

Amendment 1 Council Bill No. 32-2014

BY: Calvin Ball

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Amendment No. 1

(This amendment eliminates the provisions of the Bill as introduced; provides for a Task Force to create a Governmental Transparency Data Plan; and requires certain documents to be published in searchable format.)

1 On the title page, strike the purpose paragraph and substitute:

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3 “AN ACT creating a task force to develop a Governmental Transparency Data Plan;
4 specifying the membership of the task force, setting out the duties of the task force, requiring a
5 report by a certain date; requiring that certain County documents be searchable; and generally
6 relating to data transparency in the County.”

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8 Beginning on page 1, line 10, strike down through page 8, line 8, and substitute:

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10 **“SUBTITLE 8. – GOVERNMENTAL TRANSPARENCY DATA PLAN.**

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12 **22.800. PURPOSE.**

13 THE PURPOSE OF THIS SUBTITLE IS TO IMPROVE TRANSPARENCY AND EFFICIENCY IN
14 GOVERNMENT WHILE ADDRESSING ITS GOALS OF EFFECTIVE COMMUNICATION AND COLLABORATION
15 WITHIN AGENCIES, AND DELIVERY OF USEFUL INFORMATION TO THE PUBLIC THROUGH AN INTUITIVE
16 AND INTERACTIVE WEB PORTAL.

17 **22.801. TASK FORCE TO DEVELOP A GOVERNMENTAL TRANSPARENCY DATA PLAN.**

18 (A) ESTABLISHED.

19 THERE IS A TASK FORCE TO DEVELOP A GOVERNMENTAL TRANSPARENCY DATA PLAN.

20 (B) MEMBERSHIP.

21 THE TASK FORCE CONSISTS OF THE FOLLOWING MEMBERS:

- 1 (1) A REPRESENTATIVE FROM EACH OF THE FOLLOWING:
2 (I) COUNTY COUNCIL;
3 (II) DEPARTMENT OF COUNTY ADMINISTRATION;
4 (III) DEPARTMENT OF CITIZEN SERVICES;
5 (IV) DEPARTMENT OF FIRE AND RESCUE SERVICES;
6 (V) DEPARTMENT OF INSPECTIONS AND PERMITS;
7 (VI) DEPARTMENT OF PLANNING AND ZONING;
8 (VII) DEPARTMENT OF POLICE;
9 (VIII) DEPARTMENT OF PUBLIC WORKS;
10 (IX) DEPARTMENT OF RECREATION AND PARKS; AND
11 (X) DEPARTMENT OF TECHNOLOGY AND COMMUNICATION SERVICES;
12 (2) TWO PUBLIC MEMBERS APPOINTED BY THE COUNTY EXECUTIVE; AND
13 (3) ONE PUBLIC MEMBER APPOINTED BY THE COUNTY COUNCIL.

14 (C) OFFICERS.

15 THE REPRESENTATIVE OF THE DEPARTMENT OF TECHNOLOGY AND COMMUNICATION
16 SERVICES IS THE CHAIRPERSON OF THE TASK FORCE.

17 (D) DUTIES

18 (1) THE TASK FORCE SHALL CREATE A GOVERNMENTAL TRANSPARENCY DATA
19 PLAN.

20 (2) THE PLAN SHALL:

- 21 (I) IDENTIFY THE AGENCIES TO BE INCLUDED;
22 (II) INCLUDE AN INVENTORY OF SIGNIFICANT DATA SETS AND DOCUMENTS
23 OF MOST INTEREST TO THE PUBLIC;
24 (III) EVALUATE THE CONFIDENTIAL OR PROTECTED INFORMATION THAT
25 SHOULD NOT BE INCLUDED;
26 (IV) PRIORITIZE THE DATA SETS AND DOCUMENTS TO BE PUBLISHED, WITH A
27 SUGGESTED SCHEDULE OF PUBLICATION;
28 (V) ASSIGN DATA SET AND DOCUMENT OWNERS WHO ARE TO BE
29 ACCOUNTABLE FOR PUBLISHING AND UPDATING;
30 (VI) ESTABLISH GUIDELINES FOR UPDATING AND RETIRING DATA SETS AND

1 DOCUMENTS;

2 (VII) MAKE RECOMMENDATION ON HISTORICAL DOCUMENT INCLUSION;

3 (VIII) DEFINE A SCHEDULE FOR APPROVED HISTORICAL DOCUMENT

4 PUBLICATION;

5 (IX) DEFINE A PROCESS TO EVALUATE FUTURE DATA SETS AND DOCUMENTS

6 FOR PUBLICATION;

7 (X) DEFINE AN AGENCY DATA SECURITY POLICY FOR PUBLISHING

8 INFORMATION;

9 (XI) PROVIDE FOR THE SELECTION OF A SOFTWARE TOOL SET TO BE USED;

10 (XII) RECOMMEND AN INITIAL AND ONGOING STAFFING PLAN; AND

11 (XIII) PROVIDE A COST ESTIMATE OF PREPARATION, PLANNING,

12 IMPLEMENTATION; AND MAINTENANCE.

13 (E) OTHER JURISDICTIONS; ASSISTANCE.

14 (1) THE TASK FORCE MAY:

15 (I) INVESTIGATE OTHER JURISDICTIONS TO DISCOVER BEST PRACTICES;

16 (II) INVITE REPRESENTATIVES OF OTHER JURISDICTIONS TO ATTEND

17 MEETINGS OF THE TASK FORCE; AND

18 (III) SOLICIT PUBLIC COMMENTS.

19 (2) ALL COUNTY AGENCIES SHALL COOPERATE WITH THE TASK FORCE.

20 (F) STAFF SUPPORT.

21 THE COUNTY COUNCIL AND THE DEPARTMENT OF TECHNOLOGY AND

22 COMMUNICATION SERVICES SHALL PROVIDE STAFF SUPPORT TO THE TASK FORCE.

23 (G) DEADLINES.

24 (1) ON OR BEFORE JANUARY 15, 2015, THE TASK FORCE SHALL PROVIDE:

25 (I) AN INTERIM REPORT TO THE COUNTY EXECUTIVE AND THE COUNTY

26 COUNCIL;

27 (II) ESTIMATES OF COSTS OF IMPLEMENTATION OF THE GOVERNMENTAL

28 TRANSPARENCY DATA PLAN TO EACH AFFECTED UNIT OF COUNTY GOVERNMENT.

29 (2) ON OR BEFORE APRIL 1, 2015, THE TASK FORCE SHALL SUBMIT TO THE

30 COUNTY EXECUTIVE AND THE COUNTY COUNCIL THE GOVERNMENTAL TRANSPARENCY DATA

1 PLAN.”

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3 On page 8, delete lines 9 through 19 and substitute:

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5 “Section 2. And Be It Further Enacted by the County Council of Howard County,
6 Maryland, that:

7 A. this Section 2 applies only to:

8 1. documents created after this Act takes effect; and

9 2. documents that are published to the internet;

10 B. subject to item C, within 60 days after the day that this Act takes effect, all County
11 Agencies under the authority of the County Executive or the County Council that publish
12 documents to the internet shall publish them in a searchable format;

13 C. if a signature is required, an electronic signature or a scanned version of a signature
14 page may be used; and

15 D. this Section 2 does not affect whether a document must be published to the internet
16 only what format must be used if a document is published.”