



Internal Memorandum

Subject: Written Testimony for Legislation
Amendment to the Purchasing Manual

Date: December 18, 2018

To: Lonnie R. Robbins, Chief Administrative Officer
Department of County Administration

From: Dean P. Hof, Purchasing Administrator *DPA*
Office of Purchasing

The Federal government has issued standards governing the use of Federal grants by state and local jurisdictions when making purchases using those funds. These standards are known as the Uniform Guidance 2 C.F.R. Procurement Standards which were enacted on July 1, 2018. To be in compliance with the new standards, the County needs to amend its Purchasing Manual by adding a new section stating the standards which are to be followed when making purchases using Federal grant funds.

The Howard County Code (the "Code") does not require any changes as a result of the changes to the Purchasing Manual because Section 4.118(d) of the Code addresses any conflicts that may arise between the Purchasing Manual and the Federal Regulations..

This amendment to the Purchasing Manual is to add new Section V titled "Federal Grant Funded Purchases".