

## **David C. Jordan, SPHR, SHRM-SCP**

### EDUCATIONAL BACKGROUND

**Master of Business Administration**, 1995

University of Baltimore -- Baltimore, Maryland

**Bachelor of Science** in General Business and Management, 1989

University of Maryland -- College Park, Maryland

### WORK EXPERIENCE

*Stevenson University, Stevenson, Maryland*

**Vice President, Human Resources, and Title IX Coordinator** (January, 2019 – Present)

Duties: Serve as member of the cabinet, reporting to the President. Oversee all HR functions for the university and serve as Title IX Coordinator. Set strategic goals for HR. Chair the Policy Committee, Title IX Committee, Diversity Committee, and Retirement Committee. Manage HR budget and the \$40m personnel budget for entire campus.

*Howard Community College, Columbia, Maryland*

**Associate Vice President of Human Resources** (December, 2008 – January, 2019)

Duties: Oversee all HR functions for the college and serve as the Equal Opportunity Officer and Title IX Coordinator. Manage the HR budget.

*University of Maryland, Baltimore County*

**Director, Human Resources** (March, 2005 – December, 2008)

**Assistant Director, Human Resources** (October, 2002 – February, 2005)

*State of Maryland, State Retirement Agency*

**Human Resources Director** (January, 1997 – October, 2002)

*State of Maryland, Department of Health and Mental Hygiene*

**Deputy Chief, Classification/Compensation Division** (June, 1995 - Jan., 1996)

**Supervising Class/Comp Analyst** (December, 1991 – May, 1995)

**Classification/Compensation Analyst** (November, 1989 – November, 1991)

### PROFESSIONAL AFFILIATIONS/CERTIFICATIONS

Board Member, Howard County Human Resources Society (2009 – 2014)

President, Maryland Association of Community Colleges HR Council (2015-2016)

Graduate, Leadership Howard County (Leadership Premier), Class of 2010

Certified as a Senior Professional in Human Resources (SPHR) since 1998

Certified as SHRM Senior Certified Professional (SHRM-SCP) since 2015

### VOLUNTEER WORK

Steering Committee, Leadership Howard County's Leadership U (2018 – present)

State Advisory Board Member, Best Buddies of Maryland (2010 – 2013)

Volunteer, Best Buddies Citizens Program (matched with disabled buddy 2010 – 2019)

Volunteer, Howard County Library and Special Olympics of Howard County (periodic)