

MICHELE M. TOTH

SUMMARY

Over the past fifteen years I have put my case management experience to use in a wide variety of volunteer positions for school and community based events. I have both litigation experience, as well as experience working in the appellate system. I am proficient in organizing and tracking large volumes of information, multi-tasking and using Microsoft Office software.

WORK EXPERIENCE

Howard County Public School System Substitute Teacher	November, 2014-Present
Eccleston and Wolf Litigation Associate	March, 1994-September, 1995 Baltimore, MD
Hazel & Thomas, P.C. Litigation Associate	September, 1991-January, 1994 Baltimore, MD
Maryland Court of Appeals Judicial Clerkship, Honorable John C. Eldridge	August, 1990-August, 1991 Annapolis, MD

EDUCATION

University of Maryland School of Law, Baltimore, Maryland

Juris Doctor Received May, 1990 Class Rank: Top 10%

Honors: Order of the Coif, American Jurisprudence Award for Best Work in Commercial Paper,
Bridgewater M. Arnold Prize

Articles Editor, Maryland Journal of International Law and Trade

Towson State University, Towson, Maryland

Bachelor of Science in Business Administration, Minor in English Received May, 1987

Honors: Summa Cum Laude, Dean's List, University Scholarship, Helen A. Linthicum Scholarship,
School of Business and Economics Dean's Talent Scholarship

Activities: Towson State Pre-Law Society

COMMUNITY BASED EXPERIENCE

Mt. Hebron High School Girls' Lacrosse Golf Tournament Committee	January-April, 2015, 2016
Mt. Hebron High School Boys' Lacrosse Italian Dinner Fundraiser Silent Auction Committee	February-March, 2015
Mt. Hebron High School Boys' Lacrosse Italian Dinner Fundraiser Committee	January-March, 2014

MICHELE M. TOTH

Patapsco Middle School 8 th Grade Dance Committee	2008-2009
St. John's Lane Elementary School Chairperson, Fifth Grade Activities Committee, PTA Executive Board	2007-2008, 2010-2011
North St. John's Swim and Tennis Club Teen Night Co-Coordinator, Board of Directors	2006-2007
Waverly Elementary School Co-Chairperson, Future Friends Program Committee	2006-2007
Waverly Elementary School Co-Chairperson, Yearbook, PTA Executive Board	2003-2004, 2004-2005, 2005-2006
Church of the Resurrection Director, Wee Praise Program	2002-2003
Waverly Elementary School Co-Chairperson, Fall Fest, PTA Executive Board	2001-2002, 2002-2003
Woodbridge Valley Pool Vice President, Personnel, Board of Directors	Summer 1999

REFERENCES

Available upon request.