

Kevin Hill

PROFILE:

Trusted and respected master electrician with 20+ years of experience working on major residential, commercial, industrial and municipal projects. 6 years as acting supervisor whenever needed, project manager, and facilities manager primarily responsible for managing multiple projects and contractors, O&M operation, and service contracts for building systems.

Consistent record of completing projects on time and within budget, while providing superior workmanship and safety practices. Known for integrity and having a serious commitment to customer service while maintaining standards of high quality service and safety in a facility based structure.

CORE QUALIFICATIONS:

- Excellent communication skills
- Strong employee management and resource allocation skills
- Solid ability to maintain database of available parts and maintenance dates
- Ability to motivate a team and function independently as needed
- Knowledge of multiple CMMS programs
- MS Word/Excel
- BAS Systems
- Prioritizes, coordinates and monitors completion of work requests/orders for all facility maintenance issues handled by staff or vendors

EDUCATION:

Francis M. Wood High

General academic studies

Associated Builders & Contractors/CCBC

Electrical Apprenticeship/Master Electrician

George Mason University

Facilities Management Certificate Program

Howard Community Collage

Facility Management Certificate program

EMPLOYMENT HISTORY:

Howard County DPW Bureau Of Facilities - Master Electrician

Columbia, MD 21045 06/2012 - Present

Acting Supervisor and project manager. Install and repair electrical equipment in county facilities. Responds to team priorities in a timely manner. Completes on-going training to stay abreast of preventive maintenance software systems at the Bureau of Facilities.

Howard County DPW Bureau Of Facilities – Operation Supervisor II

Columbia, MD 21045 9/2018 – Present

Supervise Employees: Responsible for leading and supervising a group of employees. T

Evaluate Employee Performance: Responsible for evaluating their performance and delivering feedback, positive or critical, depending on the employee and the situation.

Report on Department Metrics: Report on department metrics to department directors and other upper management. Also develop strategies and methods to increase metrics and performance.

Perform Department Administration: Responsible for handling other administrative tasks. Which include planning the department budget, overseeing inventory, or even motivating employees.

Provide Advanced Customer Support: Responsible for elevated customer support for the customers who have requested to speak to managers or someone with more authority. They find solutions for the customers who feel like they have no other options.