

**County Council Of Howard County, Maryland**

2021 Legislative Session

Legislative Day No. 7

**Resolution No. 83 -2021**

Introduced by: The Chairperson at the request of the County Executive

A RESOLUTION amending the fee process for requests to establish Tax Increment Financing Districts and establishing a fee for certain Special Taxing Districts.

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Introduced and read first time May 3, 2021.

By order Michelle Harrod  
Michelle Harrod, Administrator

Read for a second time at a public hearing on May 17, 2021.

By order Michelle Harrod  
Michelle Harrod, Administrator

This Resolution was read the third time and was Adopted , Adopted with amendments , Failed , Withdrawn , by the County Council on May 26, 2021.

Certified By Michelle Harrod  
Michelle Harrod, Administrator

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment

1           **WHEREAS**, Howard County requires applicants for approval of a Tax Increment  
2 Financing (TIF) District or a Special Taxing District (STD) to agree to pay all costs incurred by  
3 the County associated with processing such request including, without limitation, costs of  
4 consultants' review of financial data, outside legal counsel and administrative expenses in  
5 reviewing the TIF or STD proposal; and  
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7           **WHEREAS**, fees were last adopted by the passage of Council Resolution No. 77-2020  
8 and no changes are proposed for Fiscal Year 2022.  
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10           **NOW, THEREFORE, BE IT RESOLVED** by the County Council of Howard County,  
11 Maryland this 26 day of May, 2021, that it adopts the attached schedule of fees  
12 for processing TIF and/or STD requests; and  
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14           **BE IT FURTHER RESOLVED** that these fee schedules shall be effective on July 1,  
15 2021 and shall continue in effect until changed or repealed by subsequent resolution of the  
16 County Council.

**TAX INCREMENT FINANCING OR  
SPECIAL TAXING DISTRICT FEE**

*Those persons who apply to the County for approval of a Tax Increment Financing (TIF) District, authorized by the Maryland TIF Act codified at Title 12, Subtitle 2 of the Economic Development Article of the Annotated Code of Maryland, and/or of a Special Taxing District (STD), authorized by Title 21, Subtitle 5 of the Local Government Article of the Annotated Code of Maryland, agree to pay the costs incurred by the County associated with processing such requests including, without limitation, costs of consultants' review of the financial data, outside legal counsel and Administrative expenses in reviewing such proposal.*

PRE-APPLICATION SCREENING FEE: \$2,500 per proposal to cover the costs of outside professional services and staff time required to make a preliminary assessment as to the viability of the project.

LETTER OF INTENT FEE: \$50,000 to be paid at the time the County and the Applicant sign a Letter of Intent outlining the terms related to covering the County's associated costs and expenses incurred in addition to the Pre-Application Screening Fee.

TOTAL FEE: All amounts incurred by the County for financial, legal, and other consultants related to review of A TIF or STD request, and all administrative expenses actually incurred by the County in processing such requests, including finalizing an application related to same. Costs and expenses which exceed the Letter of Intent Fee shall be billed and paid by the Applicant as they are incurred, but shall be fully paid prior to the introduction of the legislation to establish the development and/OR special taxing districts and authorize the issuance of the debt.

REFUND: If the Fee collected exceeds the actual costs and administrative expenses associated with the review of the TIF and/or STD proposal, the excess shall be refunded to the Applicant.