

Caroline Harper

EDUCATION

- 2013 Doctor of Philosophy. Department of Political Science, Howard University
2003 Master of Arts. Department of Communication, University of Houston
1999 Bachelor of Science. Department of Communication, Lamar University

AWARDS and HONORS

- 2013 University of Michigan National Center for Institutional Diversity Exemplary Scholar
2012 Texas State University-San Marcos Pre-Doctoral Summer Fellowship
2012 Pi Sigma Alpha (National Political Science Honor Society)
2011 Howard University Graduate Research Day 3rd Place in Paper Presentation
2009 Golden Key International Honor Society
2008 Graduate Student Research Assistant for "Just Policy: Social Policy and Inequality" research project. Howard University New Faculty Research Grant awarded to Dr. Holona Ochs

RESEARCH EXPERIENCE

- 2011 Doctoral Dissertation, Department of Political Science, Howard University. "*Nature and Uses of Collective Action among African-American Public Housing Residents*"
2009 Graduate Research Assistant, Center for Urban Progress, Howard University
2003 Master's Thesis, Department of Communication, University of Houston. "*Staring Through the Stained Glass Ceiling: The Influence of Mentoring Relationships upon Upward Mobility of African-American Women*"

PROFESSIONAL EXPERIENCE

Instructor (Department of Political Science), Howard University. August 2012-May 2013.

- Responsible for providing classroom instruction which incorporated theoretical and pragmatic applications of political science. Course concentration included an interdisciplinary approach as a means for students to gain critical thinking skills and encourage thorough articulation of their views.

Research Assistant (Howard University Center for Urban Progress), Howard University, Washington, DC, September 2009 – June 2010:

- Responsible for assessing economic and community support services offered to residents within the HOPE VI (Housing Opportunities for People Everywhere) program in Washington, D.C.

- Specific responsibilities include survey development, data collection, data coding and cleaning, program analysis, and report writing.

Shady Grove Undergraduate Program Coordinator and Adjunct Faculty (Department of Communication), University of Maryland, College Park, Maryland, December 2004 – February 2010:

- Comprehensive management of the Shady Grove undergraduate communication program including policy development, student retention, academic advising, admissions, faculty recruitment, and needs assessment.
- Developed program goals, curriculum, performance measures, budget, and marketing strategies.
- Provided classroom instruction in areas related to urban politics and organizational communication.
- Managed program budget including forecasting, allocation, evaluation, and contract negotiation.
- Built and fostered relationships to support department initiatives, create supportive community networks, and provide experiential learning opportunities throughout Maryland.
- Maintained student activities within the program including advising student organizations, leadership training, publication of student newsletter, and professional development activities.

Adjunct Faculty (Department of Hotel & Restaurant Management), University of Maryland Eastern Shore, Princess Anne, Maryland, August 2005 – December 2005:

- Responsible for providing classroom instruction which incorporated critical thinking and analysis of information relevant to Human Resources & Operations Management. Course concentration included understanding Equal Employment Opportunity Commission guidelines, civil rights and workplace diversity, employee development, and strategies for building an inclusive organizational culture.

Adjunct Faculty (Department of Communication), Houston Baptist University, Houston, Texas, September 2004 – December 2004:

- Responsible for facilitating the learning process by presenting fundamental theories, case studies, and current events as they relate to Mass Media & Culture. Course concentrations included mass media and social influence and cultural perception through media images.

Director of Student Activities, Lone Star College System – Montgomery Campus, Conroe, Texas, October 2002 – January 2005:

- Developed comprehensive marketing strategies, action steps and evaluation methods necessary to build the newly created Student Activities department.
- Managed departmental budget including forecasting, allocation, evaluation, and contracts.
- Served in leadership roles on the following committees – Student Activity Fee Allocation (Chair), Montgomery College Intercollegiate Athletics (Chair),

Montgomery College Newspaper Advisory Board (Executive Editor), District Student Leadership Institute (Founding Committee Member), Lone Star College Lyceum Series, and International Student Programs (College Representative).

- Coordinated special events, public relations campaigns, outreach programs, and supervised related staff and volunteers.

Director of Marketing & Membership, Girl Scouts of South Texas Council, Stafford, Texas, August 2001 – August 2002:

- Developed and implemented corporate goals, program objectives, and annual budgets.
- Created additional avenues for financial support by cultivating relationships among community based organizations, grant writing, and coordinating fundraising events throughout a six county service area.
- Managed human resources by way of needs assessment, hiring, supervising, training, discipline, evaluation, and ensuring consistent interpretation of corporate mission and goals.
- Developed comprehensive marketing strategies, action steps and evaluation methods upon analysis of market data.

CPS Specialist II, Children's Protective Services, Houston, Texas, February 2000 – September 2001:

- Assessed family crisis issues through extensive interviews with all relevant parties within cases and determined appropriate plan of action.
- Collaborated with Court Appointed Special Advocates and Guardian Ad Litem to effectively resolve long term conflict within families.
- Prepared and presented client cases in legal proceedings which included assessment reports.

Advertising Associate, Fogarty, Klein Monroe Advertising and Marketing, Houston, Texas, August 1999 – February 2000:

- Analyzed and implemented marketing and print advertising strategies.
- Coordinated art for print advertisements.

Public Relations Specialist, Four Alarm Productions Advertising and Public Relations, Beaumont, Texas, June 1998 – July 1999:

- Created print advertising campaigns and promotional material.
- Wrote press releases and edited radio copy/advertisements.
- Organized city fundraising events including galas and sporting events.
- Coordinated volunteers and training sessions for fundraising events.

Student Activities Director, Lamar University, Beaumont, Texas, June 1995 – July 1999:

- Developed budgets to support student activities.
- Edited annual publications and campus newsletters.
- Recruited and trained campus and community volunteers.
- Advertised campus events and designed promotional material.

Student Activities Director, Lamar University, Beaumont, Texas, June 1995 – July 1999:

- Developed budgets to support student activities.
- Edited annual publications and campus newsletters.
- Recruited and trained campus and community volunteers.
- Advertised campus events and designed promotional material.

PROFESSIONAL AFFILIATIONS

American Political Science Association
American Studies Association
Howard County Board of Housing and Community Development
National Conference of Black Political Scientists
Maryland Communication Association

PROFESSIONAL TRAINING

- 2012 National Black Election/Politics Studies: Use and Analysis. Interuniversity Consortium for Political and Social Research (ICPSR), University of Michigan.
- 2010 Spatial Analysis and Data Management in the GIS Environment. University of Maryland.
- 2010 Introduction to Geographic Information Systems (GIS). University of Maryland.
- 2009 Intermediate Statistical Analysis. The Odum Institute for Research in Social Science. University of North Carolina at Chapel Hill.
- 2008 Introduction to Statistics for the Social Sciences. The Odum Institute for Research in Social Science. University of North Carolina at Chapel Hill.
- 2001 Equal Employment Opportunity Law. Texas Commission on Human Rights.

REFERENCES

- Dr. Daryl B. Harris
Associate Professor of Political Science, Howard University
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