

County Council of Howard County, Maryland

2025 Legislative Session

Legislative Day No. 6

Resolution No. 102-2025

Introduced by: The Chairperson at the request of the County Executive

Short Title: Health Department – Fees

Title: A RESOLUTION adopting fee schedules for functions of the Health Department.

Introduced and read first time May 5, 2025.

By order Michelle Harrod
Michelle Harrod, Administrator

Read for a second time at a public hearing on May 19, 2025.

By order Michelle Harrod
Michelle Harrod, Administrator

This Resolution was read the third time and was Adopted ✓, Adopted with amendments___, Failed___, Withdrawn___, by the County Council
on May 21, 2025.

Certified By Michelle Harrod
Michelle Harrod, Administrator

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment

1 **WHEREAS**, Section 3-202 of the Health – General Article of the Annotated Code of
2 Maryland authorizes each county board of health to set any fee or charge in connection with its
3 rules and regulations; and
4

5 **WHEREAS**, Section 12.106 of the Howard County Code authorizes the Health
6 Department to charge fees for certain on-site sewage disposal related activities and for the
7 construction, alteration and operation of public pools and spas; and
8

9 **WHEREAS**, Section 12.107 of the Howard County Code authorizes the Health
10 Department to charge fees for certain food service facility activities that it regulates; and
11

12 **WHEREAS**, the Board of Health has not proposed any changes for Fiscal Year 2026 to
13 fees established by the Board of Health.
14

15 **NOW, THEREFORE, BE IT RESOLVED** by the County Council of Howard County,
16 Maryland this 21 day of May, 2025, that it adopts the attached Septic and Pool
17 Fee Schedule and Food Service Facility Fee Schedule; and
18

19 **BE IT FURTHER RESOLVED** that the Schedules attached shall be effective July 1,
20 2025 and shall continue in effect until changed or repealed by subsequent resolution of the
21 County Council.

SEPTIC AND POOL FEE SCHEDULE

These fees are adopted pursuant to Section 12.106 of the Howard County Code.

Septic

Percolation Test

Failing System	\$241
New Subdivision Lot	\$541
Retest of Recorded Lot	\$501

Permit Fees:

Residential Septic System Installation Permit:

New and Upgrades	\$451
Innovative/Alternative	\$682
Failing Septic System Repair	\$241
Minor Septic Repair	\$121

Shared Septic System Installation Permit:

Centralized treatment and drainfield installation permit	\$301/lot *
House connection permit	\$207/house connection

Commercial Septic System Installation Permit:

up to 1000 gal/day	\$451
1000 gal/day up to 5,000 gal/day wastewater	\$639
over 5,000 gallons/day	\$841

Pools and Spas

Annual Public Swimming Pool or Spa Permit (required for operation)	\$391
Pool Operator Certification	\$52

Technology Fee

In order to defray the cost of replacing the Environmental Health data management processing system for the Health Department, a technology surcharge is established and will be collected on all uncapped established fees. The amount of the technology surcharge is 10% of the approved fee rounded to the nearest dollar.

* Permit fee with surcharge capped at \$10,000

FOOD SERVICE FACILITY FEE SCHEDULE

These fees are adopted pursuant to Section 12.107 of the Howard County Code.

Food Service Facility License	
High Priority	\$415
Medium Priority	\$325
Low Priority	\$100
Temporary Food Service Facility License	\$65
Mobile Food Vendor License	\$157
Seasonal Farmer's Market Producer Sampling License	\$104 per year (good for all farmers market locations)
On Farm-Food Service Facility Temporary License	\$69 per 30 consecutive day period (up to 2 renewals in a one-year period)
Non-Farm Temporary License	\$147 per season (April 1 to November 30)
Food Service Manager Certification	\$34

Technology Fee

In order to defray the cost of replacing the Environmental Health data management processing system for the Health Department, a technology surcharge is established and will be collected on all uncapped established fees. The amount of the technology surcharge is 10% of the approved fee rounded to the nearest dollar.