

Introduced \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Council Action \_\_\_\_\_  
Executive Action \_\_\_\_\_  
Effective Date \_\_\_\_\_

## County Council of Howard County, Maryland

2018 Legislative Session

Legislative Day No. 7

### Bill No. 43 -2018

Introduced by: The Chairperson

AN ACT specifying the manner of submitting reports, studies, publications, and other documents to the County Council; specifying the format of the documents; and generally relating to submissions to the County Council.

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Introduced and read first time \_\_\_\_\_, 2018. Ordered posted and hearing scheduled.

By order \_\_\_\_\_  
Jessica Feldmark, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on \_\_\_\_\_, 2018.

By order \_\_\_\_\_  
Jessica Feldmark, Administrator

This Bill was read the third time on \_\_\_\_\_, 2018 and Passed \_\_\_\_, Passed with amendments \_\_\_\_\_, Failed \_\_\_\_\_.

By order \_\_\_\_\_  
Jessica Feldmark, Administrator

Sealed with the County Seal and presented to the County Executive for approval this \_\_\_\_\_ day of \_\_\_\_\_, 2018 at \_\_\_ a.m./p.m.

By order \_\_\_\_\_  
Jessica Feldmark, Administrator

Approved by the County Executive \_\_\_\_\_, 2018

\_\_\_\_\_  
Allan H. Kittleman, County Executive

NOTE: [text in brackets] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment.

1 **Section 1. Be It Enacted** by the County Council of Howard County, Maryland, that the Howard County  
2 Code is amended as follows:

3 *By adding:*

4 *Title 22. General Provisions.*

5 *Subtitle 10. Reports.*

6 *22.1000 Reports to the County Council.*

7 *By amending:*

8 *Title 1 - Human Resources*

9 *Subtitle 1. - Human Resources Administration*

10 *Sec. 1.101(b)(16) and (17)*

11 *Sec. 1.120 (b) (4)*

12 *Sec. 1.482 (c) (1)*

13 *Title 3 – Buildings*

14 *Subtitle 10. - Energy Efficiency and Environmental Design*

15 *Sec. 3.1010 (a)*

16 *Title 4 - Contracts, Purchasing and Property*

17 *Subtitle 1. - Purchasing*

18 *Sec. 4.103 (i) and (k)*

19 *Sec. 4.122A (h)*

20 *Subtitle 5. - Purchase of Recycled and Environmentally Preferable Products and*  
21 *Equipment.*

22 *Sec. 4.507*

23 *Subtitle 6. - Equal Business Opportunity Commission*

24 *Sec. 4.601 (j) (4)*

25 *Title 6 - County Executive and The Executive Branch*

26 *Subtitle 4. - Department of County Administration*

27 *Sec. 6.401 (d)(6)(ii)*

28 *Subtitle 6. - Environmental Sustainability.*

29 *Sec. 6.600 (i)(7)*

30 *Subtitle 7. - Veterans*

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*Sec. 6.702*

*Title 12 - Health and Social Services*

*Subtitle 2. - Human Rights*

*Sec. 12.202 IX(m)*

*Sec. 12.206 I(2) (a) and (b)*

*Subtitle 3. - Local Children's Board*

*Sec. 12.304(a)(4)*

*Sec. 12.307(c)*

*Subtitle 4. - Disability Issues*

*Sec. 12.401(h)(2)(vi)*

*Subtitle 5. - Older Howard Countians Act*

*Sec. 12.500(d)(12)*

*Subtitle 7. - Women's Issues*

*Sec. 12.701(g)*

*Subtitle 10. - Alcohol and Drug Abuse*

*Sec. 12.1000(h)(5)*

*Subtitle 15. - Services for Children and Families*

*Sec. 12.1500(e)(9)*

*Subtitle 17. - Board to Promote Self-Sufficiency*

*Sec. 12.1703(h)*

*Subtitle 18. - Healthy Food and Beverages—County Property*

*Sec. 12.1806 (a)*

*Subtitle 20. - Commission for Transitioning Students with Disabilities*

*Sec. 12.2003. - Annual Report.*

*Title 13 - Housing and Community Development*

*Subtitle 4. - Moderate Income Housing Units*

*Sec. 13.402(j)*

*Sec. 13.402C(e)(8)*

*Subtitle 14. - Notice-Sale of Multifamily Dwelling Units*

*Sec. 13.1405*

*Title 14 - Licenses, Permits and Inspections*

*Subtitle 4. - Howard County Cable Television Systems Franchise Act*

*Sec. 14.413(a)*

1                    *Subtitle 7. - Solicitors and Peddlers*  
2                    *Sec. 14.709*  
3                    *Title 15 - Natural Resources*  
4                    *Subtitle 5. - Agricultural Land Preservation*  
5                    *Sec. 15.518(h)(7)*  
6                    *Title 16 - Planning, Zoning and Subdivisions and Land Development Regulations*  
7                    *Subtitle 10. - Zoning Counsel*  
8                    *Sec. 16.1000(i)(4)(i)*  
9                    *Subtitle 11. - Adequate Public Facilities*  
10                   *Sec. 16.1107(b)(1)(vi)*  
11                   *Title 17 - Public Protection Services*  
12                   *Subtitle 2. - Police*  
13                   *Sec. 17.204(d)*  
14                   *Subtitle 3. - Animals*  
15                   *Sec. 17.320(b)(1)*  
16                   *Subtitle 4. - Consumer Protection*  
17                   *Sec. 17.402(f)(2)*  
18                   *Title 18 - Public Works*  
19                   *Subtitle 9. - Stormwater Management*  
20                   *Sec. 18.913(c)*  
21                   *Subtitle 10. - Department of Public Works*  
22                   *Sec. 18.1001(d)(3)*  
23                   *Title 20 - Taxes, Charges, and Fees*  
24                   *Subtitle 1. - Real Property Tax; Administration, Credits, and Enforcement*  
25                   *Part II. - Statewide Tax Credits*  
26                   *Sec. 20.119B(g)*  
27                   *Part III. - State-Authorized Howard County Tax Credits*  
28                   *Sec. 20.123(h)(1)*  
29                   *Sec. 20.125(m)*  
30                   *Sec. 20.126(g)*  
31                   *Sec. 20.129(h)*  
32                   *Sec. 20.129B(i):*  
33                   *Sec. 20.129C(g)*

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*Sec. 20.129D(k)(1)*

*Part VI. - Public School Facilities Surcharge*

*Sec. 20.142(i)*

*Subtitle 5. - Building Excise Tax*

*Sec. 20.507*

*Subtitle 6. - Utility Charges and Assessments*

*Sec. 20.613(2)*

*Subtitle 11. - Watershed Protection and Restoration*

*Sec. 20.1111(a)*

*Title 21 - Traffic Control and Transportation*

*Subtitle 6. - Speed Monitoring Systems*

*Sec. 21.602(a)*

*Title 22 - General Provisions*

*Subtitle 7. - Grants*

*Sec. 22.704(g)*

*Subtitle 8. - Governmental Transparency and Accessible Data*

*Sec. 22.802(d)*

*Title 26 - Economic Development*

*Subtitle 1. - Economic Development Authority*

*Sec. 26.105(a)*

*Subtitle 3. - Economic Development Incentive Fund Authorization*

*Sec. 26.303(3)*

*Title 28 - Downtown Columbia*

*Subtitle 1. - Downtown Columbia Partnership*

*Sec. 28.109(a)(4)*

*Sec. 28.114(c)(2)*

*Sec. 28.118(a)*

*Subtitle 2. - Downtown Columbia Housing Foundation*

*Sec. 28.204(a) and (c)(1)(ii)*

1 **Title 22. General Provisions**

2 **SUBTITLE 10. REPORTS**

3 22.1000 REPORTS TO THE COUNTY COUNCIL.

4 (A) *SCOPE*.

5 THIS SECTION APPLIES TO EACH REPORT, STUDY, PUBLICATION, OR OTHER DOCUMENT THAT IS  
6 DISTRIBUTED TO OR SUBMITTED TO THE COUNTY COUNCIL.

7 (B) *ELECTRONIC SUBMISSION*.

8 A DOCUMENT SHALL BE SENT ELECTRONICALLY TO:

9 (1) EACH MEMBER OF THE COUNTY COUNCIL;

10 (2) THE COUNCIL ADMINISTRATOR; AND

11 (3) THE COUNTY AUDITOR.

12 (B) *FORMAT*.

13 A DOCUMENT SHALL BE SENT AS A SEARCHABLE PORTABLE DOCUMENT FORMAT (PDF/A) FILE  
14 THAT MEETS THE STANDARDS PUBLISHED FOR THAT FILE TYPE BY THE INTERNATIONAL ORGANIZATION  
15 FOR STANDARDIZATION.

16 **Title 1 - Human Resources**

17 **Subtitle 1. - Human Resources Administration**

18  
19 Sec. 1.101 Personnel officer.

20 (b)

21 (16) SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, SUBMIT [[Submit]] to the County  
22 Council on or before May 1, an annual report on any positions filled by current County employees  
23 during the previous year; and

24 (17) SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, SUBMIT [[Submit]] to the County  
25 Council on or before May 1, an annual report on new positions created by the Personnel Officer during  
26 the previous year.”

1 Sec. 1.120 Personnel Board.

2 (b)

3 (4) Render a written report to the County Executive AND, SUBJECT TO SECTION 22.1000 OF THE  
4 COUNTY CODE, forwarding a copy of such report to the County Council on or before January 31 of each  
5 year, discussing administration of the merit system for the preceding year and summarizing developments  
6 and progress made in meeting the objectives and purposes of article VII of the Charter and of this title;

7 Sec. 1.482 Pension Oversight Commission.

8 (c)

9 (1) Annual report. The Commission shall submit an annual report of the status of the Howard  
10 County Retirement Plan and the Police and Fire Employees' Retirement Plan to the County Executive  
11 and, SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, the County Council.

12 **Title 3 – Buildings**

13 **Subtitle 10. - Energy Efficiency and Environmental Design**

14 Sec. 3.1010 Report.

15 (a) Content of Report. The Director shall submit to the County Executive and, SUBJECT TO SECTION  
16 22.1000 OF THE COUNTY CODE, the County Council a report that lists, based on the preceding calendar  
17 year:

18 **Title 4 - Contracts, Purchasing and Property**

19 **Subtitle 1. - Purchasing**

20 Sec. 4.103 Authority and duties of the County Purchasing Agent.

21 (i) Shall submit to the County Executive and, SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, the  
22 County Council an annual report of the work of the purchasing office which shall include a summary of  
23 the progress and efforts made by the County in achieving the goals and measures set forth in this subtitle;

24 (k) Shall submit to the County Executive and, SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, the  
25 County Council a monthly report of all emergency purchases and expedited purchases of \$30,000.00 or  
26 more, indicating the amount of such purchases and an explanation of the circumstances;

27 Sec. 4.122A Wage requirements.

1 (h) Annual Report. [[On]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, ON or before September  
2 1 of each year, the County Purchasing Agent shall report to the County Council and the County Executive  
3 On the operation of this section during the previous fiscal year.

4 **Subtitle 5. - Purchase of Recycled and Environmentally Preferable Products and Equipment.**

5 Sec. 4.507 Annual report.

6 [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE County Purchasing Agent shall report  
7 to the County Council each year regarding the progress in purchasing EPPs and products containing  
8 recycled materials the report shall include:

9 **Subtitle 6. - Equal Business Opportunity Commission**

10 Sec. 4.601 Commission; membership; duties.

11 (j)

12 (4) Annual reports. [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE  
13 Commission shall submit annual reports to the County Council, the County Executive and the economic  
14 development authority on its activities during the previous year. The report shall include a copy of the  
15 roster of certified businesses.

16 **Title 6 - County Executive and The Executive Branch**

17 **Subtitle 4. - Department of County Administration**

18 Sec. 6.401 Department of County Administration.

19 (d)

20 (6)

21 (ii) On or before February 1 of each year, the Chief Administrative Officer shall submit a  
22 report to the County Executive and, SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE  
23 County Council on the County's vehicle fleet. The report shall include:

24 **Subtitle 6. - Environmental Sustainability.**

25 Sec. 6.600 Environmental Sustainability Board.

26 (i)



1 (7) On or before April 22 of each year, submit an annual report to the County Executive and,  
2 SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, the County Council on the progress being made in  
3 the areas of environmental protection and preservation; and

4 **Subtitle 7. - Veterans**

5 Sec. 6.702 Annual report.

6 [[On]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, ON or before January 31 of each year, the  
7 Commission shall submit an annual report to the County Council and the County Executive on its  
8 activities during the previous year. The report shall include recommendations, if any, for changes or  
9 improvements to the Commission.

10 **Title 12 - Health and Social Services**

11 **Subtitle 2. - Human Rights**

12 Sec. 12.202 Human Rights Commission.

13 IX

14 (m) Annual and other reports. In addition to the annual report, the County Executive or the  
15 County Council may require the Commission to make interim reports. The interim reports shall not  
16 contain the identities of parties to cases which have been reconciled or are pending. [[On]] SUBJECT TO  
17 SECTION 22.1000 OF THE COUNTY CODE, ON or before February 28 of each year the Commission shall  
18 make an annual report to the County Executive and the County Council. The report shall:

19 Sec. 12.206 Functions, powers and duties of the Office of the Administrator.

20 I

21 (2) Reports. [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Office of Human  
22 Rights and its Administrator shall make:

23 (a) Annual reports to the County Executive and the County Council providing a statistical  
24 summary of the number, type and disposition of complaints received by the Office.

25 (b) Monthly reports to the Commission briefly describing the factual situation of new cases, and  
26 the status and disposition of all other cases.

27 The Human Rights Administrator shall make periodic reports to the County Executive, County  
28 Council and the Human Rights Commission on the Office's involvement in discrimination

1 education programs and on the extent of its cooperate efforts with governmental and community  
2 agencies to combat discrimination.

3 **Subtitle 3. - Local Children's Board**

4 Sec. 12.304 Responsibilities and duties of Local Children's Board.

5 (a)

6 (4) [[By]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, BY December 1 of each year,  
7 submit a report to the County Executive and County Council describing the Local Children's Board's  
8 activities in the previous fiscal year, assessing the Board's progress toward the goals and objectives for the  
9 previous fiscal year and stating the goals and objectives for the next fiscal year and making  
10 recommendations for any legislative and funding changes the Board deems necessary to accomplish the  
11 responsibilities and duties established by this section;

12 Sec. 12.307 Panel to review operations of the Board.

13 (c) Report of Findings: Within 12 months of its appointment, the review panel shall report its findings and  
14 recommendations to the County Executive and, SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, the  
15 County Council.

16 **Subtitle 4. - Disability Issues**

17 Sec. 12.401 Commission on disability issues.

18 (h)

19 (2)

20 (vi) [[Submit]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, SUBMIT an annual  
21 report to the County Council and the County Executive which sets forth the status of citizens with  
22 disabilities and makes recommendations for the most effective delivery of services and programs,  
23 annual priorities for delivery of services to individuals and funding proposals as may be  
24 appropriate.

25 **Subtitle 5. - Older Howard Countians Act**

26 Sec. 12.500 Office on Aging and Independence.

27 (d)

1 (12) [[Prepare]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, PREPARE and submit an  
2 annual report to the County Executive and the County Council, setting forth the activities of the Office  
3 and the Commission on Aging in the preceding year, and its recommendations for legislation and funding.

4 **Subtitle 7. - Women's Issues**

5 Sec. 12.701 Membership.

6 (g) Annual Report. [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Commission shall  
7 submit to the County Executive and County Council annual reports of its activities and the work carried  
8 on under its direction.

9 **Subtitle 10. - Alcohol and Drug Abuse**

10 Sec. 12.1000 Alcohol and Drug Abuse Advisory Board.

11 (h)

12 (5) [[Submit]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, SUBMIT an annual report to  
13 the County Executive and the County Council on the needs for alcohol and drug abuse prevention and  
14 treatment and the resources available in the community; and

15 **Subtitle 15. - Services for Children and Families**

16 Sec. 12.1500 Office of Children and Families.

17 (e)

18 (9) [[Prepare]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, PREPARE and submit an  
19 annual report to the County Executive and the County Council, setting forth the activities of the Office  
20 and the Local Children's Board in the preceding year, and the Office's recommendations for legislation  
21 and funding.

22 **Subtitle 17. - Board to Promote Self-Sufficiency**

23 Sec. 12.1703 Responsibilities of the Board.

24 (h) [[By]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, BY December 1 of each year, submit a  
25 report to the County Executive and County Council describing achievements for the previous fiscal year,  
26 and providing recommendations regarding policies, legislation, and funding strategies deemed necessary  
27 to accomplish the responsibilities and duties established by this section; and

28 **Subtitle 18. - Healthy Food and Beverages—County Property**

1 Sec. 12.1806 Monitoring and recommendations.

2 (a) The Department of County Administration shall review the Howard County healthy food and beverage  
3 standards and, SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, submit a biennial report (from the  
4 date of implementation) to the County Executive, the County Council and the County Board of Health.

5 **Subtitle 20. - Commission for Transitioning Students With Disabilities**

6 Sec. 12.2003. - Annual Report.

7 [[On]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, ON or before January 31 of each year, the  
8 Commission shall submit an annual report to the County Council and the County Executive on its  
9 activities during the previous calendar year. The report may include recommendations on any matter  
10 related to the work of the Commission.

11 **Title 13 - Housing and Community Development**

12 **Subtitle 4. - Moderate Income Housing Units**

13 Sec. 13.402 Development procedures; moderate income housing unit agreement; alternative.

14 (j) Annual Analysis of the Moderate Income Housing Programs. The Director shall complete an annual  
15 analysis of the moderate income housing unit programs and, SUBJECT TO SECTION 22.1000 OF THE  
16 COUNTY CODE, shall submit the analysis to the County Executive and to the County Council, along with a  
17 presentation in a public meeting to the county council, by April 1 of each year. The analysis shall include:

18 Sec. 13.402C Alternatives to moderate income housing unit obligation in certain zones.

19 (e)

20 (8) [[By]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, BY February 1 of each year, the  
21 Department shall provide a detailed annual report to the Council of each collection and expenditure of all  
22 fee-in-lieu funds for the prior calendar year.

23 **Subtitle 14. - Notice-Sale of Multifamily Dwelling Units**

24 Sec. 13.1405 Rental of moderate income housing units.

25 [[By]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, BY February 1 of each year, the Department  
26 shall report to the Council on activities under this subtitle for the prior calendar year, including:

27 **Title 14 - Licenses, Permits and Inspections**

1                                   **Subtitle 4. - Howard County Cable Television Systems Franchise Act**

2    Sec. 14.413 Reports and records.

3    (a) ~~[[Within]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, WITHIN three months of the close of  
4    its fiscal year, a franchisee shall file with the Cable Administrator and with the County Council an annual  
5    report that includes the following information:

6                                   **Subtitle 7. - Solicitors and Peddlers**

7    Sec. 14.709 Annual report.

8    ~~[[The]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Administrator shall submit to the  
9    County Executive and County Council each year a report on the work of the office in carrying out the  
10   provisions of this subtitle during the previous year.

11                                   **Title 15 - Natural Resources**

12                                   **Subtitle 5. - Agricultural Land Preservation**

13   Sec. 15.518 Agricultural Land Preservation Board.

14   (h)

15                   (7) ~~[[Report]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, REPORT annually on the  
16   status of the program to the County Executive and the County Council.

17                                   **Title 16 - Planning, Zoning and Subdivisions and Land Development Regulations**

18                                   **Subtitle 10. - Zoning Counsel**

19   Sec. 16.1000 Zoning Counsel.

20   (i)

21                   (4)

22                   (i) ~~[[On]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, ON or before July 1 of  
23   each year, the Zoning Counsel shall submit to the Council and the County Executive a report on  
24   the activities of the office in the past year.

25                                   **Subtitle 11. - Adequate Public Facilities**

1 Sec. 16.1107 Exemptions.

2 (b)

3 (1)

4 (vi) Minor subdivision plans and resubdivisions which create the potential of only one  
5 additional dwelling unit to be conveyed to an immediate family member or members from a lot  
6 existing on April 10, 1992 provided that the following conditions are met:

7 a. The property owner must have owned the property for a minimum of three years before  
8 requesting subdivision; and

9 b. The family member must be either a parent, child, or sibling. The term immediate  
10 family member does not include step-parents, step-children, or step-siblings; and

11 c. The property owner shall not seek further subdivision of the property or another family  
12 member exemption for a period of three years; and

13 d. The granting of this family member exemption shall prohibit the property owner from  
14 seeking a hardship exemption.

15 A maximum of three family member exemptions per year per planning area may be granted by  
16 the Department of Planning and Zoning. [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY  
17 CODE, THE Department of Planning and Zoning shall annually prepare a home ownership report  
18 on this exemption for the Council.

19 **Title 17 - Public Protection Services**

20 **Subtitle 2. - Police**

21 Sec. 17.204 Authority to send Officers and equipment beyond County borders.

22 (d) Report. [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Department of Police shall  
23 submit an annual report to the County Council on or before each January 31 that lists each agreement  
24 made under the authority of this section that was in effect during the previous year. The report shall  
25 identify each jurisdiction and unit that is a party to the agreement.

26 **Subtitle 3. - Animals**

27 Sec. 17.320 Animal Matters Hearing Board.

28 (b)

1 (1) [[Submit]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, SUBMIT an annual report to  
2 the Chief of Police, the County Executive, and the County Council concerning its responsibilities,  
3 including recommendations pertaining to legislation, regulations, and fiscal planning;

4 **Subtitle 4. - Consumer Protection**

5 Sec. 17.402 Advisory Board on Consumer Affairs.

6 (f)

7 (2) [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Board shall submit an  
8 annual report to the County Executive and to the County Council.

9 **Title 18 - Public Works**

10 **Subtitle 9. - Stormwater Management**

11 Sec. 18.913 Howard County Design Manual.

12 (c) The County Executive shall review the Howard County Design Manual at least every third year to  
13 ensure that the figures used to calculate rainfall depth and intensity are consistent with those published by  
14 the National Oceanic and Atmospheric Administration, the Natural Resources Conservation Service, and  
15 any other federal government agency which tracks and publishes local precipitation data as the County  
16 Executive may deem appropriate and, SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, report to the  
17 County Council:

18 **Subtitle 10. - Department of Public Works**

19 Sec. 18.1001 Department of Public Works.

20 (d)

21 (3) [[Within]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, WITHIN 18 months after each  
22 review is complete, the Department of Public Works:

23 (i) Shall submit revisions to the County Council for approval; or

24 (ii) Shall notify the County Council that the volume of the Howard County Design  
25 Manual does not require any revisions.

26 **Title 20 - Taxes, Charges, and Fees**

27 **Subtitle 1. - Real Property Tax; Administration, Credits, and Enforcement**

1 **Part II. - Statewide Tax Credits**

2 Sec. 20.119B Ellicott City Strong Tax Credit.

3 (g) Report. The Department of Finance shall provide a preliminary analysis to the County Council on or  
4 before June 30, 2017, on usage of the Ellicott City Strong Tax Credit that includes, but is not limited to,  
5 information about the number of applicants, the dollar amount of credits allowed, and the projected  
6 timeline to pay remaining credits. The Department of Finance shall provide an updated analysis to the  
7 County Council on or before January 15, 2018, on usage of the Ellicott City Strong Tax Credit that  
8 includes, but is not limited to, information about the number of applicants, the dollar amount of credits  
9 allowed, and the projected timeline to pay remaining credits. THE REPORTS REQUIRED BY THIS  
10 SUBSECTION SHALL BE SUBMITTED IN ACCORDANCE WITH SECTION 22.1000 OF THE COUNTY CODE.

11 **Part III. - State-Authorized Howard County Tax Credits**

12 Sec. 20.123 Commercial or industrial business.

13 (h)

14 (1) [[The economic development authority]] SUBJECT TO SECTION 22.1000 OF THE COUNTY  
15 CODE, THE ECONOMIC DEVELOPMENT AUTHORITY shall report annually to the County Executive and the  
16 County Council concerning the implementation of the tax credit under this section.

17 Sec. 20.125 Real property tax deferral for elderly or disabled homeowners.

18 (m) Report. [[Each]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, EACH year, the Director of  
19 Finance shall submit a report to the County Council that includes:

20 Sec. 20.126 Homeowners property tax credit.

21 (g) Report. [[Each]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, EACH year, the Director of  
22 Finance shall submit a report to the County Council that:

23 Sec. 20.129 Property tax credit for senior citizens.

24 (h) Report. [[On]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, ON or before September 30 of  
25 each year, the Department of Finance shall submit a report to the County Council and the County  
26 Executive that includes the number of applications and amounts of credits granted under this section.

27 Sec. 20.129B Property tax credit for high performance buildings.



1 (i) Report. [[On]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, ON or before October 31 of each  
2 year, the Director of Finance shall submit a report to the County Council and the County Executive on tax  
3 credits granted under this section in the prior fiscal year that includes:

4 Sec. 20.129C Property tax credit for accessibility features.

5 (g) Administration. The Department of Finance may adopt guidelines and procedures to administer this  
6 section. [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Department of Finance shall  
7 submit a written report to the County Council by October 1 of every year for the preceding fiscal year that  
8 shall include the following:

9 Sec. 20.129D Renovated, upgraded, or rehabilitated property adjacent to Route 1.

10 (k) Annual Report:

11 (1) [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Economic Development Authority,  
12 Department of Planning and Zoning, and Department of Finance shall report annually to the County  
13 Executive and the County Council concerning the implementation of the tax credit under this section.

14 **Part VI. - Public School Facilities Surcharge**

15 Sec. 20.142 [[Surcharge enacted.]]

16 (i) [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE County Executive of Howard  
17 County shall prepare an annual report on the school facilities surcharge on or before August 31 of each  
18 year for the County Council of Howard County, the Howard County Senate Delegation, and the Howard  
19 County House Delegation, to include:

20 **Subtitle 5. - Building Excise Tax**

21 Sec. 20.507 Annual reports.

22 [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Director of Finance shall prepare and  
23 submit an annual report on or before July 31 of each year to the County Executive and the County  
24 Council which shall include the following information:

25 **Subtitle 6. - Utility Charges and Assessments**

26 Sec. 20.613 Ad valorem charge.

27 (2) Basis of Charge. [[The]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, THE Director of Public  
28 Works shall provide to the County Council at the time of submission of the annual budget and  
29 appropriation ordinance an estimate of the total funds necessary to cover the expenses set forth in

1 subsection (1) above. He shall also prepare an estimate of sources of income to cover those expenses,  
2 including receipts from the front-foot benefit assessment charge as authorized in this subtitle.

3 **Subtitle 11. - Watershed Protection and Restoration**

4 Sec. 20.1111 Report.

5 (a) [[With]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, WITH the cooperation of the Director of  
6 the Department of Public Works and the Director of the Department of Finance, the Administrator of the  
7 Office shall submit a report to the County Council that includes:

8 **Title 21 - Traffic Control and Transportation**

9 **Subtitle 6. - Speed Monitoring Systems**

10 Sec. 21.602 Report.

11 (a) [[Regarding]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, REGARDING the use of speed  
12 monitoring systems in school zones, the Department of Police shall submit a written report to the County  
13 Council that shall include the following:

14 **Title 22 - General Provisions**

15 **Subtitle 7. - Grants**

16 Sec. 22.704 Grant agreement.

17 (g) A requirement to provide the Department or office administering the grant with annual audit and/or  
18 program report on the agency's use of the grant during the County's previous fiscal year and, SUBJECT TO  
19 SECTION 22.1000 OF THE COUNTY CODE, to send copies of the audit and/or program report to the County  
20 Executive and the County Council.

21 **Subtitle 8. - Governmental Transparency and Accessible Data**

22 Sec. 22.802 Inventory.

23 (d) [[On or before, December 15, 2014, and]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, each  
24 year [[thereafter,]] the facilitator shall submit a combined inventory to the County Council and the County  
25 Executive.

26 **Title 26 - Economic Development**

27 **Subtitle 1. - Economic Development Authority**

1 Sec. 26.105 Financial reports and records.

2 (a) Annual Financial Report. ~~[[Within]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, WITHIN 90  
3 days after the end of the County's fiscal year, the Authority shall send the County Executive and the  
4 County Council an annual financial report:

5 **Subtitle 3. - Economic Development Incentive Fund Authorization**

6 Sec. 26.303 Administration of economic development incentive fund.

7 The Howard County Economic Development Authority shall:

8 (3) ~~[[Report]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, REPORT annually to the  
9 County Executive and the County Council on the activities of the fund.

10 **Title 28 - Downtown Columbia**

11 **Subtitle 1. - Downtown Columbia Partnership**

12 Sec. 28.109 Advisory Committees to the Downtown Columbia Partnership.

13 (a)

14 (4) The Downtown Columbia Partnership Advisory Committee shall advise the Board of  
15 Directors of the Downtown Columbia Partnership on all matters concerning the management and  
16 operation of the Downtown Columbia Partnership. ~~[[By]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY  
17 CODE, BY April 1 of each year, the Committee shall advise the County Council on the partnership's  
18 previous calendar year's activities.

19 Sec. 28.114 Funding.

20 (c)

21 (2) ~~[[Each]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, EACH year by December 1, the Board  
22 of Directors shall submit the Downtown Columbia Partnership's approved operating budget for the  
23 coming calendar year to the County Executive, the County Council, and the Community Developer.

24 Sec. 28.118 Reports and records.

25 (a) Reports. ~~[[By]]~~ SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, BY April 1 of each year, the  
26 Downtown Columbia Partnership shall send the County Executive and the County Council an annual  
27 report including:

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**Subtitle 2. - Downtown Columbia Housing Foundation**

Sec. 28.204 Recognition; effect of recognition; withdrawal of recognition.

(a) Application for Recognition. [[An]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, AN organization seeking recognition as the foundation under this subtitle shall submit to the County Council an application that includes:

(c) Annual Progress.

(1) As a condition of continued recognition under this subtitle, the foundation shall:

(ii) [[Submit]] SUBJECT TO SECTION 22.1000 OF THE COUNTY CODE, SUBMIT an annual written report to the County Council, the County Executive, and the Downtown Columbia Partnership that describes progress and problems in carrying out the program required by this subtitle; and

**Section 2. And Be It Further Enacted** by the County Council of Howard County, Maryland, that this Act shall become effective 61 days after its enactment.