

Introduced 05.06.2024  
Public Hearing 05.20.2024  
Council Action 06.03.2024  
Executive Action 06.05.2024  
Effective Date 06.05.2024

## County Council of Howard County, Maryland

2024 Legislative Session

Legislative Day No. 5

### Bill No. 17-2024

Introduced by: The Chairperson at the request of the County Executive

Short Title: Emergency Appropriation – Risk Management Self-Insurance Fund - \$1,000,000

Title: AN ACT making emergency appropriations pursuant to Section 610(b) of the Howard County Charter and amending the Annual Budget and Appropriation for Fiscal Year 2024 to provide additional spending authority in the Risk Management Self-Insurance fund due to significant increases in claim expenditures of the fund; and declaring that this Act is an Emergency Bill necessary to meet a public emergency affecting life, health or property.

Introduced and read first time May 6, 2024. Ordered posted and hearing scheduled  
By order Michelle Harrod  
Michelle Harrod, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on May 20, 2024.  
By order Michelle Harrod  
Michelle Harrod, Administrator

This Bill was read the third time on June 3, 2024 and Passed , Passed with amendments \_\_\_\_\_, Failed \_\_\_\_\_.  
By order Michelle Harrod  
Michelle Harrod, Administrator

Sealed with the County Seal and presented to the County Executive for approval this 4 day of June, 2024 at 1:00 a.m./p.m.  
By order Michelle Harrod  
Michelle Harrod, Administrator

Approved by the County Executive June 5, 2024  
Calvin Ball  
Calvin Ball, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment







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# Howard County

## *Internal Memorandum*

**DATE:** April 4, 2024

**TO:** Brandee Ganz, Chief Administrative Officer

**FROM:** Anju Bennett, Administrator  
Gabriel Ross, Deputy Administrator/Acting Risk Manager  
Office of Human Resources/Risk Management Division

**SUBJECT:** Risk Management Self Insurance Fund  
Emergency Budget Amendment - Testimony/Fiscal Impact Statement

The Office of Human Resources (Division of Risk Management) requests an emergency budget amendment to increase the Fiscal 2024 spending authority for the Risk Management Self Insurance Fund by \$1 million to cover unanticipated and high value claims following the adoption of the Fiscal 2024 budget.

In particular, the County experienced a single claim which exceeded the total general liability budget. In addition, the fund is experiencing higher workers' compensation claim costs than projected.

The funding source to cover the unanticipated expenses will come from prior year surplus in the Risk Management Self Insurance Fund.

CC: Jennifer Sager

**Office of the County Auditor**  
**Auditor's Analysis**

**Council Bill 17-2024**

Introduced: May 6, 2024

Auditor: Maya Cameron

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Fiscal Impact:

This legislation would result in an increase in budget appropriation of \$1.0 million for the Risk Management Self-Insurance Fund (Fund). According to the Office of Human Resources, this increase is needed to cover unanticipated and high value claims that occurred after the adoption of the Fiscal Year 2024 Budget.

As of May 14, 2024, we confirmed that the Fund had \$1.7 million of available appropriations. Based upon a review of spending to date and anticipated spending through FY 2024, available appropriations in the Fund may not be sufficient to cover the remaining FY 2024 obligations without this transfer.

Purpose:

The purpose of the proposed legislation is to provide emergency appropriation of \$1.0 million from the Risk Management Self-Insurance Fund's balance to provide additional spending authority in FY 2024, due to unanticipated increases in claims.

Other Comments:

This fund is used to account for activities including workers' compensation; general liability; and environmental, vehicle, and property insurance. It provides services to other County Agencies on a cost reimbursement basis.

In the FY 2025 Proposed Operating Budget, the Fund projects an operating loss of \$1.9 million at the end of FY 2024. It further projects an operating loss for FY 2025 of \$1.8 million and an ending fund balance of \$1.6 million, prior to the request for the emergency appropriation.

The additional request of \$1 million is expected to cover unanticipated costs for workers' compensation, general liability, and vehicle liability claims.

BY THE COUNCIL

This Bill, having been approved by the Executive and returned to the Council, stands enacted on June 5, 2024.

Michelle R. Harrod  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having been passed by the yeas and nays of two-thirds of the members of the Council notwithstanding the objections of the Executive, stands enacted on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having received neither the approval nor the disapproval of the Executive within ten days of its presentation, stands enacted on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, not having been considered on final reading within the time required by Charter, stands failed for want of consideration on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having been disapproved by the Executive and having failed on passage upon consideration by the Council stands failed on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, the withdrawal of which received a vote of two-thirds (2/3) of the members of the Council, is withdrawn from further consideration on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council