

Introduced 05.05.2025
Public Hearing 05.19.2025
Council Action 05.21.2025
Executive Action 05.23.2025
Effective Date 05.23.2025

County Council of Howard County, Maryland

2025 Legislative Session

Legislative Day No. 6

Bill No. 32-2025

Introduced by: The Chairperson at the request of the County Executive

Short Title: Emergency Appropriation – Risk Management Self-Insurance Fund - \$500,000

Title: AN ACT making emergency appropriations pursuant to Section 610(b) of the Howard County Charter and amending the Annual Budget and Appropriation for Fiscal Year 2025 to provide additional spending authority in the Risk Management Self-Insurance fund due to unanticipated and high value claims; and declaring that this Act is an Emergency Bill necessary to meet a public emergency affecting life, health or property.

Introduced and read first time May 5, 2025. Ordered posted and hearing scheduled.
By order Michelle Harrod
Michelle Harrod, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on May 17, 2025.

By order Michelle Harrod
Michelle Harrod, Administrator

This Bill was read the third time on May 21, 2025 and Passed ☒, Passed with amendments ☐, Failed ☐.

By order Michelle Harrod
Michelle Harrod, Administrator

Sealed with the County Seal and presented to the County Executive for approval this 23 day of May, 2025 at 5⁰⁰ a.m./p.m.

By order Michelle Harrod
Michelle Harrod, Administrator

Approved by the County Executive May 23, 2025

Calvin Ball
Calvin Ball, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment

WHEREAS, Council Bill No. 27-2024 (CB27) is the Annual Budget and Appropriation Ordinance of Howard County, Fiscal Year 2025 and contains the capital and operating budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025; and

WHEREAS, unanticipated and high value claims have increased costs above the appropriation level anticipated in the development of the Fiscal Year 2025 budget; and

WHEREAS, these cost increases have resulted in an insufficient amount of available spending authority for the processing of claim payments; and

WHEREAS, the Fiscal Year 2025 budget needs to be amended to increase the spending authority to cover these claims in order to continue delivery of these essential County services during the remainder of Fiscal Year 2025; and

WHEREAS, the funding source to cover these unanticipated one-time expenses is the use of prior year fund balance in the amount of \$500,000; and

WHEREAS, pursuant to Section 610(b) of the Howard County Charter, this Emergency Bill is necessary to meet a public emergency affecting life, health or property.

NOW, THEREFORE,

Section 1. Be It Enacted by the County Council of Howard County, Maryland, that the following emergency appropriation of the Risk Management Self-Insurance fund is authorized and approved for the fiscal year beginning July 1, 2024 and ending June 30, 2025, as shown below:

Department of County Administration

6040020000 – Risk Management Self-Insurance Fund

Fiscal Year 2025 Appropriation before transfer	\$1,269,250
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Plus Additional Appropriation	\$500,000
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Fiscal Year 2025 Appropriation after transfer	\$1,769,250
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Section 2. And Be It Further Enacted that the Risk Management Self-Insurance fund total for Fiscal Year 2025 is amended to be \$14,101,955 and, in the current expense budget attached to Council Bill No. 27-2024 or incorporated by reference, all subtotals, totals, and other calculated figures shall be adjusted, as needed, to accommodate this Act.

Section 3. And Be It Further Enacted by the County Council of Howard County, Maryland that *this Act is adopted as an emergency measure to address an immediate public emergency affecting life, health or property and having been passed by two-thirds of its members, this Act shall be effective immediately upon its enactment.*



Howard County

Internal Memorandum

DATE: March 18, 2025

TO: Brandee Ganz, Chief Administrative Officer

FROM: Anju Bennett, Administrator
Elizabeth Glennon, Risk Management and Safety Manager
Gabriel Ross, Deputy Human Resources Administrator

SUBJECT: Risk Management Self Insurance Fund
Emergency Budget Amendment - Testimony/Fiscal Impact Statement

The Office of Human Resources requests an emergency budget amendment to increase the Fiscal 2025 spending authority for the Risk Management Self Insurance Fund by \$500,000 to cover unanticipated and high value claims following the adoption of the Fiscal Year (FY) 2025 budget.

In particular, the County experienced two large claims which exceeded the total general liability budget that was adopted in the FY25 budget.

The funding source to cover the unanticipated expenses will come from prior year surplus in the Risk Management Self Insurance Fund.

CC: Jennifer Sager

BY THE COUNCIL

This Bill, having been approved by the Executive and returned to the Council, stands enacted on May 23, 2025.

Michelle R. Harrod
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having been passed by the yeas and nays of two-thirds of the members of the Council notwithstanding the objections of the Executive, stands enacted on _____, 2025.

Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having received neither the approval nor the disapproval of the Executive within ten days of its presentation, stands enacted on _____, 2025.

Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, not having been considered on final reading within the time required by Charter, stands failed for want of consideration on _____, 2025.

Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having been disapproved by the Executive and having failed on passage upon consideration by the Council stands failed on _____, 2025.

Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, the withdrawal of which received a vote of two-thirds (2/3) of the members of the Council, is withdrawn from further consideration on _____, 2025.

Michelle R. Harrod, Administrator to the County Council