County Council of Howard County, Maryland

2018 Legislative Session

Legislative day #___O___

RESOLUTION NO. 87 - 2018

Introduced by: Chairperson at the request of the County Executive

A RESOLUTION confirming the appointment of Michael Lee to the Board to Promote Self-Sufficiency.

Introduced and read first time on July 2, 2018.	
	By order Jessica Feldmark, Administrator to the County Council
Read for a second time and a public hearing held on July. Tabled 7/27/18	By order Dessica Ild mark
This Resolution was read the third time and was Adopted, Ado on October 29, 2018.	pted with amendments, Failed, Withdrawn by the County Council
	Certified by Jessica Flamark

NOTE: [[text in brackets]] indicates deletions from existing language; TEXT IN SMALL CAPITALS indicates additions to existing language. Strike out indicates material deleted by amendment; <u>Underlining</u> indicates material added by amendment.

- WHEREAS, Section 404 of the Howard County Charter and Section 6.300 of the Howard
 County Code provide for the County Executive to appoint and for the County Council to confirm
 nominees to Howard County Boards and Commissions created by law; and
- WHEREAS, Section 6.341 and Subtitle 17 of Title 12 of the Howard County Code provide
 for a Board to Promote Self-Sufficiency in Howard County; and
- WHEREAS, the County Executive has proposed the appointment of Michael Lee as a
 member of the Board to Promote Self-Sufficiency; and
- 8 WHEREAS, the County Council ratifies the County Executive's special trust and 9 confidence in the abilities of the nominee.
- NOW, THEREFORE, BE IT RESOLVED by the County Council of Howard County,
 Maryland this <u>29</u>th day of <u>October</u>, 2018 that the following person is appointed as a
 member of the Board to Promote Self-Sufficiency to serve from the passage of this Resolution to
 November 1, 2022 or until a successor is appointed and confirmed:
 - Michael Lee Carney, Maryland

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Michael Kyung Lee

Summary of Core Competencies

Savvy leader with project & program management experience in nonprofit and private sectors, providing strategic client focused solutions.

- Organizational, Program & Project Management
- Financial & Fiscal Management
- Grant Management & Fundraising/Development
- Volunteer & Board Management .
- Office Management & Administration 6
- Client/Customer Service & Technical Assistance

Non-Profit Sector Professional Experiences

Collaborative Project of MD	Rockville, MD	Aug 2015 - Jan 2017	
Project Director	n Booshi'y acrim Brillian a		

- Launched new Protocols for Collaborative Law services for low to moderate income families in Maryland . with cross functional team of attorneys, financial neutrals, and family counselors.
- Established new partnerships and Collaborative Law programs with circuit courts in Baltimore City and ٠ Prince Georges County.
- Wrote successful grant proposals and developed fundraising plan for organization .
- Managed the day to day operations of organization; financial/fiscal management reports including P&L Statements; Budget to Actuals; Balance Statements; and Annual Budgets.

Bethel Senior Center Inc.

Ellicott City, MD

June 2013 - June 2015

Executive Director (Part Time)

- Launched new nonprofit organization serving Korean American seniors for underserved limited English . proficient population.
- Provide strategic and operational management for Center's core programs, operations, business plans, ۰. expansion and execution of its mission.
- Successfully managed annual golf fundraising event and community outreach events. .
- Represented organization in community with foundation, State, County governmental agencies. .

Consultant Work

March 2010 - April 2013

- Consultant for various nonprofit organizations providing program/project management services Asian American Housing Counseling Center
 - Center for Nonprofit Leadership
 - **Bethel Senior Center**

Fuel Fund of Maryland

Towson, MD

Aug 2008 - Dec 2009

Director of Program Services

- Managed grant funds of \$1Million and \$2Million in BGE Credits
- Wrote Escheat Legislation (SB 1046, HB 1023) for General Assembly Session 2009.
- Provided written and oral testimony for Maryland Senate and House of Delegates committees.
- Managed local network of 15 Fuel Fund agencies; added 3 new agencies in 1st year. .

- Managed corporate partnerships with BGE; Pepco, and Delmarva
- Member of Energy Advocates; Welfare Advocates and Greater Baltimore Committee

Maryland Nonprofits

Baltimore, MD

Oct. 2001 - Dec. 2005

Mar1997 – Sept 2001

Manager, Standards for Excellence Certification Program

- Managed nationally recognized nonprofit certification program
- Recruited and trained Peer Reviewers and Ethics Standards Committee members
- Developed training programs and educational materials for Standards program
- Provided technical assistance (organizational development, finance, development, board and volunteer management) to member organizations
- Consultant, specializing in organizational development and capacity building

Living Classrooms Foundation Baltimore, MD Case Manager: Workforce Development Center

- Provided disadvantaged at risk young adults graduating from job training programs with job placement and retention services with partnering businesses.
- Customized job readiness seminars that focus on goal setting; career advancement; financial literacy; and educational resources for GED and/or college.

Co-Director: Maryland Summer Center for Maritime Studies

- Implemented MSDE Summer Center for Gifted & Talented Students
- Wrote grant proposals and reports related to program

Co-Director: Frederick Douglass After School Program

- Responsible for day to day operation of the after-school program
- Develop curriculum and implement staff development programs
- Wrote grants and reports for the program

Private Sector Professional Experiences

Liberty Tax Services	Columbia, MD	Jan 2008 – Present
Office Manager/Senior Tax Preparer Managed staff; front and back office Senior tax professional providing exc Certified Maryland Registered Tax Pr	eptional customer service for	nearly a decade.
Majestic Title Services Office/Business Manager • Launched new business start-up • Manage day to day operations of offi • Human resources management, fisca	ice	Jan 2006 - July 2008 nanagement, marketing.
North America Landscaping & Construction Project Manager/Estimator	Ellicott City, MD	1995 - 1997

- Managed construction and landscaping projects (\$100,000-\$500,000).
- Responded to RFPs and managed bidding process for firm.
- Completed federal 8-A certification and Maryland MBE certification for firm.

Computer & Database Experiences

- Microsoft Office Suite (Excel, Word, PowerPoint, Outlook) (20+ Years)
- QuickBooks (5 years)
- SalesForce (1 ½ Years)
- Social Solutions ETO Software (2 Years)
- IMIS Database (4 Years)

Community Volunteerism and Special Interests

Horizon Foundation: Ellicott City Council

The four local Councils advise the Foundation about issues that are important in our communities, recommend ways to address those issues and, with the Foundation's support, implement projects. Each Council has taken a systematic look at health and wellness needs in the geographic area it represents, linking with other local groups in the process. This typically has included examining data and available reports, conferring with appropriate organizations and agencies, reviewing potential community strategies and selecting priorities.

- Deacon: Bethel Korean Presbyterian Church (Treasurer, Finance Committee, Missions Committee, Good Samaritan Ministry)
- Good Samaritan Ministry
 Mobilizing volunteers and resources from our church toward love and good deeds in the community.
 Coordinate and collaborate with community organizations with volunteers from church (e.g. Route 1 Day Resource Center, ARC of Howard, DreamBuilders, Baltimore Inner City Missions, etc.)
- Board Member Asian American Health Center of Howard County
- Grants Reviewer: Baltimore Direct Service Grants- Annie E. Casey Foundation
- Volunteer Mentor: Maryland Mentoring Partnership
- USSF Soccer Referee Level 8

Education

Goucher College	Towson, MD		2000-2001
Certificate in Nonprofit Management	with a Concentration in Development		
Towson University Pursued degree in History with Minor	Towson, MD Political Science		1997—1999
Essex Community College	Essex, MD	`	1983—1985
Inducted Phi Theta Kappa National Ho	onors Fraternity		

References