

County Council Of Howard County, Maryland

2019 Legislative Session

Legislative Day No. 5

Resolution No. 46 -2019

Introduced by: The Chairperson at the request of the County Executive

A RESOLUTION amending the Howard County Health Department Operating Budget, as reflected in Council Resolution No. 54-2018 and amended in Council Resolution No. 16-2019, to account for additional funding received from the State of Maryland; and generally relating to the Health Department Operating Budget for Fiscal Year 2019.

Introduced and read first time _____, 2019.

By order _____
Jessica Feldmark, Administrator

Read for a second time at a public hearing on _____, 2019.

By order _____
Jessica Feldmark, Administrator

This Resolution was read the third time and was Adopted___, Adopted with amendments___, Failed___, Withdrawn___, by the County Council on _____, 2019.

Certified By _____
Jessica Feldmark, Administrator

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment

1 **WHEREAS**, on May 31, 2018, the County Council adopted Council Resolution No. 54-
2 2018 (“CR54”) that sets forth the Fiscal Year 2019 Operating Budget for the Howard County
3 Health Department; and

4
5 **WHEREAS**, by passage of Council Resolution No. 16-2019 (“CR16”) on March 4,
6 2019, the County Council amended the Operating Budget of the Health Department to account
7 for additional funding the Department received from the State of Maryland; and

8
9 **WHEREAS**, since the adoption of CR16, the Health Department has been advised that it
10 will, again, receive more funding from the State of Maryland; and

11
12 **WHEREAS**, funding will be increased by a total of approximately \$817,932 to account
13 for the following:

- 14 1. Approximately \$26,271 for behavioral health treatment initiatives;
- 15 2. Approximately \$163,000 for the purchase of drug testing equipment;
- 16 3. Approximately \$100,000 to fund a mid-year bonus to State employees;
- 17 4. Approximately \$27,000 to fund a mid- year cost-of-living adjustment (.5%); and
- 18 5. Approximately \$50,000 to fund a State supplement for the Administrative Care
19 Coordination Unit (ACCU), the State’s Medicaid ombudsman program;
- 20 6. Approximately \$165,000 for State supplement to the Medicaid Transportation Unit due to
21 unexpectedly higher utilization.
- 22 7. Approximately \$160,000 for a State grant to replace a vehicle used for community
23 outreach;
- 24 8. Approximately \$97,768 for a State grant for recovery housing; and
- 25 9. Approximately \$28,893 for a State grant to supplement the Department’s Breast and
26 Cervical Cancer Program; and

27
28 **WHEREAS**, increased funding to the Department will not result in an increase in the
29 total County general fund expense budget for Fiscal Year 2019 because the additional funds are
30 state funds.

1 **NOW, THEREFORE, BE IT RESOLVED** by the County Council of Howard County,
2 Maryland this _____day of _____, 2019 that the Howard County Health
3 Department Operating Budget for Fiscal Year 2019 is amended as follows:

4 Council Resolution No. 54-2018, as amended by Council Resolution No. 16-2019, is
5 further amended as follows:

- 6 1. On page 1, in line 9, strike “\$27,855,429” and substitute “28,673,361”;
- 7 2. The chart titled “Howard County Health Department Budget Fiscal Year 2019” is
8 amended as shown in the attached Exhibit.

9
10 **AND BE IT FURTHER RESOLVED** by the County Council of Howard County,
11 Maryland that a copy of this Resolution shall be placed in the County Council’s legislative file
12 for CR 54.

**HOWARD COUNTY HEALTH DEPARTMENT BUDGET
FISCAL YEAR 2019**

Revenues/Expenditures	Fiscal 2019
Revenues	
County Grant	10,571,498
County Collections	750,000
State Grant	14,051,231 <u>14,869,163</u>
State Collections	592,700
Private and Other Revenues	1,000,000
Appropriation from Fund Balance	890,000
Total	27,855,429 <u>28,673,361</u>
Expenditures	
Personnel Costs	15,479,262 <u>15,606,262</u>
Contractual Services	9,411,866 <u>10,102,798</u>
Supplies and Materials	373,813
Operating transfer	1,700,488
One-Time Initiatives from Fund Balance	890,000
Total	27,855,429 <u>28,673,361</u>

Maura J. Rossman, M.D., Health Officer

To: Lonnie R. Robbins, Chief Administrative Officer
From: Maura J. Rossman, MD, Health Officer, Howard County Health Department
Date: March 20, 2019
Subject: Testimony on CR16-2019 (supplemental #2)

This is an additional supplemental testimony to the memos dated January 31, 2019 and February 11, 2019. Howard County Health Department requests to increase our FY19 spending appropriation by \$817,932 funding which will be provided to us by the Maryland Department of Health (MDH). There are no local funding matches required with this funding. This supplemental request is a result of multiple funding sources:

- \$26,271** **Rollover of FY18 Behavioral Health Funding.** Unspent funding is often approved for spending in the next fiscal year. This funding will be used for treatment initiatives. **(Attachment 1)**

- \$163,000** **State funding to HoCo Police Department to purchase drug testing equipment.** HCPD applied for this grant and the State decided to pass the funding through the HCHD. **(Attachment 2)**

- \$100,000** **State funding to employees.** Mid-year \$500 bonus to all state employees. Note: there was uncertainty if State would provide budget supplements to cover this cost or if LHD would be required to provide within current budgets. Notification was received last week. **(Attachment 3)**

- \$27,000** **State funding to employees.** Mid-year .5 COLA. Note: there was uncertainty if State would provide budget supplements to cover this cost or if LHD would be required to provide within current budgets. Notification was received last week. **(Attachment 3)**

- \$50,000** **State supplement to ACCU Program (Administrative Care Coordination Unit), this is the Medicaid ombudsman program.** The State is providing HCHD additional funding to account for our indirect costs that were not taken due to budget constraints and increased salary costs. **(Attachment 4)**

- \$97,768** **SOR Recovery Housing Grant.** This is state funding given to increase recovery houses in a jurisdiction. **(Attachment 5)**

- \$28,893** **State grant supplement for the Breast and Cervical Cancer Program.** Funding will be used for screening services. **(Attachment 6)**

Maura J. Rossman, M.D., Health Officer

- \$165,000** **State funding supplement to the Medicaid transportation program.**
Unexpectedly higher utilization due to hospital discharges and increase clients.
- \$160,000** **State funding for Opioid Initiative.** Excess funding the State has is being distributed to local jurisdictions mid-year. HCHD submitted a proposal to replace our aging RV that is used for community outreach. Note, we are awaiting notification of our grant proposal.



MARYLAND Department of Health

Larry Hogan, Governor · Boyd K. Rutherford, Lt. Governor · Robert R. Neall, Secretary

Behavioral Health Administration
Barbara J. Bazron, Ph.D.
Deputy Secretary/Executive Director
55 Wade Ave., Dix Bldg., SGHC
Catonsville, MD 21228

February 8, 2019

Ms. Roe Rodgers-Bonaccorsy, Director
Howard County Local Behavioral Health Authority
8930 Stanford Road
Columbia, Maryland 21046

RE: FY 2018 Rollover

Dear Ms. Rodgers-Bonaccorsy:

The Behavioral Health Administration (BHA) has received and reviewed your Local Behavioral Health Authority's FY 2018 Rollover request. Below is a summary of BHA's final decisions on FY 2018 Rollover funding.

Substance Use Summary:

- Unspent FY 2018 Awards - \$26,274
- Approved FY 2019 New Expenditures - \$26,271
- FY 2019 One Time Only Award Reduction - \$3

Substance Use Award Detail:

Award AS 008:

- Unspent FY 2018 Award - \$26,271
- Approved FY 2019 New Expenditures – Buprenorphine \$26,271

Award AS 156:

- Unspent FY 2018 Award - \$3
- FY 2019 One Time Only Award Reduction - \$3

Your LBHA must submit FY 2018 Rollover Budgets, either a MDH 4542 or if appropriate a MDH 432, to mailbox mdh.bha_finance@maryland.gov by March 1, 2019. **There should be a single rollover budget for all unspent FY 2018 substance use awards (\$26,274). Please designate the General Fund Services award AS 008 SAS with PCA F826N for the substance use rollover budget.**

Rollover funds are one-time-only. Funding of a project with rollover funds does not imply or guarantee continued funding in FY 2020 with State General Funds. Funds utilized for FY 2019 one-time-only award reductions will be restored in FY 2020 for that service.

The awarding of rollover funds by an LBHA to a sub-vendor does not constitute an expenditure. The sub-vendor must fully expend, or appropriately accrue, rollover funds by June 30, 2019. Unspent rollover funds will be reflected on the MDH 440 form for that award and must be returned to MDH. MDH's Division of Grants and Local Health Accounting will issue an invoice to your LBHA based upon the MDH year-end reconciliation (MDH 440) for any unspent FY 2018 Rollover funds.

Any needed revisions to FY 2018 Rollover Budgets must be submitted to BHA's Office of Fiscal Services no later than April 1, 2019. Changes requested after April 1 may not be able to be processed due to end of fiscal year close out procedures and timeframes established by MDH.

Rollover amounts should also be entered into the BHA Web Financial Reporting Application. Guidance on entering rollover amounts into the BHA Web Financial will be distributed later in FY 2019.

Please monitor FY 2018 Rollover expenditures and be prepared to discuss during FY 2019 4th Quarter Monitoring and also as part of BHA's FY 2020 Planning and Budget Review Process.

Should you have any questions regarding FY 2018 Rollover, please do not hesitate to contact me at 410-402- 8408. Thank you for your continuing help and cooperation.

Sincerely,



John Newman, Director
Local Planning and Management
Behavioral Health Administration

cc: FY 2018 Rollover File
Allison Borzymowski
Opeyemi Afolayan
Moenik Blue
Mary Logan

Vickery, Antigone

To: Rossman, Maura; Bonaccorsy, Roe
Cc: Waters, Dotty; Long, Teresa
Subject: RE: Grant Agreement with Howard County Police Department

From: Danielle Holmes -MEMA- <danielle.holmes1@maryland.gov>
Sent: Wednesday, March 6, 2019 8:44 AM
To: Rossman, Maura <mrossman@howardcountymd.gov>; Vickery, Antigone <avickery@howardcountymd.gov>
Cc: Marion Katsereles -MDH- <marion.katsereles@maryland.gov>; Christine Gentry -MEMA- <christine.gentry@maryland.gov>
Subject: Grant Agreement with Howard County Police Department

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Good morning,

The Opioid Operational Command Center (OCC) would like to provide FY 2019 funding to Howard County to award to the Howard County Police Department (totaling \$163,184). The funding would go to Howard County via the Unified Funding document. Attached is the proposal for the use of the funds by the Howard County Police Department. I wanted to check-in to see if you can make this award to the Howard County Police Department in FY 2019 once BHA/OCC makes the award. Please advise.

Thank you.
Danielle Holmes



Danielle Holmes
Finance Director
Opioid Operational Command Center
danielle.holmes1@maryland.gov



Governor's Office of Crime Control & Prevention - Grant Application Form

Edward J. Byrne Memorial Justice Assistance (BJAG) Grant – 2018 (BJAG)

Applicant: Howard County, Maryland

Project Title: Fight Against Heroin Abuse through Analytical Testing

Howard Local Government

Start Date: 10/01/2018

Submitted: 8/14/2018 4:31:04 PM

DUNS Number: 102547127

End Date: 09/30/2019

Funding Year:

SAM Expiration: 7/3/2019

Applicant:

Howard County, Maryland
P. O. Box 3370 (Pymnts)
3430 Courthouse Drive, 21043-4300 (Pkgs)
Ellicott City, MD 21041 3427
(410) 313-2011 FAX: (410) 313-3051

Implementing Agency:

Howard County Police Department
3410 Court House Drive
Ellicott City, MD 21043 4546
(410) 313-3200 FAX: (410) 313-3295

Authorized Official:

Kittleman, Allan H.
akittleman@howardcountymd.gov
Howard County, Maryland
P. O. Box 3370 (Pymnts)
3430 Courthouse Drive, 21043-4300 (Pkgs)
Ellicott City, MD 21041-3427
(410) 313-2011

County Executive

FAX: (410) 313-3051

Project Director:

Long, Teresa
tlong@howardcountymd.gov
Howard County Police Department
3410 Court House Drive
Ellicott City, MD 21043-4546
(410) 313-0469

Forensic Services Manager

FAX: (410) 313-3226

Fiscal Officer:

Breeden, Theresa J
tbreeden@howardcountymd.gov
Howard County Police Department
3410 Court House Drive
Ellicott City, MD 21043-4546
(410) 313-2201

Budget & Grants Administrator

FAX: (410) 313-2272

Funding Summary

100.0 % Grant Funds \$163,184.00

0.0 % Cash Match \$0.00

0.0 % In-Kind Match \$0.00

Total Project Funds \$163,184.00

Vickery, Antigone

To: Vickery, Antigone
Subject: February LHORT Follow -Up LHD COLAs

From: Pamela Tenemaza -MDH- <pamela.tenemaza@maryland.gov>
Sent: Wednesday, March 13, 2019 4:34 PM
To: DHMH DL Local Health Officers <DLLocalHealthOfficers_DHMH@maryland.gov>
Cc: Fran Phillips -MDH- <fran.phillips@maryland.gov>; Michelle Pringle -MDH- <michelle.pringle@maryland.gov>;
Stephanie Garrity -MDH- <stephanie.garrity1@maryland.gov>; Erin Penniston -MDH- <erin.penniston@maryland.gov>;
Ruth Maiorana <rmaiora1@jhu.edu>
Subject: February LHORT Follow -Up LHD COLAs

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Dear Health Officers -

Please see below for an update on LHD COLAs from Jordan Butler. He was able to confirm this information with DBM.

FY 2019

- A 2% COLA went into effect on January 1, 2019. For this COLA the State has already provided \$1,320,400 to the local health departments. This figure was based off of local health departments' FY 2017 salary expenditures that were supported with State Core funds, Cigarette Restitution Funds, and other administration or categorical funds. The State's support does not account for FY 2017 salaries that were supported with County Core funds or other non-MDH funds.
- The State is also providing support for the 0.5% COLA going into effect in April 2019 totaling approximately \$165,000. The State's support for the 0.5% COLA was calculated using the same approach as in the previous bullet point except with newer FY 2018 salary expenditure data.
- In addition, the State is also providing support to the local health departments for the one-time \$500 bonus to be distributed in April 2019 totaling \$1,574,130. The support will be proportionally distributed to local health departments with the same approach as the COLAs with FY 2018 salary expenditure data.
- Finally, the State is supporting all nurse signing and retention bonus costs incurred by local health departments in the second, third, and fourth quarters of calendar 2018. The costs have already been incurred on local health departments' books, and the Department will be transferring those costs to its books toward the end of FY 2019.

FY 2020

- State support for the January 1, 2019 2% COLA and the April 2019 0.5% COLA in FY 2019 will be ongoing support. Funding for both of these COLAs have been annualized for a full fiscal year and included in the FY 2020 budget for State Core funding.

- Finally, the State is providing support for the 3% COLA going into effect on July 1, 2019 totaling approximately \$4 million. The State's support for the 3% COLA was calculated using the same approach as the other COLAs with FY 2018 salary expenditure data.

Other Questions

- There is the potential for an additional 1% COLA to all State employees effective January 1, 2020 if general fund revenue exceeds \$75 million more than the State's December 2018 general fund revenue estimates. If general fund revenue meets this target, the Department will try to secure State support for the local health departments.
- There has not been State support committed for local health departments' costs related to the one grade increase for all nurse classification series effective July 1, 2019 heretofore. However, there's still time left this legislative session for a potential supplemental budget bill to be introduced providing that support. Here's hoping.

Pamela Tenemaza

Health Policy Analyst Advanced
Public Health Services
Maryland Department of Health
201 W. Preston Street, 5th floor
Baltimore, Maryland 21201
Office- 410-767-5660
Cell- 410-371-1901
pamela.tenemaza@maryland.gov

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MARYLAND DEPARTMENT OF HEALTH
LOCAL HEALTH DEPARTMENT BUDGET PACKAGE
PROGRAM BUDGET (4542A)

Attachment 4

FUNDING ADMINISTRATION:	OHS - Healthchoice & Acute Care Adm
LOCAL HEALTH DEPT:	Howard
ADDRESS:	8930 Stanford Blvd
CITY, STATE, ZIPCODE:	Columbia, MD 21045
TELEPHONE #:	410-313-568
PROJECT TITLE:	Adm Care Coordination/Ombudsman
AWARD NUMBER:	MA018EPS
CONTACT PERSON:	Hema Godwin
FEDERAL I.D. #:	52-1892929
INDEX:	20013
AWARD PERIOD:	07/01/2018 - 06/30/2019
FISCAL YEAR:	2019
COUNTY PCA:	F730N
FILE NAME: (see instructions)	19-HOWARD-F730N-MA018EPS-SUP1

DATE SUBMITTED:	03/18/2019
ORIGINAL BUDG. (Y/N):	N
MODIFICATION:	#
SUPPLEMENT:	#1
REDUCTION:	#

	Current Budget	MDH Funds Mod/Suppl/(Red)	Local Funds Mod/Suppl/(Red)	Other Funds Mod/Suppl/(Red)	Total Mod/Suppl/(Red)
Direct Costs Net of Collections	326,273.00	17,373.00	0.00	0.00	17,373.00
Indirect Costs	32,627.00	32,627.00			32,627.00
Total Costs Net of Collections	358,900.00	50,000.00	0.00	0.00	50,000.00
MDH Funding	358,900.00				0.00
Local Funding					0.00
All Other Funding					0.00

MDH Program Approval/Comments	8/23/2018 Budget Approved and forwarded to Akia Wheeler for processing. JMDistance Akia Wheeler: Budget approved by Akia Wheeler 8/23/2018
DGLHA Approval/Comments HABUNG < DGLHA Log in ID	APPROVED BY NOLA GOTHA 08/24/18

0.00

(1) LINE ITEM NO.	(2) LINE ITEM DESCRIPTION	(3) MDH FUNDING REQUEST	(4) OTHER DIRECT FUNDING			(7) TOTAL PROGRAM BUDGET (COL 3 + COL 6 + COL 11)	(8) MDH BUDGET MOD, SUPP OR REDUCTION CHANGES (+ OR -)	(9) LOCAL BUDGET MOD, SUPP OR REDUCTION CHANGES (+ OR -)	(10) OTHER BUDGET MOD, SUPP OR REDUCTION CHANGES (+ OR -)	(11) TOTAL OF MODIFICATIONS, SUPPLEMENTS OR REDUCTIONS (Col 8 + Col 9 + Col 10)
			LOCAL FUNDING	ALL OTHER FUNDING	TOTAL OTHER FUNDING (COL 4 + COL 5)					
1	0111	Salaries	201,645		0	201,487				(158)
2	0121	FICA	14,688		0	14,588				(100)
3	0131	Retirement	38,958		0	38,927				(31)
4	0139	Def Compensation	0		0	0				0
5	0141	Health Insurance	25,195		0	33,829				8,634
6	0142	Retiree Health Insurance	14,658		0	17,968				3,310
7	0161	Unemployment Insurance	538		0	524				(14)
8	0162	Workmen's Compensation	1,392		0	920				(472)
9	0171	Overtime Earnings	0		0	13				13
10	0181	Additional Assistance	0		0	708				708
11	0182	Adjustments	0		0	1,150				708
12	0185	Leave Payout	11,826		0	11,986				1,150
13	0280	Special Payments Payroll	0		0	160				160
14	0291	FICA	0		0	0				0
15	0292	Unemployment Insurance	0		0	0				0
16	0299	Contractual Ser-Salaries & Fringe	0		0	0				0
17	0301	Postage	0		0	0				0
18	0304	Cellular Telephone	0		0	0				0
19	0405	In-state Travel	0		0	0				0
20	0409	Out-of-State Travel	0		0	100				100
21	0415	Training	0		0	0				0
22	0420	Stipend/Tuition	0		0	0				0
23	0604	Electricity	0		0	0				0
24	0613	Water	0		0	0				0
25	0615	Utilities - Combined	0		0	0				0
26	0701	Gas and Oil	0		0	0				0
27	0703	Insurance & Title	0		0	0				0
28	0705	Vehicle Maintenance & Repair	0		0	0				0
29	0801	Advertising	0		0	0				0
30	0803	Client Transportation	0		0	0				0
31	0812	Personnel Investigations	0		0	0				0
32	0816	Language	0		0	38				38
33	0833	Repair & Maintenance	0		0	750				750
34	0834	Photocopy Rental	0		0	0				0
35	0835	Equipment Service	0		0	0				0
36	0838	Software	0		0	0				0
37	0839	Software Maintenance	0		0	0				0
38	0853	Maintenance	0		0	0				0
39	0854	Housekeeping	0		0	0				0
40	0856	Indirect Cost	0		0	0				0
41	0860	Laboratory Services	0		0	32,627				32,627
42	0869	Photography (Commercial)	0		0	0				0
43	0873	Printing	0		0	0				0
44	0881	Purchase of Care	0		0	0				0
45	0885	Trash Disposal	0		0	0				0
46	0896	Human Service Contracts	0		0	0				0
47	0899	Special Projects	0		0	0				0
48	0909	Cleaning Supplies	0		0	0				0
49	0919	Educational Supplies	0		0	0				0
50	0924	Food	0		0	0				0
51	0953	Medicine, Drugs & Chemicals	0		0	0				0
52	0957	Medical Supplies	0		0	0				0
53	0965	Office Supplies	0		0	0				0
54	0986	Other Supplies	0		0	1,635				1,635
55	1060	Computer Equipment	0		0	0				0
56	1073	Office Equipment	0		0	900				900
57	1180	Personal Computer Equipment	0		0	750				750
58	1192	Medical Equipment	0		0	0				0
59	1193	Office Equipment	0		0	0				0
60	1331	Dues & Memberships	0		0	0				0
61	1332	Insurance	0		0	0				0
62	1334	Rent	0		0	0				0
63	1336	Subscriptions	0		0	0				0
64	1600	Interest Income	0		0	0				0
65	1602	Bad Debt Collections	0		0	0				0
66	1603	Self-Pay Collections	0		0	0				0
67	1606	Medicaid Collections	0		0	0				0
68	1607	Medicare Collections	0		0	0				0
69	1608	Other Collections	0		0	0				0
70	1612	County Contribution	0		0	0				0
71			0		0	0				0
72			0		0	0				0
73			0		0	0				0
74			0		0	0				0
75			0		0	0				0

Vickery, Antigone

To: Bonaccorsy, Roe; Priya Arokiaswamy -MDH-
Cc: Blue, Moenik; ChooQuan, Rachel; Kersheskey, Stephanie
Subject: RE: SOR Recovery Residences

From: Priya Arokiaswamy -MDH- <priya.arokiaswamy@maryland.gov>

Sent: Tuesday, March 19, 2019 6:53:16 PM

To: Rossman, Maura

Cc: Bonaccorsy, Roe; Marian Bland -DHMH-; Barbara Bazron -DHMH-; Kathleen Rebbert-Franklin -MDH-; Fran Phillips -MDH-

Subject: SOR Recovery Residences

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Good Evening,

Based on your submission to the solicitation for State Opioid Response (SOR) Recovery Residence Grant, the Behavioral Health Admission has accepted your submission. We are pleased to inform you that Howard County Health Department will be awarded SOR year one funding in the amount of \$97,768 which runs through September 29, 2019 and renewable through September 30, 2019 to September 29, 2020.

The recovery residence provider approved for FFY 2019 funding is Oxford House, Inc in the amount of \$88,880. Your award also includes a 10% indirect cost in the amount of \$8,888.

This funding spans two state fiscal years and as a result, two budgets must be submitted to reflect the anticipated expenditures. The budgets for the SOR, Recovery Residences grant should reflect the period of March 13, 2019 through June 30, 2019; and July 1, 2019 through September 29, 2019. Please submit the revised supplemental budgets to mdh.bha_finance@maryland.gov no later than the close of business on April 1, 2019.

A formal letter of notification will be sent as well. If you have any questions, please let me or Marian Bland know.

Thank you,
Priya

--
Priya Arokiaswamy, MSM, MBA
Assistant Director, Evidence Based Practices, Housing and Recovery Supports
Behavioral Health Administration
55 Wade Avenue
Dix Building
Catonsville MD 21228
410-402-8344 (Phone)
410-402-8304 (Fax)
Priya.Arokiaswamy@maryland.gov

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Vickery, Antigone

To: Blue, Moenik
Subject: RE: Maryland Breast and Cervical Cancer Program (BCCP) FY19 Notice of Funding Modification – Action Requested by March 25, 2019

From: Jody A. Libit -MDH- <jody.libit@maryland.gov>
Sent: Tuesday, March 19, 2019 2:40 PM
To: Cooper, Alyse <acooper@howardcountymd.gov>; Vogt, Julie <jvogt@howardcountymd.gov>; Blue, Moenik <mblue@howardcountymd.gov>; Palmiotto, Sheila <SPalmiotto@howardcountymd.gov>
Cc: Rossman, Maura <mrossman@howardcountymd.gov>; Ken Lin Tai -MDH- <kenlin.tai@maryland.gov>; Pamela R. Williams -MDH- <pamelar.williams@maryland.gov>; Teresa Small -MDH- <teresa.small@maryland.gov>; Rebecca McCoy -MDH- <rebecca.mccoy@maryland.gov>; MDH UGABCCPCancer -MDH- <mdh.ugabccpcancer@maryland.gov>
Subject: Maryland Breast and Cervical Cancer Program (BCCP) FY19 Notice of Funding Modification – Action Requested by March 25, 2019

[Note: This email originated from outside of the organization. Please only click on links or attachments if you know the sender.]

Good Afternoon,

Funding constraints to both our CDC and State awards have resulted in a renewed focus on optimizing available grant dollars, which includes redistribution of funding to better meet local programs' needs.

Supplemental funding will be provided for CDC-funded recall clients as well as a portion of your anticipated new CDC-funded clients. Unfortunately, we are not able to provide a supplement for your state (F667N) award.

Based on the modification template that your program submitted, we request your program submit the following budget modifications by March 25, 2019. If you have any line item modifications within the existing funding amount(s), please submit these by March 25, 2019 as well.

F676N (CDC) Supplement: \$28,893

F667N (State) Supplement: \$0

Using your modification template as a guide, please take the following actions for your modifications:

- Prepare an updated 4542 budget package and Form 2 / Form 3 (starting with your approved versions as the base).
 - Be sure to **review each tab** of the budget package and Form 2 / Form 3 to ensure updates to dollar amounts, indirect costs, and performance measures are consistent with the revised request.
 - The Purchase of Care Line Item is the priority. **Any supplemental or unused funds are to be directed to Purchase of Care, unless otherwise discussed/approved.**
 - Adjust/Reduce "Other Line Items (also known as non-Purchase of Care)" to be consistent with your modification template and/or your latest expenditure information.
- Email the updated forms to the BCCP drop box at mdh.ugabccpcancer@maryland.gov and cc: your technical liaison by March 25, 2019.

We recognize this is a quick turnaround, and would like to thank your program in advance for your cooperation. Please feel free to contact your technical liaison with any questions.

Regards,

Jody Libit

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Jody Libit
Fiscal Manager

Maryland Breast and Cervical Cancer Program
Maryland Colorectal Cancer Control Program
Office of Oral Health

Maryland Department of Health
201 W Preston Street
Baltimore, MD 21201

Office: 410-767-3117 / 5799
Fax: 410-333-5371
Email: jody.libit@maryland.gov

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