

County Council of Howard County, Maryland

2011 Legislative Session

Legislative day # 10

RESOLUTION NO. 139 - 2011

Introduced by: Chairperson at the request of the County Executive

A RESOLUTION confirming the appointment of Arthur John Whittle to the Commission on Disability Issues.

Introduced and read first time on September 6, 2011.

By order Stephen LeGendre
Stephen LeGendre, Administrator to the County Council

Read for a second time and a public hearing held on September 19, 2011.

Tabled October 3, 2011

By order Stephen LeGendre
Stephen LeGendre, Administrator to the County Council

This Resolution was read the third time and was Adopted , Adopted with amendments __, Failed __, Withdrawn __ by the County Council on November 7, 2011.

Certified by Stephen LeGendre
Stephen LeGendre, Administrator to the County Council

NOTE: [[text in brackets]] indicates deletions from existing language; TEXT IN SMALL CAPITALS indicates additions to existing language. ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment.

ARTHUR JOHN WHITTLE

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Clarksville, MD 21029
443-980-6005

WhittleJo@aol.com

EDUCATION

University of Maryland School of Law, Baltimore, Maryland. Juris Doctorate;
December 1987.

Activities: Constitutional Law Legal Clinic
Asper Fellowship
Civil Rights for the Handicapped Seminar
Trial Practice
Alternative Methods of Dispute Resolution Seminar
Legislation Seminar
State and Local Government Seminar

Hood College Graduate School, Frederick, Maryland. Master of Arts; Human Sciences,
Psychology; May 1982; Honors.

University of Maryland Baltimore County, Baltimore, Maryland. Bachelor of Arts;
Psychology, Social Work; May 1976; Honors

PROFESSIONAL EXPERIENCE

**Maryland Department of Health and Mental Hygiene, Developmental Disabilities
Administration, Baltimore, MD**
Regional Director (July 2008 to present)

Senior Administrator for government oversight, administration, and funding of over \$200 million in Medicaid funded community services for 8,000+ individuals with disabilities in the southern region of Maryland and the Washington, D.C. metro area in the Developmental Disabilities Administration (DDA). Provide supervision and management of 35 program directors and staff in contracting, quality assurance, quality improvement, fiscal accounting, utilization review, eligibility and access to services, and provider payments. Provide oversight of 75+ licensed Medicaid Home and Community-based private provider agencies in delivery of services to include residential, medical, mental health, vocational training, behavioral healthcare, supported employment, behavior support, nursing, community support services, case management, psychiatric, transportation, service coordination, and day services with financial performance and quality benchmarks. Monitor contract compliance of providers with outcome measures within a quality framework. Assess and establish parameters and goals for future needs and capacity. Allocate state and federal funding, to include community-based Medicaid dollars, with service expansion through a regulated procurement process. Work with other state and county offices and with providers to design and implement unified

programs for individuals with co-occurring mental illness, substance abuse, aged, and/or court involvement. Draft and implement of Memorandums of Understandings (MOU) with other government entities. Establish and implement procedures to significantly increase enrollment in the community-based Medicaid waiver program to maximize Federal Financial Participation. Work in partnership with community groups and stakeholders. Developed and implemented a data based management reporting system. Serve as liaison with elected officials. Participate in public presentations on behalf of DDA for stakeholders, recipients, vendors, and government staff. Represented DDA in administrative and court hearings. Draft correspondence on behalf of Secretary of DHMH and the Maryland Governor. Serve vital role in workgroups to develop a state-wide strategic plan for DDA with stakeholder groups and consumers. Chaired a state wide Waiting List Advisory Group comprised of stakeholders, consumers, and staff.

North Carolina Department of Health and Human Services, Developmental Disabilities Office, Raleigh, NC

State Director (4/2008 to 7/2008)

State wide Director for Medicaid Home and Community-based services for individuals with developmental disabilities. State wide executive authority in delivery, expansion, and reform of community services for individuals with disabilities in conjunction with the Medicaid Waiver. Responsible for writing two new Medicaid Waiver applications to the Centers for Medicare and Medicaid Services (CMS) in conjunction with the State Medicaid Authority with tiered funding, service limits, and new service definitions. These new Medicaid Waivers included enhanced QA and QI processes with data sources, reporting protocols, remediation, and performance measures. Reformed Medicaid programs and systems served to improve opportunities for individuals in the areas of self-direction, most integrated setting, and for movement from long-term care facilities to community services. Implemented a system transformation project. Took lead role in state wide public forums with the full range of stakeholders. Participated in rate setting practices.

Maryland Department of Health and Mental Hygiene, Developmental Disabilities Administration, Baltimore, MD.

Deputy Regional Director (11/2003 to 2/2007)

Executive position responsible for government oversight, administration, and funding of over \$200 million in community services for 8,000+ individuals with disabilities in the central region and Baltimore metro area of Maryland. Provided supervision and management of program directors and staff in contracting, quality assurance, fiscal accounting, utilization review, eligibility and access to services, and provider payments. Provided oversight of 75+ Medicaid private provider agencies in delivery of community-based services to include residential, medical, mental health, vocational training, supported employment, behavior support, nursing, community support services, case management, psychiatric, transportation, service coordination, and day services. Monitored contract compliance of providers with quality measures. Assessed and established parameters and goals for future needs and capacity.

Allocated state and federal funding, to include community-based waiver Medicaid dollars, to include expansion through regulated procurement process. Worked with other state offices (MHA, AG's Office, DSS, County Health Offices, etc.) and providers to design and implement unified programs for individuals with co-occurring mental illness, substance abuse, aged, and/or court involvement. Assisted in the design and implementation of Memorandums of Understanding (MOU) with other state offices. Established and implemented procedures to significantly increase enrollment in the community-based waiver program to maximize Federal Financial Participation. Assisted in design and implementation of a New Directions Independence Plus Medicaid waiver program so that consumers could self-direct community services. Worked in partnership with community groups and stakeholders. Served as liaison with elected officials. Participated in public presentations on behalf of DDA. Represented the State in administrative hearings and court hearings. Drafted correspondence on behalf of Secretary of DHMH and the Maryland Governor.

Law Offices of John Whittle, Clarksville, Maryland
Attorney (4/1991 to 11/2003)

Case load included contract law, health care law, family law, mental health and disability law, with active civil litigation in the areas of contracts, insurance law, liability defense law and claims, business law, health care law, personnel law, family law, and disability law, with administrative hearings, bench trials, jury trials, appellate review, and alternative dispute resolution (ADR) in State and Federal Courts and in the District of Columbia.

Law Offices of Eugene Edgett, Baltimore, Maryland
Attorney (3/1989 - 3/1991)

Caseload included civil litigation practice with liability, workers' compensation, property damage, medical claims and insurance claims; with administrative hearings, bench trials, jury trials, appellate review, and alternative dispute resolution (ADR) in State and Federal courts.

MedSource, Inc., Rockville, Maryland
Chief Administrator (March, 1986 - August, 1988)

Director of a private non-profit provider agency providing community based services to individuals with disabilities, including full residential services. Senior management authority responsible for all major fiscal, grants, personnel management, business, licensure, accreditation, admissions, compliance and regulatory aspects. Agency was also a community based Medicaid provider. Agency had over 150 employees and a budget of over 5 million dollars annual revenue from federal, state, and local government funds. Responsibilities .

included developing budget estimates and justification as required by corporate board and in accordance with government policies and regulations. Negotiating contracts with other health care agencies, government providers, and private organizations. Identified and implemented plans of action for agency financial, personnel, equipment, and resource needs. Responsible for all purchasing, maintenance, human resources, dietary, and medical operations. Wrote and submitted grant proposals for federal and state programs; negotiated final contracts. Designed and implemented consumer records system.

Great Oaks Center, Maryland Department of Health and Mental Hygiene, Silver Spring, Maryland

Assistant Superintendent (October, 1985 – March, 1986).

Chief Operating Officer in administration of services at a 450 bed State Residential Center (ICF) for individuals with disabilities, including co-occurring mental illness, substance abuse, aged, and/or court involvement. Special assignment from the Secretary of DHMH to successfully regain Federal Health Care Financing Administration (HCFA) Certification for Federal Financial Participation (FFP) under Title XIX SSA. Regained full federal and state licensure with FFP. Supervised administrative, maintenance, dietary, human resources, purchasing, transportation, residential care operations and all medical/interdisciplinary departments of more than 300 staff. Developed and executed financial, personnel, and materials action plans to upgrade level of support and services provided to consumers in accordance with Federal and State requirements. Negotiated contracts with private and public service providers, equipment, and capital projects with continued oversight. Managed financial and personnel resources to bring the SRC into compliance with Federal and State law and regulations (ICF-MR). Reorganized the facility and implemented deinstitutionalization project as well as utilization and admission procedures. Responsible for oversight of expenditure management plans, budget projects, QA/QI, and state/federal plans of correction. Rewrote and implemented new management and service policies with action plans to achieve compliance under JCAHO national standards. Represented agency in employee grievance and disciplinary proceedings and appeals. Served as liaison with stakeholders and elected officials. Participated in public presentations on behalf of DDA. Drafted de-institutionalization plan to downsize the capacity of the facility.

Maryland Department of Health and Mental Hygiene, Developmental Disabilities Administration, Southern Maryland Regional Team, Silver Spring, Maryland
Coordinator of Special Programs (April, 1983 – September, 1985)

Regional program development and grants management for public and private community services to individuals with disabilities. Awarded contracts to public and private agencies to provide community services. Services included rehabilitative, residential, vocational, mental health, educational, recreational, activities of daily living, medication, transportation, social work, health care, case management, job training, and services coordination. Negotiated grants with service provider agencies. Identified future financial and resource needs for new community services needed. Provided point of contact for advocacy and ombudsman services. Evaluated community service providers for compliance with state

and federal laws and regulations and licensure. Reviewed and interpreted provider agency management and service policies. Assisted in the drafting and promulgation of related government regulations and legislation. Management and oversight of state-funded community capital projects. Assessed and determined individual applicants for eligibility and access to state funded community services. Participated in administrative hearings and public meetings in support of developing community based services. Served as liaison for stakeholders and elected officials.

Victor Cullen Center, State Department of Health and Mental Hygiene, Sabillasville, Maryland

Assistant Superintendent, (June, 1978 – March, 1983)

Chief Operating Officer in administration of services at a 90 bed State Residential Center (SRC). Supervised departments of more than 100 staff in all interdisciplinary, administrative, residential, dietary, human resources, transportation, capital projects and support operations to serve persons with disabilities. Developed annual operating budget for each department for justification and funding with oversight of expenditure management plan and budget projections. Wrote and negotiated contracts and grants to provide additional resources to the SRC. Wrote and implemented all management and service policies. Managed medical records department. Managed financial and personnel resources to provide quality care and to meet Federal and State laws and regulations (ICF-MR) for full licensure and in accordance with JCAHO accreditation standards. Served as Acting Superintendent of the SRC for a six month period with full executive authority. Represented agency in employee grievance and disciplinary proceedings and appeals. Participated in public presentations. Served as liaison for stakeholders and elected officials.

Great Oaks Center, Department of Health and Mental Hygiene, Silver Spring, Maryland.

Unit Supervisor. (April 1976 – May, 1978)

Supervised interdisciplinary team professionals and direct support aides in one section of a State Residential Center (SRC) serving children and adults with disabilities, including some individuals with court involvement. Managed personnel and resources assigned to achieve interdisciplinary treatment goals for each of approximately 90 consumers as a qualified professional and as in accordance with Federal and State laws and regulations (ICF-MR). Services provided included rehabilitative, health care, nutritional, activities of daily living, behavior management, recreational, physical and occupational therapy. QDDP.

U.S. Air Force, National Security Agency, Ft. Meade, Maryland

Intelligence Analyst (1968 - 1972). Top secret security clearance.

