



# Howard County

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## *Internal Memorandum*

**DATE:** April 4, 2024

**TO:** Brandee Ganz, Chief Administrative Officer

**FROM:** Anju Bennett, Administrator  
Gabriel Ross, Deputy Administrator/Acting Risk Manager  
Office of Human Resources/Risk Management Division

**SUBJECT:** Risk Management Self Insurance Fund  
Emergency Budget Amendment - Testimony/Fiscal Impact Statement

The Office of Human Resources (Division of Risk Management) requests an emergency budget amendment to increase the Fiscal 2024 spending authority for the Risk Management Self Insurance Fund by \$1 million to cover unanticipated and high value claims following the adoption of the Fiscal 2024 budget.

In particular, the County experienced a single claim which exceeded the total general liability budget. In addition, the fund is experiencing higher workers' compensation claim costs than projected.

The funding source to cover the unanticipated expenses will come from prior year surplus in the Risk Management Self Insurance Fund.

CC: Jennifer Sager