



Howard County

Internal Memorandum

Subject: Council Testimony and Fiscal Impact Statement

To: Lonnie Robbins
Chief Administrative Officer

From: 
Wanda Hutchinson
Human Resources Administrator

Date: January 26, 2018

The Administration is seeking Council approval for a bill amending Howard County Code in regard to allowing internal recruitments in certain situations.

The Office of Human Resources has proposed changes to the Howard County Code, Sec. 1.112 (a) *Appointments Made on the Basis of Merit* -Changes to this section include definitions of internal and external candidates.

(c) *Job Announcements*- Currently, all recruitments for Howard County positions are open to internal and external applicants and changes to this section allow for any limitations on criteria to include limiting consideration to Howard County employees only.

(e) *Eligibility List*-Changes allow for an eligibility list based on an internal promotion exam and an eligibility list to contain fewer than three applicants if the Office of Human Resources has determined a reasonable search has been conducted.

The is no fiscal impact for the requested changes.

cc: Jennifer Sager

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JAN 26 2018

HOWARD COUNTY
ADMINISTRATION