ntroduced 05.01.2023	
Tublic Hearing 05.15.2023	
Council Action 65.24.2023	
Executive Action Old-01-202	3
Section Data 06-01-702	2

# **County Council of Howard County, Maryland**

2023 Legislative Session

Legislative Day No. 5

### Supplementary Budget & Appropriation Ordinance

No. 2 - Fiscal Year 2023

Introduced by: The Chairperson at the request of the County Executive

AN ACT transferring \$773,000 from the General Fund, Contingency to the Board of Elections, due to unbudgeted State mandates and a delay in 2022 election expense payments.

	y order Michelle Harrod, Administrator
	Bill having been published according to Charter, the Bill was read 2023.  By order Michelle Harrod, Administrator
This Bill was read the third time on, 2023 and Passed	y order
Sealed with the County Seal and presented to the County Executive f a.m./p.m.	y order Michely Jarry
Approved by the County Executive	Michelle Harrod, Administrator  2023  Calvin Ball, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment.

1	WHEREAS, Section 609 of the Howard County Charter authorizes and empowers		
2	the County Executive to recommend and the Howard County Council to approve the		
3	transfer funds between offices, departments, institutions, boards, commissions or other		
4	agencies of the County government and within the same fund of the current expense budg		
5	during the last quarter of the fiscal year; and		
6			
7	WHEREAS, on November 1, 2022, after the Board of Elections Fiscal Year 2023		
8	budget was adopted, the Governor gave a raise to all State employees, which consisted		
9	a 4.5% Cost-of-Living Adjustment (COLA) and a step increment; and		
10			
11	WHEREAS, in addition, because the primary election date changed from June 2,		
12	2022 to July 19, 2022, expenses related to the primary election, which were budgeted in		
13	Fiscal Year 2022, were not paid until Fiscal Year 2023; and		
14			
15	WHEREAS, the County Executive is requesting the authorization to transfer		
16	\$773,000 from the General Fund, Contingency to the Board of Elections to cover costs		
17	associated with the unbudgeted State mandates related to personnel costs and the		
18	postponement of the 2022 election expense payments; and		
19			
20	WHEREAS, the Director of Finance has certified that the appropriation to be		
21	transferred is not encumbered and is available for transfer.		
22			
23	Section 1. Be It Enacted by the County Council of Howard County, Maryland, that the		
24	following transfer of appropriation of funds is authorized and approved for the fiscal year		
25	beginning July 1, 2022 and ending June 30, 2023, as indicated below:		
26			
27	Donor Account:		
28	General Fund, Contingency		
29	19999999-8880-888000000-9999999999999999		
30	Appropriation before transfer \$ 16,621,114		
31	Appropriation transfer (\$773,000)		

1	Appropriation after transfer	\$15,848,114	
2			
3	Recipient Account:		
4	General Fund; Board of Elections		
5	1000000000-7700-7700000000-9999999999999	9900	
6	Appropriation before transfer	\$ 2,709,692	
7	Appropriation transfer	<u>\$773,000</u>	
8	Appropriation after transfer	\$3,482,692	
9			
10	Section 2. And Be It Further Enacted by the County Co.	uncil of Howard County,	
11	Maryland that this Supplementary Budget and Appropriation Ordinance shall be effective		
12	upon its enactment.		



# HOWARD COUNTY DEPARTMENT OF FINANCE

3430 Court House Drive Ellicott City, Maryland 21043

410-313-2195

Rafiu O. Ighile, CPA, CGMA, MBA Director of Finance righile@howardcountymd.gov

FAX 410-313-4064 TDD 410-313-2323

April 27, 2023

To:

Brandee Ganz

Chief Administrative Officer

From: Rafiu Ighile AMP For

**Director of Finance** 

### Re: SAO No. 2-2023 Certification

I hereby certify that funds are unencumbered and available to accomplish the first action and are unencumbered and available for transfer in the second action, as follows:

#### FROM:

General Fund, Contingency

\$773,000

#### TO:

General Fund; Board of Elections

\$773,000



FY 2023 Board of Elections SAO - Testimony and Fiscal Impact Statement **SUBJECT:** 

TO:

Brandee Ganz

Chief Administrative Officer

FROM:

Guy Mickley Muz C. Wickley
Howard County Board of Elections Director

DATE:

April 27, 2023

#### Summary

The Board of Elections is requesting a SAO to cover a shortfall in current year funds available to cover personnel costs and other election related expenses.

## Background

The following actions were taken after the adoption of the Fiscal 2023 Board of Elections budget which led to a significant increase in expenses resulting in the need for the proposed SAO.

- On November 1, 2022, the Governor gave a raise to all State employees, which consisted of a 4.5% COLA and a step increment.
- The primary election date was postponed from June 14, 2022, to July 19, 2022. This resulted in primary election expenses budgeted in Fiscal 2022 to be incurred and paid in Fiscal 2023.

## Fiscal Impact

The \$773,000 shortfall in the Board of Elections budget is proposed to be covered with use of the Fiscal 2023 General Fund contingency.

CC:

Holly Sun

Jennifer Sager

## BY THE COUNCIL

This Bill, having been approved by the Executive and returned to the Council, stands enacted on
Tune 1, 2023.
Molly Hoerrog
Michelle Harrod, Administrator to the County Council
BY THE COUNCIL
This Bill, having been passed by the yeas and nays of two-thirds of the members of the Council notwithstanding the objections of the Executive, stands enacted on
Michelle Harrod, Administrator to the County Council
BY THE COUNCIL
This Bill, having received neither the approval nor the disapproval of the Executive within ten days of its presentation, stands enacted on
Michelle Harrod, Administrator to the County Council
BY THE COUNCIL
This Bill, not having been considered on final reading within the time required by Charter, stands failed for want of consideration on
Michelle Harrod, Administrator to the County Council
BY THE COUNCIL
This Bill, having been disapproved by the Executive and having failed on passage upon consideration by the Council stands failed on, 2023.
Michelle Harrod, Administrator to the County Council
BY THE COUNCIL
This Bill, the withdrawal of which received a vote of two-thirds (2/3) of the members of the Council, is withdrawn from further consideration on
Michelle Harrod, Administrator to the County Council