

Introduced _____
Public Hearing _____
Council Action _____
Executive Action _____
Effective Date _____

County Council of Howard County, Maryland

2024 Legislative Session

Legislative Day No. 8

Bill No. 40 -2024

Introduced by: The Chairperson at the request of the County Executive

Short Title: Correcting Appointing Authorities – positions appointed by the Chief Administrative Officer

Title: AN ACT adding certain positions that are appointed by the Chief Administrative Officer and removing a position that is no longer appointed by the Director of the Department of Community Resources and Services; and generally relating to the appointing authorities for Executive Exempt positions in the Howard County Code.

Introduced and read first time _____, 2024. Ordered posted and hearing scheduled.

By order _____
Michelle Harrod, County Council Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to the Charter, the Bill was read for a second time at a public hearing on _____, 2024.

By order _____
Michelle Harrod, County Council Administrator

This Bill was read the third time on _____, 2024 and Passed ____, Passed with amendments _____, Failed _____.

By order _____
Michelle Harrod, County Council Administrator

Sealed with the County Seal and presented to the County Executive for approval this ___ day of _____, 2021 at ___ a.m./p.m.

By order _____
Michelle Harrod, County Council Administrator

Approved/Vetoed by the County Executive _____, 2024

Calvin Ball, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment

1 **Section 1. Be It Enacted** by the County Council of Howard County, Maryland that the Howard
2 County Code is amended as follows:

3
4 By amending:

5 Title 3, Subtitle 3

6 Subsection (b)(3) and (b)(6) of Section 1.306

7
8 **Title 1. Human Resources.**

9 **Subtitle 3. Pay Plan.**

10
11 **Section 1.306. Executive exempt.**

12 (b) *Appointing Authorities.* Appointing authorities for Executive exempt employees are as
13 provided in this subsection:

14 (3) *Chief Administrative Officer.* The Chief Administrative Officer, with the approval of
15 the County Executive, is the appointing authority for the following positions:

16 Administrative Assistant, serving the Office of the Chief Administrative Officer;

17 Administrative Analyst II, serving the Office of the Chief Administrative Officer;

18 **ADMINISTRATIVE MANAGER, SERVING AS THE ADMINISTRATOR OF THE OFFICE OF**
19 **AGRICULTURE;**

20 Administrator of the Office of Community Sustainability;

21 **HUMAN SERVICES MANAGER II, SERVING AS THE CONSUMER PROTECTION**
22 **ADMINISTRATOR;**

23 Administrator of the Office of Transportation;

24 Executive Assistant I, serving the Office of the Chief Administrative Officer;

25 Executive Assistant II, serving the Office of the Chief Administrative Officer;

26 Budget Administrator;

27 Deputy Chief Administrative Officer;

28 Human Services Manager II, serving as the Workforce Development Administrator;

29 Human Resources Administrator;

30 Human Services Manager II, serving as the Administrator of the Office of Human
31 Rights and Equity;

32 Labor relations coordinator; and

33 Public Information Administrator.

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(6) *Community Resources and Services*. The Director of Community Resources and Services, with the approval of the County Executive, is the appointing authority for the:

- Human Services Manager II, serving as the Deputy Director of Community Resources and Services;
- Human Services Manager II, serving as the Administrator on Aging and Independence;
- Human Services Manager I, serving as the Administrator of the Office of Children and Families; **AND**
- Human Services Manager I, serving as the Administrator of the Office of Community Partnerships[[]; and[]].
- [[]Human Services Manager I, serving as the Consumer Protection Administrator.[]]

Section 2. And Be It Further Enacted by the County Council of Howard County, Maryland that *this Act shall become effective 61 days after its enactment.*