

Robert A. Mentz

Employment Experience

Defense Information Systems Agency, Ft. Meade Maryland
Manager, Site Lead - Technical Cost Analysis 11/2015 – present
IFAS, LLC – 05/2016 – present
AECOM – 11/2015 – 05/2016

- Currently working as a Contractor at DISA, IE1 / BDA
- Supporting PM staff as a Financial point person assisting in the preparation and submission of packages for approval by IMF3.
- Develop technical cost estimates for new anticipated programs for Army, Navy, Air Force and other DoD customers
- Managing the DWCF / Core, Customer Funded, and Tech Refresh packages including the completion of the AF9, DISA9, 508, IGCE, and Spend Plans
- Responsible for the preparation of financial documents for review by Senior Portfolio Council.
- Conduct weekly review meetings with contractors, BAH and ASRC.
- Manage the Spend Plans / BAC's on a continual basis with the Program Managers and Department Heads / Chiefs
- Provide cost estimates for future years budget planning
- Currently Hold DoD Secret Clearance

Wheelabrator Technologies, Inc., Baltimore Maryland
www.wtienergy.com

Manager, Financial Planning and Analysis 9/2014 – 10/2015

Formerly Waste Management, now owned by Energy Capital Partners. Wheelabrator Technologies in Baltimore, Maryland is one of 15 waste to energy facilities in the United States owned by WTI and provides disposal of waste for Baltimore City, County, Waste Management, and other 3rd party customers, while generating clean renewable energy for sale to the local utilities.

- Responsible for the financial success of the Baltimore Plant with forecasted Revenues of \$60 million reporting to the Plant Manager and Regional Finance Director.
- Managed the monthly Balance Sheet and P&L to ensure proper recording by the Corporate Accountant. Provided detailed weekly flash and monthly reporting to Management using report writing tools.
- Reviewed monthly and quarterly results (PMR) and provided needed variance analysis for actuals to forecast and to budget.
- Lead role in facility for preparation of annual Budget / Plan.
- Created standard template and process for all new and existing customers bringing waste to the facility. Managed annual renewals for pricing and credit. Successfully increased third party waste disposal fees by 10-12%.
- Prepared annual State property tax returns.
- Managed the annual Inventory count.
- Responsible for the R&M budget of \$11.5 million annually ensuring proper capitalization of expenses and labor hours.
- Project Lead for implementation of new software for our Scalehouse.
- Acted as point of contact for annual audit with outside firm, Deloitte.

General Dynamics Information Technology, Silver Spring Maryland
www.gdit.com

Principal Financial Analyst 1/2014 – 09/2014

General Dynamics Information Technology provides full spectrum initial outfitting and transition (IO&T) capabilities that assist healthcare organizations in occupying and successfully operating in a new facility. Our expertise spans the full range of project requirements, from small clinics to vast medical centers.

- Responsible for the IO&T programs financial success by managing the monthly budgets, EAC's, and spend plan MPR's with the team of program managers and certified professionals. Current programs value is over \$115m.
- Managed the full spectrum procurement support in order to meet strict deadlines on-site utilizing both a team in Silver Spring and a team on location.
- Prepared monthly spend plans for program meeting with program manager, then reporting to Vice President of IO&T group.
- Prepared customer / government invoicing and timely collection. Successful in decreasing DSO by 25 days in position.
- Prepared and submitted monthly forecasting to VP Finance through Hyperion.
- Managed the Indirect annual budget for IO&T group.
- Reviewed weekly trend analysis for labor, material, and non-labor costs and submit to Vice President of IO&T.

L3 – Applied Signal and Image Technology, Linthicum Heights Maryland
www.L-3com.com/ASIT

Senior Financial Analyst / Cost Accounting Supervisor 6/2012 - 11/2013

Applied Signal and Image Technology provides direction finding and geo-location assets to the intelligence community for worldwide deployment of ground fixed, ground mobile, rotary wing, and manned / unmanned fixed wing platforms.

- Managed the process of budget administration (*budgets, schedules, and performance standards*) with the project managers from Airborne, Ground, and CommHouse Wireless groups with 2013 budgeted sales of \$35m.
- Supported the General Manager in collaboration with the Business Area managers to provide effective and efficient cost analysis and reporting needed for sound near term and strategic decision making
- Member of Senior Management Team
- Supported Corporate and Contracts Manager on DCAA rate audits.
- Oversaw the maintenance of our rate tables, resources, and global libraries in ProPricer, the proposal / quote software
- Lead role for Labor Category mapping on T&M and Cost Reimbursed programs
- Responsible for Finance approval / sign-off for all proposals
- Prepared the annual Finance Department budget
- Responsible for tagging, tracking, depreciation, and retirement of all fixed assets for company. Also approved signoff on purchases related to budget
- Implemented, compiled, and completed monthly short-term project forecasting of major programs for reporting to Division management
- Reviewed and managed Business processes for SOX compliance
- Provided labor, material, and manufacturing reports to Management
- Held DoD Secret Clearance

GEA Process Engineering Inc., Columbia Maryland

www.niroinc.com

Cost Accounting Manager 6/2005 – 5/2012

GEA designs and sells production plants & systems for the Pharmaceutical, Dairy, Brewery, Food, and Chemical Industries. Decades of experience, innovation, testing, and dedication to efficient project management enables GEA to offer the most competitive and reliable process solutions.

- Managed the Job Cost accounting for Chemical, Bio LP, Evaporation, and Pharma divisions with 2011 budgeted sales of \$135 million
- Assessed, reviewed, and analyzed current and future working capital / cash flow
- Created new reports for VP of Finance using third party report software.
- Supported 35-40 Project Managers by providing monthly sales, margin, and cost reports to assist in successful completion of project to budget
- Prepared and analyzed the Anchor and Forecast Budgets for 3 Divisions
- Successfully implemented a new Microsoft ERP system in October 2007. Was a key member of Project team associated with design, training, and rollout of the Accounting and Project modules
- Key member for Phase 2 ERP rollout of Accounting software upgrade in October 2010. Current analysis and review is on change management
- Reported monthly financial position to headquarters in Copenhagen, Denmark and Bochum, Germany
- Implemented improvements in the departments internal control processes
- Reconciled and reported monthly / quarterly Sales & Use Tax payments

SPL Integrated Solutions Inc., Columbia Maryland

www.splis.com

Senior Financial Analyst / Cost Accountant 11/2004 – 6/2005

- Provided analytical tools and data reports for Chairman and CFO for Monthly Financials. Created new and ad-hoc reports upon request by Management team
- Prepared and analyzed data for Budget with Chairman
- Reconciled and analyzed Income Statement accounts for CFO with revenues of \$125 million
- Managed the Job Cost WIP reports for over 250 jobs in 18 offices in the Government/Military, Entertainment, and Business Divisions
- Developed new process for getting monthly financial data and reports in a more timely manner to Leadership Team

FMS, Pasadena, Maryland

www.fmssolutions.com

Accountant IT/Application Services 4/2002 – 11/2004

Accountant 11/2001 – 4/2002

- Provided installation and training of GL/AP/PR/AR software for new clients. Traveled to client 4-5 times during startup for analysis of current accounting and recommendation for new controls processes
- Managed 3-4 new clients per calendar year
- Wrote / Created new profit and loss statements for customers using internal report writing software
- Supported all clients with Accounting and technical issues
- Managed the Year-end close for over 35 clients and 50,000+ W2's
- Enhanced and streamlined new software for tracking of calls to Support Desk
- Prepared mandatory Financial Unemployment and SSA reporting for clients

Living Classrooms Foundation, Baltimore, Maryland

www.livingclassrooms.org

Accounting Manager 2/2001 – 11/2001

- Prepared financials for parent company and eight consolidated companies
- Organized and developed annual budget of 7 million
- Prepared bi-weekly payroll for 450 employees
- Managed Accounting Staff under Chief Financial Officer
- Implemented new ledger interface with 3rd party Payroll service

The Matworks, Beltsville, Maryland

www.thematworks.com

Accounting Manager 7/2000 – 2/2001

Senior Staff Accountant 11/1998 – 6/2000

- Prepared Monthly Financials for Controller to review
- Reconciled general ledger accounts and bank accounts
- Prepared bi-weekly payroll for 120 employees in 12 states, and Mexico
- Managed Staff of 4 Collectors / Receivables of 6.5m

Education

Mount Saint Mary's University, Emmitsburg, Maryland

Bachelor of Science Degree

Major: Business & Finance Minor: Accounting

**Non-Work
Activities**

- Finance Committee Member – OLPH Catholic Church – Mar 2012 to Mar 2014
- Elkridge Hurricanes Travel Baseball Coach – Aug 2012 – present
- Howard County Boys Lacrosse Coach – Spring 2014
- Girls on the Run, Central Maryland – 5k running buddy – 2012 - present
- Office Associate of the Month, The Matworks, Jan., July, Sep. 1999
- Member of Associate Management Team – The Matworks – Jan 2000
- Volunteer at Deep Run Elementary Howard County – 2009 to present