

County Council Of Howard County, Maryland

2018 Legislative Session

Legislative Day No. 5

Resolution No. 59 -2018

Introduced by: The Chairperson at the request of the County Executive

A RESOLUTION approving a schedule of fees for Special Event and Concert Permits.

Introduced and read first time May 7, 2018.

By order Jessica Feldmark
Jessica Feldmark, Administrator

Read for a second time at a public hearing on May 21, 2018.

By order Jessica Feldmark
Jessica Feldmark, Administrator

This Resolution was read the third time and was Adopted , Adopted with amendments __, Failed __, Withdrawn __, by the County Council on May 31, 2018.

Certified By Jessica Feldmark
Jessica Feldmark, Administrator

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment

1 **WHEREAS**, on March 5, 2018, the County Council approved Council Bill No. 12-2018
2 (“CB 12”), which requires a permit for concerts and for special events such as parades, public
3 assemblies, athletic events and block parties; and
4

5 **WHEREAS**, as enacted by CB 12, Howard County Code Section 17.905 provides that
6 the County shall charge a non-refundable application fee for Special Event and Concert Permits
7 and the application fee is due upon application for a permit; and
8

9 **WHEREAS**, in conjunction with its approval of CB 12, the Council adopted Council
10 Resolution No. 24-2018 that adopted an application fee for Special Event and Concert Permits
11 and that was effective when CB 12 was effective; and
12

13 **WHEREAS**, Section 17.905 also provides that the County Council shall adopt by
14 resolution a fee schedule for Special Event and Concert Permits; and
15

16 **WHEREAS**, special events and concerts provide substantial benefits to the County in
17 that they provide cultural enrichment, promote economic vitality, enhance community identity
18 and pride, and provide fundraising opportunities for nonprofit organizations in the County; and
19

20 **WHEREAS**, special events require significant resources from County agencies to protect
21 the public’s health, safety and welfare; and
22

23 **WHEREAS**, over the past few years, the County has incurred significant costs related to
24 special events and the County wishes to recover some of those costs; and
25

26 **WHEREAS**, it is important to the County to continue to support small special events and
27 events promoted by nonprofit entities as a method to raise funds for their causes; and
28

1 **WHEREAS**, accordingly, the fee schedule provides that permit fees for nonprofit entities
2 will not be assessed until estimated costs exceed \$1,500 and will be assessed on that portion of
3 estimated costs that exceed \$1,500.
4

5 **NOW, THEREFORE, BE IT RESOLVED**, by the County Council of Howard County,
6 Maryland this 31st day of May, 2018 that it adopts the attached schedule of fees.
7

8 **AND BE IT FURTHER RESOLVED**, that this Resolution and attached fee schedule
9 shall be effective on July 1, 2018 and shall continue in effect until changed or repealed by a
10 subsequent Resolution.
11

12 **AND BE IT FURTHER RESOLVED**, that permit fees are based on the calendar year
13 and will not be charged until January 1, 2019.
14

15 **AND BE IT FURTHER RESOLVED**, that, through June 30, 2018, the application fees
16 set by Council Resolution No. 24-2018 shall remain in effect.
17

18 **AND BE IT FURTHER RESOLVED**, that, effective July 1, 2018, the application fees
19 set by Council Resolution No. 24-2018 are repealed and application fees included in the attached
20 Fee Schedule shall be in effect.

FEES FOR SPECIAL EVENT AND CONCERT PERMITS

This fee is set pursuant to Section 17.905 of the Howard County Code that allows the County to charge an application fee and permit fees.

I. Application Fees

- A. Non-refundable Application Fee for a Special Event: \$50.00
- B. Non-refundable Application Fee for a Concert: \$200.00

II. Permit Fees

Permit Fee for Special Events¹ (Effective beginning January 1, 2019): Cost to the County to be computed as follows:

\$64.81 times the number of estimated hours of service for each employee of the County providing services to support the event, subject to the following:

When the event promoter is a Nonprofit Organization
Fee estimated to be \$1,500 or less - No Charge
Fee exceeds \$1,500 - Applicant shall pay 50% of the amount that exceeds \$1,500

When the event promoter is a For-Profit Organization
Applicant shall pay 100% of the Fee

¹Note that parades and block parties are exempt from permit fees under Section 17.905 of the Code. The County may exempt an applicant from a permit or application fee, or both, if the County determines that such a waiver is in the best interest of the County.