

# County Council of Howard County, Maryland

2024 Legislative Session

Legislative Day No. 5

## Resolution No. 58 -2024

Introduced by: The Chairperson at the request of the County Executive

Short Title: Health Department – Fees

Title: A RESOLUTION adopting fee schedules for functions of the Health Department.

---

Introduced and read first time \_\_\_\_\_, 2024.

By order \_\_\_\_\_  
Michelle Harrod, Administrator

Read for a second time at a public hearing on \_\_\_\_\_, 2024.

By order \_\_\_\_\_  
Michelle Harrod, Administrator

This Resolution was read the third time and was Adopted\_\_\_, Adopted with amendments\_\_\_, Failed\_\_\_, Withdrawn\_\_\_, by the County Council on \_\_\_\_\_, 2024.

Certified By \_\_\_\_\_  
Michelle Harrod, Administrator

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment

1           **WHEREAS**, Section 3-202 of the Health – General Article of the Annotated Code of  
2 Maryland authorizes each county board of health to set any fee or charge in connection with its  
3 rules and regulations; and

4  
5           **WHEREAS**, Section 12.106 of the Howard County Code authorizes the Health  
6 Department to charge fees for certain on-site sewage disposal related activities and for the  
7 construction, alteration and operation of public pools and spas; and

8  
9           **WHEREAS**, Section 12.107 of the Howard County Code authorizes the Health  
10 Department to charge fees for certain food service facility activities that it regulates; and

11  
12           **WHEREAS**, the Board of Health has not proposed any changes for Fiscal Year 2025 to  
13 fees established by the Board of Health.

14  
15           **NOW, THEREFORE, BE IT RESOLVED** by the County Council of Howard County,  
16 Maryland this \_\_\_\_\_ day of \_\_\_\_\_, 2024, that it adopts the attached Septic and Pool  
17 Fee Schedule and Food Service Facility Fee Schedule; and

18  
19           **BE IT FURTHER RESOLVED** that the Schedules attached shall be effective July 1,  
20 2024 and shall continue in effect until changed or repealed by subsequent resolution of the  
21 County Council.

## SEPTIC AND POOL FEE SCHEDULE

*These fees are adopted pursuant to Section 12.106 of the Howard County Code.*

### Septic

#### Percolation Test

Failing System	\$241
New Subdivision Lot	\$541
Retest of Recorded Lot	\$501

#### Permit Fees:

#### Residential Septic System Installation Permit:

New and Upgrades	\$451
Innovative/Alternative	\$682
Failing Septic System Repair	\$241
Minor Septic Repair	\$121

#### Shared Septic System Installation Permit:

Centralized treatment and drainfield installation permit	\$301/lot *
House connection permit	\$207/house connection

#### Commercial Septic System Installation Permit:

up to 1000 gal/day	\$451
1000 gal/day up to 5,000 gal/day wastewater	\$639
over 5,000 gallons/day	\$841

### Pools and Spas

Annual Public Swimming Pool or Spa Permit (required for operation)	\$391
Pool Operator Certification	\$52

### Technology Fee

In order to defray the cost of replacing the Environmental Health data management processing system for the Health Department, a technology surcharge is established and will be collected on all uncapped established fees. The amount of the technology surcharge is 10% of the approved fee rounded to the nearest dollar.

\* Permit fee with surcharge capped at \$10,000

## **FOOD SERVICE FACILITY FEE SCHEDULE**

*These fees are adopted pursuant to Section 12.107 of the Howard County Code.*

Food Service Facility License	
High Priority	\$415
Medium Priority	\$325
Low Priority	\$100
Temporary Food Service Facility License	\$65
Mobile Food Vendor License	\$157
Seasonal Farmer’s Market Producer Sampling License	\$104 per year (good for all farmers market locations)
On Farm-Food Service Facility Temporary License	\$69 per 30 consecutive day period (up to 2 renewals in a one-year period)
Non-Farm Temporary License	\$147 per season (April 1 to November 30)
Food Service Manager Certification	\$34

### **Technology Fee**

In order to defray the cost of replacing the Environmental Health data management processing system for the Health Department, a technology surcharge is established and will be collected on all uncapped established fees. The amount of the technology surcharge is 10% of the approved fee rounded to the nearest dollar.