



Howard County

Internal Memorandum

Subject: Council Resolution 73-2021
Enrollment Error

To: Council Members

From: Michelle R. Harrod, *MAR*
Council Administrator

Date: October 15, 2021

In reviewing fees for Zoning Text Amendments (ZRA's) we discovered an error in the enrollment of Council Resolution 73-2021.

The Council approved Amendment 3 to CR73-2021 which increased the Fee for Zoning Text Amendments from \$695 to \$2,500. This was inadvertently enrolled as an increase to the Fee for Zoning Board Map Amendments from \$695 to \$2,500.

We have corrected the enrolled version of CR73-2021. In addition, we have taken the following actions:

- Consulted with the Office of Law to ensure proper legislative documentation;
- Notified the Zoning Board Administrator to ensure all forms and fees are accurately reflected and properly assessed for Zoning Text Amendments; and
- Notified the Administration through the Legislative Coordinator and copied on this memo of the correction to the enrolled copy of CR73-2021.

Attached are copies of the originally enrolled page and the corrected page to CR73-2021. Please let me know if you have any questions.

cc: Lonnie Robbins
Amy Gowan
Rafiu Ighile
Jen Sager
Gary Kuc
Amanda Mihill
Craig Glendenning

**DEPARTMENT OF PLANNING AND ZONING
FEE SCHEDULE
Effective July 1, 2021**

ADMINISTRATIVE ADJUSTMENTS

\$300 Bulk Regulations, plus \$25 poster fee
\$100 Temporary Uses, plus \$25 poster fee
\$25 Subsequent hearings

NONCONFORMING USE

\$250 Confirmation of a nonconforming use, plus \$25 poster fee

ZONING BOARD MAP AMENDMENTS

[[~~\$695~~]] **\$2500** Per amendment - If granted, petitioner will pay \$2 per acre map revisions (\$45 minimum, \$240 maximum)

\$510 Additional hearing

\$25 Poster Fee

COMPREHENSIVE ZONING MAP AMENDMENTS

\$250 Per Amendment

ZONING TEXT AMENDMENTS (ZRAs)

\$695* Per amendment

PRELIMINARY DEVELOPMENT PLAN AND CRITERIA

\$400 If granted, petitioner will pay \$15 per acre

BOARD OF APPEALS/HEARING EXAMINER

\$500 Conditional Uses, plus \$25 poster fee

\$[[300]] 820 Variance – residentially zoned, plus \$25 poster fee

\$[[500]] 2,375 Variance – other, plus \$25 poster fee

\$0 Variance – if recommended by the Design Advisory Panel and supported by the Department of Planning and Zoning

\$250 Modification of Conditions Decision & Order (variance and conditional use), plus \$25 poster fee

\$250 Appeal to Board of Appeals, plus \$25 poster fee (when required)

\$300 Confirm/Expand a nonconforming use, plus \$25 poster fee

\$310 Sign Variance, plus \$25 poster fee

\$250 Administrative Appeals

PERMIT FEES

\$250 Demolition permit review – for all principal structures and historic accessory structures

\$50 Demolition permit review – for non-historic accessory structures

\$25 Accessory apartments, home occupations, Christmas tree, snowball stands, farm produce stands, Class 1A Winery, Value-Added Processing, Pick-your-own enterprise, agritourism enterprise, or home-based contractor's permit and other permits as identified in Section 128.0 of the Howard County Zoning Regulations.

VERIFICATION LETTERS

\$150 Review of as-builts

\$50 Verification of Zoning, use, lot legality and/or other requirements

\$50 Request for procedural determination by the subdivision review committee (SRC) – Requests for originals only exempted

AGRICULTURAL LAND PRESERVATION PROGRAM

\$200 Application Fee

ESTABLISHMENT OF A SINGLE SITE HISTORIC DISTRICT

\$25 Application Fee

EXCEPTIONS

1. The County Council or the Zoning Board, depending on whether it is a text amendment or a map amendment, may refund or waive all or part of the filing fee where the petitioner demonstrates to the satisfaction of the County Council or the Zoning Board that the payment of the fee would work an extraordinary hardship on the petitioner.
2. The County Council or the Zoning Board may refund part of the filing fee for withdrawn petitions.
3. The County Council waives fees associated with development of capital projects by Howard County, with the exception of print fees.
4. The County Council waives all fees for County grant funded stormwater management improvements for non-profit organizations participating in the stormwater program, with the exception of print fees.

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