, water and sewer project, park or public school.	<ol style="list-style-type: none"> 1. Project will be reviewed with the Bicycle Advisory Group, as well as discussed at the annual BikeHoward Open House. 2. Project will be listed in the Capital Budget and follow the Capital Budget Public Input Process. 3. Project will have a page on bikehoward.com with all associated project documents, and a summary of public comments with responses. 4. Public meetings at 30% and 90% design stages before construction.

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On page 53 of the Bicycle Master Plan, attached to the Resolution as Exhibit A, after the second recommendation of the sub-section titled, “Interagency and Inter-Jurisdictional Coordination”, insert a new sub-section titled, “Tracking and Reporting”. Under the new sub-section heading, “Tracking and Reporting”, insert:

“In order to encourage involvement by the entire community and continue to be transparent and open in implementing the recommendations of this Plan, a process should be outlined to track the progress of implementation, as well as continue to solicit public input.

Recommendation: The Office of Transportation should host an annual, public BikeHoward Open House each winter. At these events, the Office of Transportation should provide updates on the progress of BikeHoward implementation and should solicit feedback on past implementation as well as solicit input regarding future projects and grant applications.

1 **Recommendation:** The Office of Transportation should produce and disseminate an annual
2 **BikeHoward Implementation Progress report to the County Executive and the County Council,**
3 **as well as post it publicly on the BikeHoward website.**

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5 **Recommendation:** The Office of Transportation should comprehensively review the Bicycle
6 **Master Plan every five years and recommend changes for approval by the County Council.”.**

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