



# Howard County

## *Internal Memorandum*

**Subject:** Testimony & Fiscal Impact Statement  
Council Bill No. \_\_\_\_\_ - 2017, an Act pursuant to Section 612 of the Howard County Charter, approving a Fourth Renewal and Amendment of Lease between Howard County, Maryland and the Anne Arundel County Tipton Airport Authority for the lease of certain space used by the County to store the County's helicopter located at 7515 General Aviation Drive, Fort Meade; authorizing the County Executive to make changes to the Amendment, under certain conditions; authorizing the County Executive to execute the Amendment; and generally relating to the Amendment.

**To:** Lonnie R. Robbins,  
Chief Administrative Officer

**From:** James M. Irvin, Director  
Department of Public Works

**Date:** April 20, 2017

The Department of Public Works has been designated coordinator for preparation of testimony relative to approval of an Amendment for the leased space.

Howard County, Maryland is the owner of a helicopter that is currently stored pursuant to a Lease with Anne Arundel County Tipton Airport Authority. The space leased by the County contains approximately 2,614 square feet within Hangar 84, located at 7515 General Aviation Drive, Fort Meade, Anne Arundel County, Maryland.

The initial Lease commenced on August 1, 2013 for a term of one year and expired on July 31, 2014. The initial Lease has been renewed three times for one-year terms. The parties have agreed to extend the term of the Lease for an additional three years commencing on August 1, 2017 and ending on July 31, 2020.

The County wishes to enter into a Fourth Renewal and Amendment of Lease in order to extend the term through July 31, 2020. Such a renewal term requires the payment by the County of funds from an appropriation in a later fiscal year and therefore requires County Council approval as a multi-year agreement pursuant to Section 612 of the Howard County Charter.

The five-year lease schedule starts at a base rental rate of \$23.00/square foot, and then escalates 3% yearly starting July 1, 2018 and continues every twelve-month period thereafter until expiration.

| <u>Time Period</u> | <u>Monthly Basic Rent</u> | <u>Annual Basic Rent</u> |
|--------------------|---------------------------|--------------------------|
| 8/1/17 – 7/31/18   | \$2,391.02                | \$28,692.25              |
| 8/1/18 – 7/31/19   | \$2,426.89                | \$29,122.63              |
| 8/1/19 – 7/31/20   | \$2,463.29                | \$29,559.47              |

Representatives of this department will be present at the public hearing to answer any questions or concerns. If you require any further information concerning this matter or have any additional questions, please do not hesitate to contact me at your convenience.

cc: Jennifer Sager  
File