

County Council of Howard County, Maryland

2016 Legislative Session

Legislative day # 17

RESOLUTION NO. 167 - 2016

Introduced by: Chairperson at the request of the County Executive

A RESOLUTION confirming the appointment of Jack Kavanagh to the Local Government Justice Reinvestment Commission.

Introduced and read first time on November 7, 2016.

By order Jessica Feldmark
Jessica Feldmark, Administrator to the County Council

Read for a second time and a public hearing held on November 21, 2016.

By order Jessica Feldmark
Jessica Feldmark, Administrator to the County Council

This Resolution was read the third time and was Adopted , Adopted with amendments , Failed , Withdrawn by the County Council on December 5, 2016.

Certified by Jessica Feldmark
Jessica Feldmark, Administrator to the County Council

Approved by the County Executive Dec 9, 2016

Allan H. Kittleman

Allan H. Kittleman, County Executive

NOTE: [[text in brackets]] indicates deletions from existing language; TEXT IN SMALL CAPITALS indicates additions to existing language. Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment.

Amendment 1 to Council Resolution No. 167-2016

BY: The Chairperson at the
request of the County Executive

Legislative Day No. 19
Date: December 5, 2016

Amendment No. 1

(This amendment adds a signatory line for the County Executive.)

1 On the Resolution cover sheet, below the line that reads:

2 “ Certified By _____
3 Jessica Feldmark, Administrator”
4

5

6 Insert:

7 “Approved by the County Executive _____, 2016
8

9

Allan H. Kittleman, County Executive”.

ACCEPTED 12/5/16
FAILED _____
SIGNATURE Jessica Feldmark

County Council of Howard County, Maryland

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A RESOLUTION confirming the appointment of Jack Kavanagh to the Local Government Justice Reinvestment Commission.

Introduced and read first time on _____, 2016.

By order _____
Jessica Feldmark, Administrator to the County Council

Read for a second time and a public hearing held on _____, 2016.

By order _____
Jessica Feldmark, Administrator to the County Council

This Resolution was read the third time and was Adopted __, Adopted with amendments __, Failed __, Withdrawn __ by the County Council on _____, 2016.

Certified by _____
Jessica Feldmark, Administrator to the County Council

NOTE: [[text in brackets]] indicates deletions from existing language; TEXT IN SMALL CAPITALS indicates additions to existing language. Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment.

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6 Insert:

7 “Approved by the County Executive _____, 2016
8
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Allan H. Kittleman, County Executive”.

JACK KAVANAGH

PERSONAL:

Married with three (3) children.

EDUCATION:

- 1997 University of Baltimore – Baltimore, MD
Degree: 12 credits (Graduate studies)
Major: Urban Studies
- 1976 – 1977 University of Baltimore – Baltimore, MD
Degree: Bachelor of Science, August 1977
Major: Criminal Justice
- 1975 – 1976 Wake Forrest University – Winston Saleem, N.C.
Degree: 17 Credits
Major: Sociology
- 1973 – 1975 Catonsville Community College – Catonsville, MD
Degree: Associate of Arts
Major: General Studies

PROFESSIONAL TRAINING / CERTIFICATION

- Certifications: Awarded Certified Corrections Executive status by the American Correctional Association August 11, 2001.
- January 5, 2001 Completed U.S. Department of Justice National Institute of Corrections Executive Excellence Program.
- October 26, 2001 Completed U.S. Department of Justice National Institute of Corrections Executive Training for Deputy Directors.

EMPLOYMENT:

March 2008 – Present

- Position: Director – Howard County Department of Corrections
- Duties: Administratively responsible for the operation of the Howard County Detention Center and Central Booking Facility. Supervisor a total of 153 staff and manage a budget of \$17.7 million.

January 2008 – March 2008

Position: Acting Director – Howard County Department of Corrections

Duties: Administratively responsible for the operation of the Howard County Detention Center and Central Booking Facility. Supervisor a total of 153 staff and manage a budget of \$17.7 million.

January 2003 – January 2008

Position: Deputy Director – Howard County Department of Corrections

Duties: Administratively responsible for oversight of security operations, staff training, emergency preparedness and compliance with all mandated correctional standards. Contributes to the preparation of the department's budget as well as monitoring and managing overtime expenditures.

July 2000 – December 31, 2002

Position: Deputy Commissioner – Division of Correction Headquarters

Duties: Administratively responsible for DOC Program Services to include case management, commitment religious, volunteer and education services. Administratively responsible for all DOC facilities in Baltimore and the Eastern Shore.

January 1999 – July 1, 2000

Position: Assistant Commissioner – Division of Correction Headquarters

Duties: Administratively responsible for DOC Program Services to include case management, commitment religious, volunteer and education services. Administratively responsible for all DOC facilities in Baltimore and the Eastern Shore.

September 1997 – January 1999

Position: Warden – DOC – Maryland Correctional Adjustment Center

Duties: Administratively responsible for the operation of a 400 bed level two (2) maximum security facility. Directly responsible for 237 staff members.

October 1996 – September 1997

Position: Assistant Warden – DOC – Maryland Correctional Adjustment Center/ Maryland Penitentiary

Duties: Operationally responsible for a 400 bed level two (2) maximum security facility./ 1200 bedmaximum security penitentiary

October 1995 – October 1996

Position: Director, Intake and Admissions – DOC – Central Booking and Intake Facility

Duties: Administratively responsible for the processing of all sentenced intake from the Baltimore City Courts. Responsible for revising the intake and admissions process for all DOC admissions.

May 1993 – October 1995

Position: Director of Case Management – Division of Correction Headquarters

Duties: Responsible for developing policy and procedure for all classification and case management functions within the Division of Correction.

November 1989 – June 1993

Position: Chief of Case Management – Division of Correction Headquarters

Duties: Responsible for direct supervision of Division of Correction (DOC headquarters case management staff coordinated all Mutual Agreement Program Contract Parole (MAP) and Contract Management Plans (CMP) activities within the DOC. Assisted the Director of Case Management in developing classification and case management policy and procedure.

September 1984 – November 1989

Position: Case Management Specialist – Division of Correction Headquarters

Duties: Responsible for direct negotiation of MAP Agreements and to monitor the progress of inmates with MAP agreements; report compliance and on-compliance of MAP agreement to the Maryland Parole Commission. Assist in case management audits in all DOC facilities.

January 1984 – September 1984

Position: Case Management Specialist – DOC – Central Laundry Facility

Duties: Classify inmates to job and program assignments. Complete criminal history reviews and assess for security level assignments. Also screen inmates for work release and boot camp as well as drug treatment programs

May 1982 – January 1984

Position: Correctional Officer III Sgt, DOC – Maryland Correctional Pre-Release system

Duties: Performed lead worker security functions at the Baltimore Pre-Release Unit, Brockbridge Correctional Facility and the Baltimore Pre-Release Unit for Women. Conducted urinalysis testing as a certified EMIT technician.

October 1981 – May 1982

Position: Case Management Specialist (Work Release) – DOC – Baltimore Pre-Release Unit

Duties: Monitored a work release caseload of approximately 60 inmates. Performed job placement and job attendance function as well as other classification duties.

May 1979 – October 1982

Position: Correctional Specialist – DOC – Greenmount Avenue Pre-Release Unit

Duties: Conducted case management and security functions in a pre-release and work release facility.

September 1977 – January 1978

Position: Intake Interviewer – Baltimore City Jail

Duties: Conducted initial interviews of all newly received detainees. Make initial housing recommendations.

PROFESSIONAL ORGANIZATIONS

Member of the American Correctional Association

Member of the Maryland Criminal Justice Association

Member of the Maryland Correctional Administrators Association and Executive Board

Member of Howard County Board to Promote Self Sufficiency

Member of the Howard County Medication and Conflict Resolution Center Advisory Board

Member of Patuxent Institution Citizen's Advisory Board