




Howard County

Internal Memorandum

Subject: Council Testimony

To: Lonnie Robbins
Chief Administrative Officer

Through: John Peterson 
Acting Human Resources Administrator

From: Stacey Simmons 
Chief, Classification and Pay

Date: August 12, 2021

The Administration is seeking Council approval for a bill amending the Howard County Code in regard to appointing authorities for Executive Exempt employees.

The Office of Human Resources has proposed a change to the Howard County Code, Sec. 1.306 (b) (3) *Appointing Authorities*. Currently, the section lists the positions for which the Chief Administrative Officer is the appointing authority. The Office of Human Resources is seeking approval to revise the classification for the position which functions as Workforce Development Administrator from Human Services Manager I to Human Services Manager II. After review of the position it has been determined that the workload has increased and the Human Services Manager II is the appropriate classification.

cc: Jennifer Sager