

Experience

2006-2020

**Maryland State Property Tax Assessment
Appeals Board**

Administrator

Appointed by the Governor and confirmed by the Senate to administer the 24 Property Tax Appeals Boards in Maryland, which hear second level assessment appeals for Maryland's 2,190,675 properties valued at \$650,057,051,875. As Administrator I oversee 106 board members, 8 full-time and 19 part-time administrative staff members, prepare agency budget, testify before House and Senate committees on agency budget and bills relating to the assessment of properties in Maryland, prepare new bills presented for legislative consideration, and I also train, advise and monitor for efficiency PTAAB's 24 boards.

1995-2006

**Maryland State Department of Assessment
And Taxation – Howard County**

Assistant Supervisor of Assessment

Managed residential and commercial assessment staff. Controlled a case load of over 90,000 accounts with a taxable base of over 27 billion dollars, generating revenue of 268.6 million dollars to Howard County and 34.2 million dollars to the State in 2004. Analyzed existing market data and applied standard appraisal techniques as well as sales analysis and ratio studies. Reviewed and approved annual reassessments and evaluated work completed by assessor field staff for quality assurance. Represented department in judicial proceedings before the State of Maryland Property Tax Assessment Appeals Boards and Maryland State Tax Court.

1994-1995

Appeals Supervisor

Supervised professional staff of seven assessors. Compiled data for increases and decreases. Prepared all appraisals for cases before the State of Maryland Property Tax Assessment Appeals Board and the Maryland State Tax Court. Testified as an expert witness for the State of Maryland.

1984-1994

Assessor I,II,III

Appraised real property for tax purposes, explained evaluations to the public and defended them, if necessary, before the State of Maryland Tax Assessment Appeals Board and the Maryland State Tax Court. Expertise in cartography, cost estimating, economics, real estate principles, municipal ordinances, and state tax law. Communicated effectively with the public at all levels. Represented the Howard County Assessments Supervisor at residential hearings before the State of Maryland Property Tax Assessment Appeals Board and the Maryland State Tax Court.

Department of Health and Mental Hygiene

1979-1984

Financial Agent I,II,III

Prepared cases, searched for patients, ex-patients, relatives and friends, in order to establish financial liability. Made referrals for possible prosecution to the Office of the Attorney General. Testified and presented evidence at both Administrative and Judicial hearings for the State of Maryland. Trained entry level employees in all facets of the position.

Education

Towson University Graduate School
Completed 32 credits
1974 Towson University
Bachelor of Science
1972 Catonsville Community College
Associate of Arts

Additional Courses

I.A.A.O. International Association of Assessing Officers
Course #1 Fundamentals of Real Property Appraisals
Course #2 Income Approach to Valuation
Course #301 Mass Appraisal of Residential Property
Course #619 Standards of Practice Workshop
Various non-credited computer and appraisal workshops/courses

Professional Organizations

M.A.A.O. Maryland Association of Assessing Officers
Served on Education, Conference and Site Committees
2001 Vice President
1999-2000 Executive Board
1992-1993 Executive Board
1990 Parliamentarian
1988-1989 Executive Board
Kappa Delta Pi – Honor Society Education

Community Service

Volunteer for Rider Relief Fund (501C3) which provides uninsured or underinsured high school, college and professional bull riders with help paying medical and living expenses.

Managed two travel soccer teams in Howard County

Salvation Army Volunteer