SUMMARY

Experienced business owner and community-minded entrepreneur with extensive experience operating and managing Frank's Produce & Greenhouse, a local agricultural business specializing in fresh produce, greenhouse plants, seasonal products, and customer service. Skilled in business operations, agricultural production, employee management, purchasing, sales, marketing, financial oversight, and building strong relationships with customers and the local community.

EDUCATION

[REDACTED SCHOOL / PROGRAM]

[REDACTED DEGREE, CERTIFICATION, OR TRAINING] [REDACTED YEAR]

EXPERIENCE

OWNER & OPERATOR [2019–PRESENT] *Frank's Produce & Greenhouse [Elkridge,MD]*

Successfully operates Frank's Produce & Greenhouse, overseeing all aspects of day-to-day business operations.

- Manage seasonal production, greenhouse operations, fresh produce sales, inventory, purchasing, and customer service.
- Coordinate planting, growing, harvesting, preparation, and sale of agricultural products.
- Develop relationships with local customers, suppliers, vendors, farmers, and community organizations.
- Manage employees and seasonal staff, including scheduling, training, and daily assignments.
- Oversee business finances, budgeting, purchasing, pricing, and expense management.
- Develop marketing and promotional strategies to increase customer awareness and sales. • Maintain a strong focus on product quality, customer satisfaction, and community relationships. • Coordinate seasonal business activities and adjust operations based on customer demand and growing conditions.
- Maintain equipment, facilities, greenhouses, and other business resources.

MANAGER [2011-2019] *Frank’s Produce & Greenhouse [Elkridge, MD.]*

- Manage seasonal production, greenhouse operations, fresh produce sales, inventory, purchasing, and customer service.
- Coordinate planting, growing, harvesting, preparation, and sale of agricultural products.
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- Maintain equipment, facilities, greenhouses, and other business resources.

TECHNICAL SKILLS

Agricultural Business Management
Greenhouse Operations
Produce Production & Sales
Small Business Ownership

Employee & Seasonal Staff Management
Customer Service
Inventory Management
Purchasing & Vendor Relations
Budgeting & Financial Management
Marketing & Promotions
Community Relations
Seasonal Planning
Problem Solving
Agricultural Operations

COMMUNITY INVOLVEMENT

Local Agriculture & Community Support

- Supports local agricultural organizations and youth programs. - Builds relationships with local families, businesses, farmers, and community organizations. - Provides products and services that support the surrounding agricultural community. - Participates in community initiatives and local events.

- [REDACTED COMMUNITY ORGANIZATIONS, & SPONSORSHIPS]

REFERENCES

Available upon request