



Howard County

Internal Memorandum

SUBJECT: Council Testimony and Fiscal Impact Statement
DPZ Fee Correction

TO: Brandee Ganz
Chief Administrative Officer

FROM: Jennifer Sager
Legislative Coordinator

DATE: August 20, 2024

The Administration supports and urges the passage of Council Resolution No. ____-2024 that corrects a fee charged by the Department of Planning and Zoning (“DPZ”). By passage of Council Resolution No. 53-2024, fees were adopted for functions of DPZ. One of those fees was for costs associated with plan revisions. There are two charges associated with standard revisions.

1. The first for standard revisions over \$4,000. That rate is based on the County’s Unit Cost List.
2. The second is for standard revisions of \$4,000 or under. This type of revision should be charged a flat \$200 fee and are not dependent on the Unit Cost List. Accordingly, the fee schedule needs to be corrected to remove reference to the Unit Cost List for these types of smaller revisions.

Fiscal Impact:

There is no direct fiscal impact to this Resolution as it corrects an inconsistency in the fee schedule.