County Council of Howard County, Maryland

2026 Legislative Session Legislative day # 12

RESOLUTION NO. 169 - 2026

Introduced by: Chairperson at the request of the County Executive

Short Title: Appointment – Kathryn Adkins Walker Robinson – Cemetery Preservation Advisory Board

Title: A RESOLUTION confirming the appointment of Kathryn Adkins Walker Robinson to the Cemetery Preservation Advisory Board.

Introduced and read first time on Oct 5, 2026.

By order Michelle Harrod
Michelle Harrod, Administrator to the County Council

Read for a second time and a public hearing held on Oct 19, 2026.

By order Michelle Harrod
Michelle Harrod, Administrator to the County Council

This Resolution was read the third time and was Adopted ✓, Adopted with amendments ___, Failed ___, Withdrawn ___ by the County Council on Oct 30, 2026.

Certified by Michelle Harrod
Michelle Harrod, Administrator to the County Council

NOTE: [[text in brackets]] indicates deletions from existing language; TEXT IN SMALL CAPITALS indicates additions to existing language. ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment.

WHEREAS, Section 404 of the Howard County Charter and Section 6.300 of the Howard County Code provide for the County Executive to appoint and for the County Council to confirm nominees to Howard County Boards and Commissions created by law; and

WHEREAS, Sections 6.336 and 16.1302 of the Howard County Code provide for a Cemetery Preservation Advisory Board in Howard County; and

WHEREAS, the County Executive has proposed the appointment of Kathryn Adkins Walker Robinson as a member of the Cemetery Preservation Advisory Board; and

WHEREAS, the County Council ratifies the County Executive's special trust and confidence in the abilities of the nominee.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Howard County, Maryland this 30 day of October, 2026 that the following person is appointed as a member of the Cemetery Preservation Advisory Board to serve from the passage of this Resolution to October 30, 2029 or until a successor is appointed and confirmed:

Kathryn Adkins Walker Robinson
Columbia, Maryland

Kathryn Robinson

Professional Experience

University of Maryland, Baltimore (UMB), Baltimore, MD **2016-Present**

Director, Philanthropy Operations
- Compile timely reports for senior management
- Identify patterns and trends in fundraising
- Provide guidance to campus development leaders
- Ensure compliance with gift acceptance policies

Assistant Director, Philanthropy Operations
- Oversaw day-to-day operations of gift processing
- Allocated department resources to maintain productivity and efficiency

Senior Gift Administration and Compliance Specialist, Office of Philanthropy
- Stewarded major donors by drafting weekly acknowledgement letters for qualified transactions
- Generated monthly reminders for donors with multi-year pledges prior to installment due dates
- Conducted research to clarify donors and designations as needed

Development Associate, School of Pharmacy
- Analyzed alumni and donor data to help plan strategic outreach
- Entered proposals on behalf of fundraisers to track the stages of major prospects
- Corresponded directly with prospects to schedule calls and visits with Associate Dean
- Assisted Executive Director with special events by coordinating with vendors and facilities

Jackson Cross Partners, King of Prussia, PA **2012-2016**

Executive Assistant
- Supported two partners of a busy commercial real estate firm
- Performed complex property searches and compiled tour books
- Submitted client billing forms for commission payments
- Helped train and supervise interns and hourly contractors

Delta-T Group, Bryn Mawr, PA **2011-2012**

Administrative Assistant, Accounting
- Verified and corresponded with new clients during the initial billing process
- Worked with staffing coordinators to manage credit inquiries and contractor reports
- Developed statistical reports to assist in management activities
- Uploaded contracts and correspondence to the company dossier

Education

Drexel University, Philadelphia, PA **2001-2006**
Bachelor of Arts in Corporate Communications, Bachelor of Science in Psychology
Summa Cum Laude