

Office of the County Auditor
Auditor's Analysis

Council Bill No. 61-2021

Introduced: September 8, 2021

Auditor: Owen Clark

Fiscal Impact:

Our Office has confirmed the Administration's testimony, that the annual fiscal impact of this legislation is an increase in personnel costs of approximately \$10,355 annually based on the current pay scale. This doesn't include future pay increases caused by step increases and cost of living adjustments at this higher pay grade.

This fiscal impact represents the increased salary, federal payroll tax, and County retirement contributions associated with the projected increase in the Workforce Development Administrator's Pay Grade and Step from "Pay Grade M, Step 14" to "Pay Grade N, Step 13".

The Office of Human Resources confirmed the projected Pay Grade and Step increase of this position if this legislation passes and indicated the cost increase will be recognized in the Grants Fund, which our Office noted is consistent with the appropriation of this employee's salary in the approved Fiscal Year 2022 operating budget.

Purpose:

The purpose of this legislation is to upgrade the Workforce Development Administrator classification from a Human Services Manager I to Human Services Manager II.

This position upgrade increases the Workforce Development Administrator's Pay Grade from Pay Grade M to Pay Grade N.

The Administration has noted this upgrade would account for an increased workload of the currently-filled Workforce Development Administrator position.

Other Comments:

This legislation is a companion to Council Bill 62-2021.

As an Executive Exempt employee, the Chief Administrative Officer has the authority to determine this position's pay step.