

# PETER J. BRUNNER

Resident of Howard County since 1977

## Objective

Volunteer membership on the Howard County Commission on Aging with special interest in continuing educational opportunities for senior citizens drawing upon the education and talents of the Howard County senior community

## Skills Profile

- Executive management experience
- Excellent research and analytical skills
- Excellent writing and oral presentation abilities
- Budget preparation, analysis and execution experience
- Skilled in team leadership, planning, organizing and participating constructively in meetings of diverse individuals

## Employment History

**Grants Coordinator, Howard County Government** 3/1/2007 — present  
*Ellicott City, MD*

- Research Federal, state and private grant opportunities and provide information to County departments of opportunities potentially suitable to each organization
- Provide assistance as needed to County departments
- Train local non-profit organizations on how to research opportunities and apply for grants
- Authorized Organizational Representative (AOR) for Howard County Government to the Federal Grants.gov site as well as other Federal grants-related sites

**Retired from Federal government. Not working** 1/1/2006 — 2/28/2007

**Labor Department representative to Grants.gov interagency task force, U.S. Department of Health and Human Services** 12/15/2003 — 12/31/2005  
*, Washington, DC*

- Project liaison to 13 Federal grant making agencies
- Directed special projects for the task force including the Agency system-to-system interface project and the Applicant system-to-system interface project
- Planned and managed Government-wide conference which included members of the University and non-profit communities
- Coordinated activities of the government sub-committee developing common research applications for grants

**Chief Information Officer, Office of Technology and Information Services, Employment & Training Administration, U.S. Dep't. of Labor** 10/1/1988 — 12/14/2003  
*Washington, D.C.*

- Directed a technology office of over 170 federal and contract staff delivering network and desktop computing services, web applications and websites, automation training, and automated management information and financial systems
- Served as agency liaison to the central automation management group for the Department of Labor
- Prepared, justified and managed multi-million dollar information technology budgets
- Directed network operations for the national office and ten regional offices

**Automation and Financial Services Director, Interstate Conference of Employment Security Agencies (ICESA)**  
(July 1, 1986 – August 1, 1988)

*Washington, D.C.*

- Served as liaison to the Automation and Telecommunications Committee and the Finance Committee. These committees were comprised of state executives (between 15-25 each)
- Analyzed proposed Labor Department policies to assess their impact on state operations and recommended adoption of ICESA responses
- Directed the takeover of the Employment Security Systems Institute (ESSI—a technical assistance support grant to the Kansas Department of Human Resources) from Labor Department to ICESA control; developed terms of service agreements between ESSI and 47 states; developed and managed budgets for the project; testified before the Kansas state legislature on the impact of the proposed ICESA takeover
- Organized and managed annual conferences for the Information Technology Directors and the Finance Directors

**Activities and awards**

- Volunteer Commissioner, Howard County Martin Luther King, Jr. Memorial Commission, 2009-2010,
- Hammer Award (awarded by the Office of the Vice-President of the United States), for creating website: SafetyNet: A Federal Employee's Survival Guide. The project was also submitted by the Labor Department as an entry to the Ford Foundation Excellence in Government competition, 1996
- Distinguished Career Service Award, U.S. Department of Labor, May 1980
- Various individual awards for meritorious service at the U.S. Department of Labor
- Regents Graduate Fellowship awarded by New York State, 1968-1970

**Education**

- September 1995 - May 1996, Excellence in Government Fellowship Program, Washington, D.C.
- May 1978 – June 1978, Certificate in Employment and Training Studies, John F. Kennedy School of Government, Harvard University, Cambridge, MA
- August 1968 – April 1970, graduate studies in American History, University of Maryland, College Park
- February 1968 – June 1968, graduate studies in American History, City College of New York, New York, NY
- September 1963 – February 1968, BA in government and American History, City College of New York, New York, NY
- September 1960 – June 1963, Stuyvesant High School, New York, NY. Diploma, June 1963