

ALAN WHITWORTH

PROFESSIONAL SUMMARY

Business Owner with 40 years of experience in operations management, Demonstrated success with all phases of site work and general contracting. Experienced with Federal, state, commercial and residential contracts and regulations.

SKILLS

- Operations management
- Contract management
- Contractor negotiations
- Job inspections
- Permit applications
- Project estimation and bidding
- Crew safety meetings
- Construction protocols and standards

WORK HISTORY

04/2015 to 2021

Business Owner/Operator

Whitworth LLC – Clarksville, MD

- Put together realistic budgets based upon costs and fees for effectively operating business.
- Served as primary point-of-contact with suppliers and contractors to achieve inventory expectations.
- Oversaw end-to-end business processes to maintain proficiency and profitability.

1981 to 2021

Business Owner

Whitworth Excavating Inc – Clarksville , Maryland

- Performed daily operation related to, estimating, contract procurement, contract management,
- Over saw employee safety, equipment maintenance, material handling.
- Human Relations for employees to include pay roll, health plans and insurances, company policy.
- Customer support and relations
- Billing and collections

EDUCATION

05/1981

High School Diploma

Atholton High School - Columbia, MD

ADDITIONAL INFORMATION

Currently serving on Howard County Board of Utilities

Volunteer fire fighter/EMT with Howard County for 5 years

Election Judge for 2 years with Howard County