

# S. Allan Shad, C.P.E.

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- Objective** To obtain a position as a Director of Preconstruction Services or Chief Estimator with a firm that recognizes and rewards initiative and performance while providing opportunities for continued growth and advancement.
- Work experience**
- 05/07 – Present                      Facchina-MidAtlantic                      Gaithersburg, MD  
**Chief Estimator / Director of Preconstruction Services**
- Responsible for all Preconstruction Budgeting and Estimating activities required for competitive and negotiated projects including subcontractor / vendor coordination and contract negotiations.
- 08/03 – 05/07                      Konover Construction Corporation                      Columbia, MD  
**Senior Estimator**
- Responsible for all estimating activities required for competitive and negotiated projects including subcontractor and vendor coordination, quantity takeoffs of major trades.
- 3/01 – 7/02                      Tompkins Builders                      Washington D. C.  
**Senior Purchasing Agent**
- Responsible for all estimating activities required for competitive and negotiated projects including subcontractor and vendor coordination, quantity takeoffs of major trades, writing contracts, contract negotiations, monthly cost reviews and change order administration.
- 10/98 – 3/01                      EMJ Corporation                      Dallas, TX  
**Senior Estimator**
- Responsible for all estimating activities required for competitive and negotiated projects including subcontractor and vendor coordination, quantity takeoffs of major trades, writing contracts, contract negotiations, monthly cost reviews and change order administration.
- 5/97 – 10/98                      Schwob and Sage Building Corporation                      Dallas, TX  
**Estimating Manager**
- Responsible for the development and implementation of procedures for newly formed estimating department including document distribution, subcontractor and vendor database, computerized spreadsheet using Microsoft Excel and application of MC2 estimating software. Performed all estimating activities for competitive and negotiated projects.
- 5/92 – 5/97                      J & S Construction Company, Inc.                      Cookeville, TN  
**Senior Estimator**
- Responsible for all estimating activities required for competitive and negotiated projects including subcontractor and vendor coordination, plan distribution, quantity takeoffs and tabulations using Timberline Precision Plus estimating software. Also responsible for streamlining, updating and maintaining estimating database/software for company use.
- 5/90 – 5/92                      Complete Building Corporation                      Charleston, SC  
**Project Manager/Estimator**
- Responsible for budgeting, quantity takeoffs, proposal presentations, coordination of competitive and negotiated bids, document distribution, subcontractor and vendor negotiations, formation of general conditions and schedule of values, submittal processing, invoice review and approval, change order administration and monthly applications for payment to owners.

6/88 – 6/90

Tiber Construction Company

Fairfax, VA

**Estimator**

- Responsible for quantity survey, budgeting and proposal presentations, preliminary project scheduling, bidding of negotiated and competitive projects, subcontractor and vendor negotiations, writing subcontracts and purchase orders, formulation of general conditions and schedule of values.

9/84 – 6/88

Tiber Construction Company

Fairfax, VA

**Project Manager**

Responsible for document distribution, processing submittals, developing and maintaining project schedules, approval of subcontractor and vendor invoices, change order administration, estimating for tenant interior work, conducting monthly progress meetings and complete project closeout.

**Education**

1977 - 1982

University of Florida

Gainesville, FL

**Bachelor of Building Construction**

- Received Commission as 2<sup>nd</sup> Lieutenant in U. S. Army. Served Active Duty from 12/82 to 9/84. Salary – Currently \$ plus annual discretionary bonuses.

**Certified Professional Estimator – American Society of Professional Estimators**

**A. S. P. E. Baltimore Chapter 21 – Past President 2006 - 2008**

**Certificate in Graduate Studies for Historic Preservation – Goucher College**

**Member – Association for the Advancement of Cost Engineering**

**Board of Directors Member & Secretary for Preservation Howard County**