

Introduced	11-04-2024
Public Hearing	11-18-2024
Council Action	12-02-2024
Executive Action	12-05-2024
Effective Date	2-04-2025

## County Council of Howard County, Maryland

2024 Legislative Session

Legislative Day No. 13

### Bill No. 61 -2024

Introduced by:

Deb Jung, Christiana Rigby, Liz Walsh, and David Yungmann

SHORT TITLE: Inspector General – Establishment

AN ACT establishing the Office of the Inspector General; specifying the selection, term, qualifications, and responsibilities of the Inspector General; providing for the referral of certain matters; specifying the funding and powers of the Office of the Inspector General; requiring certain reports; establishing the Inspector General Citizen Advisory Board; specifying the composition, term, and responsibilities of the Inspector General Citizen Advisory Board; amending the whistleblower protection statute; and generally relating to the Office of the Inspector General.

Introduced and read first time Nov 4, 2024. Ordered posted and hearing scheduled.  
By order Michelle Harrod  
Michelle Harrod, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on Nov 18, 2024.

By order Michelle Harrod  
Michelle Harrod, Administrator

This Bill was read the third time on Dec 2, 2024 and Passed ✓, Passed with amendments ✓, Failed    .

By order Michelle Harrod  
Michelle Harrod, Administrator

Sealed with the County Seal and presented to the County Executive for approval this 4 day of December, 2024 at 5<sup>00</sup> a.m./p.m.

By order Michelle Harrod  
Michelle Harrod, Administrator

Approved by the County Executive December 5, 2024

Calvin Ball  
Calvin Ball, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment.

1 **Section 1. *Be It Enacted*** by the County Council of Howard County, Maryland, that the Howard County  
2 *Code is amended as follows:*

3 *By amending:*

4 *Title 1 – Human Resources*

5 *Subtitle 3. – Pay Plan*

6 *Sec. 1.306. Executive exempt.*

7 *Subtitle 7. – Disclosure Protection*

8 *Sec. 1.700. Whistleblower protection.*

9  
10 *By adding:*

11 *Title 22. General Provisions.*

12 *Subtitle 12. Office of the Inspector General*

13 *Sec. 22.1200. Establishment.*

14 *Sec. 22.1201. Purpose.*

15 *Sec. 22.1202. Appointment.*

16 *Sec. 22.1203. Powers, Duties, and Responsibilities.*

17 *Sec. 22.1204. Referral of Matters.*

18 *Sec. 22.1205. Reports and Letters*

19 *Sec. 22.1206. Budget.*

20 *Sec. 22.1207. Administration and Operation.*

21 *Sec. 22.1208. Retaliation Prohibited.*

22 *Subtitle 13. Inspector General ~~Citizen~~ Advisory Board*

23 *Sec. 22.1300. The Inspector General ~~Citizen~~ Advisory Board.*

24  
25 **HOWARD COUNTY CODE**

26 **Title 1. Human Resources**

27 **Subtitle 3. – Pay Plan**

28 **Sec. 1.306. Executive exempt.**

29 (a) *Positions Defined.*

30 (1) The positions listed in this section shall be in the Executive exempt service. An Executive  
31 exempt employee serves at the pleasure of the appointing authority. Appointing  
32 authorities for Executive exempt positions are established as provided in this section.

- (2) (i) An Executive exempt employee receives fringe benefits as provided by the Personnel Officer.
- (ii) The starting salary for an Executive exempt employee shall be set by the appointing authority and may not exceed the maximum base hourly rate of pay for the position.
- (iii) An exempt employee is paid an annual salary based on the hourly rates established in the pay plan. An Executive exempt employee shall perform the duties assigned and shall work the hours necessary to perform those duties.
- (3) An Executive exempt employee, EXCLUDING THE INSPECTOR GENERAL AND DEPUTY INSPECTOR GENERAL, is eligible for an employee performance award.
- (4) The County Executive shall determine the level of education and experience necessary to meet the minimum qualifications for Executive exempt positions for which the County Executive is the appointing authority.
- (b) *Appointing Authorities.* Appointing authorities for Executive exempt employees are as provided in this subsection:
- (1) *County Executive.* The County Executive is the appointing authority for the:
- Executive Assistant I, serving the Office of the County Executive;
  - Executive Assistant II, serving the Office of the County Executive;
  - Administrative Assistant, serving the Office of the County Executive;
  - Administrative Analyst II, serving the Office of the County Executive;
  - Chief Administrative Officer;
  - Chief of Staff;
  - Deputy Chief of Staff;
  - Director of Community Resources and Services;
  - Director of Corrections;
  - Director of Finance;
  - Chief of Fire and Rescue Services;
  - Director of Housing and Community Development;
  - Director of Inspections, Licenses and Permits;
  - Director of Planning and Zoning;
  - Chief of Police;
  - Director of Public Works;
  - Director of Recreation and Parks; and

Director of Technology and Communication Services.

(2) *County Executive and County Council.* The County Executive, with the concurrence of the County Council is the appointing authority for: Technical Services Supervisor, serving as the Cable Administrator; and County Solicitor.

(3) *Chief Administrative Officer.* The Chief Administrative Officer, with the approval of the County Executive, is the appointing authority for the following positions:  
Administrative Assistant, serving the Office of the Chief Administrative Officer;  
Administrative Analyst II, serving the Office of the Chief Administrative Officer;  
Administrator of the Office of Community Sustainability;  
Administrator of the Office of Transportation;  
Executive Assistant I, serving the Office of the Chief Administrative Officer;  
Executive Assistant II, serving the Office of the Chief Administrative Officer;  
Budget Administrator;  
Deputy Chief Administrative Officer;  
Human Services Manager II, serving as the Workforce Development Administrator;  
Human Resources Administrator;  
Human Services Manager II, serving as the Administrator of the Office of Human Rights and Equity;  
Labor relations coordinator; and  
Public Information Administrator.

(4) *Chief of Police.* The Chief of Police, with the approval of the County Executive, is the appointing authority for the:  
Police Major;  
Assistant Administrator;  
Police Information Specialist; and  
Police Services Support Supervisor III, serving as the Animal Control Administrator.

(5) *Fire and Rescue Services.* The Fire Chief (also sometimes referred to in County law as the Director of Fire and Rescue Services or the Chief, Fire and Rescue Services), with the approval of the County Executive, is the appointing authority for the: Deputy Chief;1 the Medical Director, the Administrator of the Office of Emergency Management, and the Assistant Administrator.

- (6) *Community Resources and Services.* The Director of Community Resources and Services, with the approval of the County Executive, is the appointing authority for the:
- Human Services Manager II, serving as the Deputy Director of Community Resources and Services;
- Human Services Manager II, serving as the Administrator on Aging and Independence;
- Human Services Manager I, serving as the Administrator of the Office of Children and Families;
- Human Services Manager I, serving as the Administrator of the Office of Community Partnerships; and
- Human Services Manager I, serving as the Consumer Protection Administrator.
- (7) *Public Works.* The Director of Public Works, with the approval of the County Executive, is the appointing authority for the:
- Deputy Director of Public Works;
- Engineering Manager II, serving as the Chief, Bureau of Engineering;
- Engineering Manager II, serving as the Chief, Bureau of Environmental Services;
- Engineering Manager II, serving as the Chief, Bureau of Highways;
- Engineering Manager II, serving as the Chief, Bureau of Facilities; and
- Engineering Manager II, serving as the Chief, Bureau of Utilities.
- (8) *County Solicitor.* The County Solicitor, with the approval of the County Executive is the appointing authority for the:
- Deputy Attorney, serving as the Deputy County Solicitor;
- Principal Attorney, serving as a Senior Assistant County Solicitor I;
- Senior Attorney, serving as a Senior Assistant County Solicitor II;
- Attorney, serving as an Assistant County Solicitor II;
- Entry Level Attorney, serving as an Assistant County Solicitor I; and
- Administrative Assistant, serving as Secretary to the County Solicitor.
- (9) *Planning and Zoning.* The Director of Planning and Zoning, with the approval of the County Executive, is the appointing authority for the Deputy Director of Planning and Zoning.
- (10) *Finance.* The Director of Finance, with the approval of the County Executive, is the appointing authority for the Deputy Director of Finance.

- (11) *Technology and Communication Services.* The Director of Technology and Communication Services, with the approval of the County Executive, is the appointing authority for the Deputy Director, Technology and Communication Services.
- (12) *County Council.* The County Council is the appointing authority for the: Administrator to the County Council; {and} County Auditor~~}; AND~~ ~~INSPECTOR GENERAL.~~
- (13) *Housing and Community Development.* The Director of Housing and Community Development, with the approval of the County Executive, is the appointing authority for the Human Services Manager II, serving as the Deputy Director of Housing and Community Development.
- (14) *County Council Member.* The County Council Member is the appointing authority for the Special Assistant and District Aide serving that Member.
- (15) *Administrator to the County Council.* The Administrator to the County Council, with the approval of the County Council, is the appointing authority for the: Deputy Administrator to the County Council; Executive Assistant I, serving as the Assistant to the Administrator to the County Council; and Public Information Administrator, serving as the Public Information Officer to the County Council.
- (16) *County Auditor.* The County Auditor, with the approval of the County Council, is the appointing authority for Deputy County Auditor.
- (17) *Corrections.* The Director of Corrections, with the approval of the County Executive, is the appointing authority for the: Deputy Director of Corrections; and Custody and Security Chief.
- ~~(18) *THE INSPECTOR GENERAL.* THE INSPECTOR GENERAL IS THE APPOINTING AUTHORITY FOR THE DEPUTY INSPECTOR GENERAL.~~
- ~~(18) *THE INSPECTOR GENERAL CITIZEN ADVISORY BOARD.* THE INSPECTOR GENERAL CITIZEN ADVISORY BOARD IS THE APPOINTING AUTHORITY FOR THE INSPECTOR GENERAL.~~
- ~~(19) *INSPECTOR GENERAL.* THE INSPECTOR GENERAL IS THE APPOINTING AUTHORITY FOR THE DEPUTY INSPECTOR GENERAL.~~

- (c) *Pay Grades.* Class Codes and pay grades for Executive exempt positions are established or amended by legislative action of the County Council on the pay plan. The pay plan adopted or amended as an attachment to the Council bill on which the legislative action is taken, and is not reprinted in this Code, but is maintained by the Office of Human Resources.

## **Subtitle 7. – Disclosure Protection**

### **Sec. 1.700. - Whistleblower protection.**

- (a) *Authority to Report.* Unless the disclosure is specifically prohibited by law, an employee of Howard County, acting in good faith and on reasonable belief, may disclose to the County Auditor OR TO THE INSPECTOR GENERAL:

- (1) A violation of a law, rule, or regulation by a County officer, employee, or contractor while conducting County business or using County property;
- (2) A ~~gross~~ waste of County funds;
- (3) ~~A gross~~ AN abuse of authority by a County official or employee; or
- (4) A specific and substantial danger to public health or safety due to an act or omission of a County official, employee, or contractor.

- (b) *Prohibited Acts.*

- (1) A supervisor, appointing authority, or head of an office or department may not threaten or in fact take or refuse to take any personnel action as a reprisal against an employee to restrain, influence, or prevent an employee from making a disclosure under subsection (a) of this section.

- (2)
  - (i) For purposes of this paragraph, "retaliate" means to take an adverse employment action against an employee ~~of the County~~ including, but not limited to, threats of retaliation, discharge, discrimination in compensation, or discrimination in conditions of employment.
  - (ii) A supervisor, appointing authority, or head of an office or department may not retaliate against an employee because the employee makes a disclosure under subsection (a) of this section.

- (c) *Complaints.*

(1) An employee who seeks relief for a violation of subsection (b) of this section may file a complaint with the Human Resources Administrator or, if the subject of the complaint is the Administrator, the Chief Administrative Officer.

(2) The Human Resources Administrator or the Chief Administrative Officer shall investigate the complaint and the Chief Administrative Officer shall report the findings to the Howard County Council, the County Auditor, THE INSPECTOR GENERAL, and the County Executive.

(d) *Confidentiality.* To the extent allowed by law, the identity of a person who makes a disclosure under this section shall be kept confidential.

(e) *Penalties.* Violation of subsection (b) of this section is grounds for dismissal under the personnel rules of Howard County.

## **Title 22. General Provisions**

### **SUBTITLE 12. OFFICE OF THE INSPECTOR GENERAL**

#### **SEC. 22.1200. ESTABLISHMENT.**

THERE IS AN OFFICE OF THE INSPECTOR GENERAL, OF WHICH THE HEAD IS THE INSPECTOR GENERAL.

#### **SEC. 22.1201. PURPOSE.**

NOTWITHSTANDING THE AUTHORITY TO REMOVE FOR CAUSE PURSUANT TO SECTION 22.1202(D) OF THIS SUBTITLE, THE THE OFFICE OF THE INSPECTOR GENERAL IS AN INDEPENDENT OFFICE AND SHALL CONDUCT THEIR WORK WITHOUT INTERFERENCE FROM THE COUNTY EXECUTIVE, THE COUNTY COUNCIL, OR THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD. THE PURPOSE OF THE OFFICE OF THE INSPECTOR GENERAL IS TO PROVIDE INCREASED ACCOUNTABILITY AND OVERSIGHT IN THE OPERATIONS OF ANY DEPARTMENT, OFFICE, OR ENTITY RECEIVING FUNDS FROM THE COUNTY GOVERNMENT BY:

(A) INVESTIGATING FRAUD, WASTE, AND ABUSE; AND



(B) IDENTIFYING WAYS TO PROMOTE EFFICIENCY, ACCOUNTABILITY, COMPLIANCE, AND INTEGRITY.

**SEC. 22.1202. APPOINTMENT.**

(A) *APPOINTMENT.*

(1) THE INSPECTOR GENERAL IS APPOINTED BY ~~COUNCIL RESOLUTION ADOPTED BY A MAJORITY VOTE OF THE COUNTY COUNCIL FROM AMONG THREE QUALIFIED CANDIDATES SUBMITTED BY AN AFFIRMATIVE VOTE OF A MAJORITY OF THE CURRENT MEMBERS OF THE INSPECTOR GENERAL~~ CITIZEN ADVISORY BOARD.

(2) AS REQUIRED BY SECTION 22.1300(F), THE INSPECTOR GENERAL ~~CITIZEN ADVISORY BOARD~~ SHALL CONDUCT AN OPEN SEARCH TO IDENTIFY QUALIFIED CANDIDATES.

~~(3) THE COUNCIL MAY REQUEST THAT THE BOARD SUBMIT ANOTHER LIST OF THREE QUALIFIED CANDIDATES IF THE COUNCIL SO CHOOSES.~~

(B) *QUALIFICATIONS.*

(1) THE INSPECTOR GENERAL SHALL BE APPOINTED WITHOUT REGARD TO POLITICAL AFFILIATION AND SHALL HAVE SUBSTANTIAL EXPERIENCE IN AUDITING, FINANCIAL ANALYSIS, GOVERNMENT OPERATIONS, INDEPENDENT GOVERNMENT OVERSIGHT, ETHICS, CRIMINAL JUSTICE LAW, MANAGEMENT ANALYSIS, PUBLIC ADMINISTRATION, INVESTIGATIONS, OR ANOTHER APPROPRIATE FIELD.

(2) NO FORMER OR CURRENT ~~COUNTY EXECUTIVES~~ ELECTED OFFICIALS WHO REPRESENT HOWARD COUNTY OR A PORTION OF HOWARD COUNTY, DIRECTORS OF COUNTY DEPARTMENTS, OFFICES, OR AGENCIES MAY BE APPOINTED INSPECTOR GENERAL WITHIN FIVE YEARS OF THAT INDIVIDUAL'S PERIOD OF SERVICE.

(3) THE INSPECTOR GENERAL SHALL HOLD AT THE TIME OF APPOINTMENT, OR SHALL OBTAIN WITHIN ONE YEAR OF THE APPOINTMENT, CERTIFICATION AS A CERTIFIED INSPECTOR GENERAL. CERTIFICATION SHALL BE MAINTAINED FOR THE DURATION OF THE INSPECTOR GENERAL'S TENURE.

1 (C) *TERM.* NOTWITHSTANDING SECTION 1.306(A), THE INSPECTOR GENERAL SHALL SERVE A  
2 TERM OF SIX YEARS COMMENCING FROM THE DATE OF APPOINTMENT. THE TERM OF  
3 SUBSEQUENT SUBSEQUENT REAPPOINTMENTS SHALL BE SIX YEARS ~~AS SPECIFIED IN THE~~  
4 ~~COUNCIL RESOLUTION REAPPOINTING THE INSPECTOR GENERAL.~~

5 (D) *REMOVAL.*

6 (1) NOTWITHSTANDING SECTION 1.306(A) AND PARAGRAPH (C), THE INSPECTOR  
7 GENERAL ~~CITIZEN~~ ADVISORY BOARD MAY ~~RECOMMEND TO THE COUNTY COUNCIL~~  
8 ~~THAT THE INSPECTOR GENERAL BE REMOVED~~ REMOVE THE INSPECTOR GENERAL  
9 FROM OFFICE BY AN AFFIRMATIVE VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS  
10 OF THE BOARD ONLY FOR CAUSE:

- 11 (I) MISCONDUCT IN OFFICE;  
12 (II) PERSISTENT FAILURE TO PERFORM THE DUTIES OF OFFICE;  
13 (III) CONDUCT PREJUDICIAL TO THE PROPER ADMINISTRATION OF JUSTICE;  
14 (IV) MALFEASANCE;  
15 (V) CONVICTION OF A FELONY; OR  
16 (VI) NEGLECT OF DUTY.

17 (2) THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD SHALL PROVIDE THE  
18 INSPECTOR GENERAL ~~AND, THE COUNTY EXECUTIVE, AND~~ THE COUNTY COUNCIL A  
19 WRITTEN STATEMENT OF THE REASONS FOR THE RECOMMENDED REMOVAL.

20 (3) THE INSPECTOR GENERAL MAY REQUEST A PUBLIC HEARING BEFORE THE ~~COUNTY~~  
21 ~~COUNCIL~~ INSPECTOR GENERAL CITIZEN-ADVISORY BOARD ON THE REMOVAL  
22 WITHIN 10 DAYS. THE ~~COUNCIL~~ CITIZEN ADVISORY BOARD SHALL GRANT THE  
23 REQUESTED HEARING WITHIN 10 DAYS.

24 (4) FOLLOWING THE PUBLIC HEARING, THE INSPECTOR GENERAL CITIZEN-ADVISORY  
25 BOARD MAY VOTE TO REMOVE THE INSPECTOR GENERAL AND REMOVAL SHALL  
26 REQUIRE AN AFFIRMATIVE VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS OF THE  
27 BOARD.

28 (4) ~~THE COUNTY COUNCIL MAY REMOVE THE INSPECTOR GENERAL ONLY AFTER~~  
29 ~~RECEIVING SUCH RECOMMENDATION FROM THE INSPECTOR GENERAL CITIZEN~~

~~ADVISORY BOARD. THE COUNCIL MAY REMOVE THE INSPECTOR GENERAL BY AN  
AFFIRMATIVE VOTE OF TWO-THIRDS OF THE MEMBERS OF THE COUNTY COUNCIL.~~

**SEC. 22.1203. POWERS, DUTIES, AND RESPONSIBILITIES.**

(A) *HEAD OF OFFICE.* THE INSPECTOR GENERAL SHALL SUPERVISE AND DIRECT THE OFFICE OF  
THE INSPECTOR GENERAL.

(B) *POWERS.* THE INSPECTOR GENERAL HAS THE FOLLOWING POWERS TO ACCOMPLISH THE  
INTENT OF THIS SUBTITLE:

(1) THE RIGHT TO OBTAIN FULL AND UNRESTRICTED ACCESS TO ALL RECORDS AND  
FILES MAINTAINED BY ALL OFFICIALS, AGENTS AND EMPLOYEES OF THE COUNTY  
AND ALL OFFICES, DEPARTMENTS, INSTITUTIONS, BOARDS, COMMISSIONS, COURTS  
AND CORPORATIONS AND OTHER AGENCIES THEREOF, SHALL AT ALL TIMES BE OPEN  
TO THE INSPECTION OF THE INSPECTOR GENERAL WHERE NECESSARY FOR THE  
CONDUCT OF THE INSPECTOR GENERAL;

(2) THE AUTHORITY TO ADMINISTER OATHS OR AFFIRMATIONS AND TAKE TESTIMONY  
RELEVANT TO ANY INQUIRY OR INVESTIGATION UNDERTAKEN PURSUANT TO THIS  
SUBTITLE;

(3) THE RIGHT OF ACCESS TO THE HEAD OF ANY PUBLIC ENTITY OR EXTERNAL ENTITY  
RECEIVING COUNTY FUNDS OR BENEFITS WHEN NECESSARY FOR PURPOSES RELATED  
TO THE WORK OF THE INSPECTOR GENERAL; AND

(4) SUBJECT TO PARAGRAPH (D) OF THIS SECTION, THE POWER TO REQUIRE COUNTY  
EMPLOYEES TO COOPERATE WITH THE INSPECTOR GENERAL'S INVESTIGATIONS.

(C) *DUTIES AND RESPONSIBILITIES.* THE OFFICE OF THE INSPECTOR GENERAL SHALL:

(1) EVALUATE, INVESTIGATE, INSPECT, AND MONITOR THE ACTIVITIES AND RECORDS OF  
THE COUNTY GOVERNMENT, EXTERNAL ENTITIES, AND INDIVIDUALS RECEIVING  
COUNTY FUNDS FOR, BUT NOT LIMITED TO, CONTRACTS, PROCUREMENTS, GRANTS,  
AGREEMENTS, AND OTHER FINANCIAL OR PROGRAMMATIC ARRANGEMENTS  
UNDERTAKEN BY OR ON BEHALF OF THE COUNTY GOVERNMENT; OR ANY OTHER  
FUNCTION, ACTIVITY, POLICY, PROCEDURE, PROCESS, OR OPERATION CONDUCTED

1 BY COUNTY GOVERNMENT, EXTERNAL ENTITIES, OR INDIVIDUALS RECEIVING  
2 COUNTY FUNDS OR BENEFITS;

3 (2) CONDUCT INVESTIGATIONS;

4 (3) PROVIDE INFORMATION AND EVIDENCE THAT RELATES TO CRIMINAL ACTS TO  
5 APPROPRIATE LAW ENFORCEMENT, ADMINISTRATIVE, AND PROSECUTORIAL  
6 AGENCIES;

7 (4) RECEIVE AND INVESTIGATE COMPLAINTS FROM ANY SOURCE OR UPON ITS OWN  
8 INITIATIVE CONCERNING ALLEGED FRAUD, WASTE, AND ABUSE;

9 (5) CONDUCT JOINT INVESTIGATIONS WITH COUNTY AUDITOR;

10 (6) INITIATE REVIEW OF, AND MAKE RECOMMENDATIONS TO THE COUNTY EXECUTIVE  
11 AND COUNTY COUNCIL TO PROMOTE, EFFICIENCY, ACCOUNTABILITY, COMPLIANCE,  
12 AND INTEGRITY IN COUNTY GOVERNMENT;

13 (7) ESTABLISH WRITTEN POLICIES AND PROCEDURES TO GUIDE FUNCTIONS AND  
14 PROCESSES CONDUCTED BY THE OFFICE;

15 (8) MEET WITH THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD AT LEAST TWICE  
16 A YEAR TO REVIEW COMPLETED INVESTIGATIONS AND ADVISORY LETTERS, THE  
17 ANNUAL BUDGET REQUEST, AND OTHER RELEVANT, NON-OPERATIONAL MATTERS;

18 (9) MEET WITH THE COUNTY COUNCIL ANNUALLY; AND

19 (10) DO ALL THINGS NECESSARY TO CARRY OUT THE FUNCTIONS IN THIS SUBTITLE  
20 INCLUDING, WITHOUT LIMITATION, ISSUING CITATIONS FOR ANY VIOLATION OF THIS  
21 SUBTITLE SECTION 22.1203(D).

22 (D) DISCIPLINE AND PENALTY PROVISIONS. COUNTY EMPLOYEES ~~FAILING OR REFUSING WHO FAIL~~  
23 OR REFUSE TO COOPERATE WITH THE INSPECTOR GENERAL SHALL BE SUBJECT TO THE  
24 DISCIPLINE PROVISIONS OF ~~THE PERSONNEL LAW~~ TITLE 1, SUBTITLE 1 OF THIS CODE OR  
25 PROVISIONS OF ANY APPLICABLE COLLECTIVE BARGAINING AGREEMENT. ~~EACH OF THE~~  
26 ~~FOLLOWING ACTS IS A CLASS A VIOLATION~~ ALTERNATIVELY, AND IN ADDITION TO AND  
27 CONCURRENT WITH ALL OTHER REMEDIES, THE INSPECTOR GENERAL MAY ENFORCE THE  
28 PROVISIONS OF THIS SUBTITLE SECTION 22.1203(D) WITH CIVIL PENALTIES PURSUANT TO

1        TITLE 24, "CIVIL PENALTIES" OF THIS CODE. AN EMPLOYEE WHO ENGAGES IN THE  
2        FOLLOWING COMMITS A CLASS A VIOLATION:

- 3        (1)     WITHHOLDING OR REFUSING TO RESPOND TO A REQUEST FOR DOCUMENTS OR  
4               INFORMATION UNDER THIS SECTION WITHIN THE TIMEFRAME AGREED UPON BY ALL  
5               PARTIES;
- 6        (2)     GIVING FALSE OR MISLEADING INFORMATION IN CONNECTION WITH ANY REPORT,  
7               STUDY, OR INVESTIGATION UNDER THIS SECTION; OR
- 8        (3)     RETALIATING OR THREATENING TO RETALIATE AGAINST ANY PERSON FOR FILING A  
9               COMPLAINT WITH THE INSPECTOR GENERAL, FURNISHING INFORMATION, OR  
10              COOPERATING IN ANY INVESTIGATION, INSPECTION, OR REVIEW UNDER THIS  
11              SECTION.

12    (E)    *SUBPOENAS.* THE INSPECTOR GENERAL MAY ISSUE A SUBPOENA TO REQUIRE:

- 13        (1)     ANY PERSON TO APPEAR UNDER OATH AS A WITNESS; OR
- 14        (2)     THE PRODUCTION OF ANY INFORMATION, DOCUMENT, REPORT, RECORD, ACCOUNT,  
15               OR OTHER MATERIAL.
- 16        (3)     SUBPOENAS ISSUED BY THE INSPECTOR GENERAL MAY BE JUDICIALLY ENFORCED.

17

18    **SEC. 22.1204. REFERRAL OF MATTERS.**

19    THE OFFICE OF THE INSPECTOR GENERAL SHALL REFER MATTERS, AS APPROPRIATE, FOR FURTHER  
20    CIVIL, CRIMINAL, AND ADMINISTRATIVE ACTION TO APPROPRIATE LAW ENFORCEMENT,  
21    ADMINISTRATIVE, AND PROSECUTORIAL AGENCIES.

22

23    **SEC. 22.1205. REPORTS AND LETTERS.**

24    (A)    *ANNUAL REPORT.*

- 25        (1)     THE INSPECTOR GENERAL SHALL ISSUE AN ANNUAL REPORT BY THE END OF EACH  
26               CALENDAR YEAR THAT SEPARATELY LISTS INVESTIGATION REPORTS, ADVISORY  
27               LETTERS, AND OTHER INVESTIGATIVE OR ASSISTANCE EFFORTS COMPLETED DURING  
28               THAT CALENDAR YEAR. THE ANNUAL REPORT SHALL BE SUBMITTED

SIMULTANEOUSLY WITH THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD'S ANNUAL REPORT.

(2) THE REPORT SHALL LIST THE ACCOMPLISHMENTS, INCLUDING ANY MONETARY SAVINGS, ATTRIBUTABLE TO THE WORK OF THE OFFICE OF THE INSPECTOR GENERAL.

(3) THE INSPECTOR GENERAL SHALL PROVIDE THE REPORT TO THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD, THE COUNTY EXECUTIVE AND, IN ACCORDANCE WITH SECTION 22.1000 OF THE CODE, THE COUNTY COUNCIL.

(B) *INVESTIGATION REPORTS.*

(1) THE INSPECTOR GENERAL SHALL ISSUE PUBLIC REPORTS OF ITS FINDINGS AND RECOMMENDATIONS OF ITS INVESTIGATIONS. BEFORE ISSUING SUCH REPORTS, THE INSPECTOR GENERAL SHALL GIVE THE COUNTY DEPARTMENT, OFFICE, OR EXTERNAL ENTITY THAT IS THE SUBJECT OF THE REPORT 15 BUSINESS DAYS TO REVIEW AND RESPOND TO THE REPORT. THE INSPECTOR GENERAL SHALL INCLUDE ANY SUCH RESPONSE IN ITS FINAL REPORT.

(2) THE INSPECTOR GENERAL SHALL PROVIDE FINAL AND COMPLETED INVESTIGATION REPORTS TO THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD, THE COUNTY EXECUTIVE, IN ACCORDANCE WITH SECTION 22.1000 OF THE CODE, THE COUNTY COUNCIL, AND TO THE PUBLIC.

(C) *ADVISORY LETTERS.* THE INSPECTOR GENERAL MAY ISSUE ADVISORY LETTERS UPON ITS OWN INITIATIVE OR IN RESPONSE TO A REQUEST RECEIVED FROM A COUNTY DEPARTMENT, OFFICE, OR EXTERNAL ENTITY SUBJECT TO THE JURISDICTION OF THE INSPECTOR GENERAL. THE INSPECTOR GENERAL SHALL INCLUDE PROCESSES AND GUIDELINES FOR ADVISORY LETTERS IN THE OFFICE OF INSPECTOR GENERAL POLICIES AND PROCEDURES. THE INSPECTOR GENERAL ~~SHALL~~ MAY PUBLISH ALL ADVISORY LETTERS IN THE SAME MANNER AS INVESTIGATION REPORTS. REQUESTORS OF AN ADVISORY LETTER ~~SHALL BE PROVIDED WITH AN OPPORTUNITY TO RESPOND TO THE LETTER BEFORE PUBLISHING THE LETTER~~ MAY SUBMIT A RESPONSE OR RELEVANT UPDATE TO THE ADVISORY LETTER THAT WILL BE APPENDED TO ANY PUBLISHED LETTER.

- 1 (D) *PUBLISHING REPORTS.*
- 2 (1) ANNUAL REPORTS, INVESTIGATION REPORTS, AND ADVISORY LETTERS OF THE
- 3 OFFICE OF THE INSPECTOR GENERAL SHALL BE PUBLIC RECORDS SUBJECT TO
- 4 DISCLOSURE UNDER THE MARYLAND PUBLIC INFORMATION ACT.
- 5 (2) ANNUAL REPORTS, INVESTIGATION REPORTS OR SUMMATIONS OF INVESTIGATION
- 6 REPORTS AS APPROPRIATE, AND ADVISORY LETTERS SHALL BE POSTED ON THE
- 7 COUNTY GOVERNMENT WEBSITE FOR THE OFFICE OF THE INSPECTOR GENERAL.
- 8 (3) THE REPORTS REQUIRED BY THIS SECTION SHALL COMPLY WITH THE REQUIREMENTS
- 9 OF ALL APPLICABLE FEDERAL, STATE, AND COUNTY LAWS AND SHALL BE IN
- 10 ACCORDANCE WITH THE POLICIES AND PROCEDURES ADOPTED UNDER SECTION.
- 11 22.1203 OF THIS SUBTITLE.
- 12 (E) *CONFIDENTIALITY OF INFORMATION.* NAMES AND IDENTITIES OF INDIVIDUALS MAKING
- 13 COMPLAINTS AND INFORMATION PROTECTED BY WHISTLEBLOWER PROTECTION OR OTHER
- 14 LEGISLATION WILL NOT BE DISCLOSED WITHOUT THE WRITTEN CONSENT OF THE INDIVIDUAL
- 15 UNLESS REQUIRED BY LAW OR JUDICIAL PROCESS.
- 16
- 17 **SEC. 22.1206. BUDGET.**
- 18 (A) *INSPECTOR GENERAL TO PREPARE PROPOSED BUDGET.* THE INSPECTOR GENERAL SHALL
- 19 FORMULATE AND PREPARE ANNUALLY A PROPOSED BUDGET TO FUND THE OPERATIONS OF
- 20 THE OFFICE AND SHALL TRANSMIT THE PROPOSED BUDGET TO THE INSPECTOR GENERAL
- 21 ~~CITIZEN~~ ADVISORY BOARD FOR ITS REVIEW.
- 22 (B) *INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD TO REVIEW PROPOSED BUDGET.* THE
- 23 INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD SHALL MEET TO REVIEW AND MAKE
- 24 RECOMMENDATIONS ON THE PROPOSED BUDGET SUBMITTED BY THE INSPECTOR GENERAL
- 25 TO ASSESS AND DETERMINE WHETHER THE PROPOSED BUDGET PROVIDES SUFFICIENT
- 26 FUNDING TO MEET THE DUTIES OF THE OFFICE.
- 27 (C) *SUBMISSION.*

(1) THE INSPECTOR GENERAL SHALL SUBMIT THE OFFICE'S PROPOSED BUDGET TO THE COUNTY EXECUTIVE AS A SEPARATE BUDGET ENTITY IN THE ANNUAL BUDGET AND APPROPRIATION ORDINANCE.

(2) ANY ~~DECREASE~~ CHANGE IN REQUESTED APPROPRIATIONS FROM THE PRIOR FISCAL YEAR SHALL BE ACCOMPANIED BY A WRITTEN JUSTIFICATION FOR THE REQUESTED ~~DECREASE~~ CHANGE.

**SEC. 22.1207. ADMINISTRATION AND OPERATION.**

(A) *STAFF.* THE INSPECTOR GENERAL MAY APPOINT SUCH OTHER EMPLOYEES TO ASSIST IN THE CONDUCT OF THE OFFICE AS MAY BE PROVIDED IN THE ADOPTED BUDGET.

(B) *DEPUTY INSPECTOR GENERAL.* THE INSPECTOR GENERAL SHALL APPOINT A DEPUTY INSPECTOR GENERAL, WHO SHALL SERVE AS THE ACTING INSPECTOR GENERAL IF THE INSPECTOR GENERAL IS ABSENT OR UNAVAILABLE FOR DUTY.

(C) *ADMINISTRATIVE PROCEDURES.* THE INSPECTOR GENERAL SHALL ESTABLISH ADMINISTRATIVE PROCEDURES TO GOVERN THE OPERATIONS OF THE OFFICE.

(D) *PROFESSIONAL STANDARDS.* INVESTIGATIONS, INSPECTIONS, AND REVIEWS CONDUCTED BY THE INSPECTOR GENERAL SHALL CONFORM TO PROFESSIONAL STANDARDS PROMULGATED BY A PROFESSIONAL ASSOCIATION.

(E) *LEGAL COUNSEL; OTHER ADVISORS.* THE COUNTY SOLICITOR SHALL PROVIDE LEGAL ASSISTANCE TO THE OFFICE OF THE INSPECTOR GENERAL: UPON REQUEST. THE OFFICE OF THE INSPECTOR GENERAL MAY EMPLOY SUCH LEGAL, FINANCIAL, OR OTHER TECHNICAL ADVISORS AS IT MAY FROM TIME TO TIME DEEM NECESSARY FOR THE PERFORMANCE OF ANY OF ITS FUNCTIONS.

(F) *PEER REVIEW.* COMPLETED INVESTIGATIONS, INSPECTIONS, AND REVIEWS SHALL BE SUBJECT TO PEER REVIEWS BY AN APPROPRIATE PROFESSIONAL, NON-PARTISAN, OBJECTIVE GROUP EVERY THREE TO FIVE YEARS. THE REPORT PRODUCED FROM THIS REVIEW SHALL BE PROVIDED TO THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD, COUNTY EXECUTIVE, AND COUNTY COUNCIL. THE REVIEW SHALL BE POSTED ON THE COUNTY GOVERNMENT



1 WEBSITE FOR THE OFFICE OF THE INSPECTOR GENERAL. THE REVIEWING ENTITY SHALL BE  
2 INVITED TO A MEETING WITH THE COUNTY COUNCIL UPON COMPLETION OF THE REPORT.

3  
4 **SEC. 22.1208. RETALIATION PROHIBITED.**

5 (A) UNLESS THE DISCLOSURE IS SPECIFICALLY PROHIBITED BY LAW, AN ENTITY WHO RECEIVES  
6 FUNDS FROM THE COUNTY GOVERNMENT MAY NOT RETALIATE AGAINST ANY PERSON FOR  
7 DISCLOSING TO THE INSPECTOR GENERAL:

- 8 (1) A VIOLATION OF A LAW, RULE, OR REGULATION BY A COUNTY OFFICER, EMPLOYEE,  
9 OR CONTRACTOR WHILE CONDUCTING COUNTY BUSINESS OR USING COUNTY  
10 PROPERTY;  
11 (2) A WASTE OF COUNTY FUNDS;  
12 (3) AN ABUSE OF AUTHORITY BY A COUNTY OFFICIAL OR EMPLOYEE; OR  
13 (4) A SPECIFIC AND SUBSTANTIAL DANGER TO PUBLIC HEALTH OR SAFETY DUE TO AN  
14 ACT OR OMISSION OF A COUNTY OFFICIAL, EMPLOYEE, OR CONTRACTOR.

15 (B) A VIOLATION OF THIS SECTION IS A CLASS A CIVIL VIOLATION UNDER TITLE 24 OF THE  
16 COUNTY CODE.

17  
18 **SUBTITLE 13. INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD**

19  
20 **SEC. 22.1300. THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD.**

21 (A) *INDEPENDENCE.* THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD IS A NONPOLITICAL  
22 ENTITY. THE BODY AND EACH OF ITS MEMBERS SHALL CONDUCT THEIR WORK INDEPENDENT  
23 OF ANY EXTERNAL INFLUENCE.

24 (B) *MEMBERSHIP, APPOINTMENT, AND QUALIFICATIONS.*

- 25 (1) *MEMBERSHIP AND APPOINTMENT.* THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY  
26 BOARD SHALL BE COMPRISED OF SEVEN MEMBERS APPOINTED BY THE COUNTY  
27 COUNCIL BY COUNCIL RESOLUTION ~~FROM A SELECTION OF NAMES PUT FORTH BY~~  
28 ~~EACH COUNCILMEMBER AND THE COUNTY EXECUTIVE.~~ EACH COUNCILMEMBER  
29 AND THE COUNTY EXECUTIVE SHALL NOMINATE ONE MEMBER EACH. ONE MEMBER

1 SHALL BE NOMINATED BY A MAJORITY OF THE COUNTY COUNCIL AS A WHOLE FROM  
2 A SELECTION OF NAMES SOLICITED THROUGH A PUBLIC PROCESS. THE ~~CITIZEN~~  
3 ADVISORY BOARD SHALL CONSIST OF AT LEAST ONE MEMBER OF THE DEMOCRATIC  
4 PARTY, AT LEAST ONE MEMBER OF THE REPUBLICAN PARTY, AND AT LEAST ONE  
5 MEMBER WHO IS UNAFFILIATED TO A POLITICAL PARTY.

6 (2) *QUALIFICATIONS.* MEMBERS OF THE BOARD SHALL HAVE EXPERIENCE SUCH AS:

- 7 (I) INSPECTORS GENERAL, AUDITORS, INVESTIGATORS, OR SIMILAR  
8 GOVERNMENT ACCOUNTABILITY OFFICERS;  
9 (II) MEMBERS OF PROFESSIONAL ASSOCIATIONS OF INSPECTORS GENERAL,  
10 CERTIFIED FRAUD EXAMINERS, OR CERTIFIED PUBLIC ACCOUNTANTS;  
11 (III) FORMER JUDGES OR PROSECUTORS; OR  
12 (IV) OTHER SIMILAR INVESTIGATIVE OR RELATED EXPERIENCE IN THE WORK OF  
13 AN INSPECTOR GENERAL.

14 (3) *INELIGIBILITY.*

- 15 (I) AN INDIVIDUAL IS NOT ELIGIBLE TO SERVE AS A MEMBER OF THE INSPECTOR  
16 GENERAL ~~CITIZEN~~ ADVISORY BOARD IF THE INDIVIDUAL HAS EVER BEEN  
17 CONVICTED OF A FELONY OR A MISDEMEANOR WITH A STATUTORY PENALTY  
18 OF MORE THAN TWO YEARS; OR  
19 (II) IS OR HAS BEEN IN THE LAST ~~FOUR~~ FIVE YEARS:  
20 (A) AN EMPLOYEE, BOARD OR COMMISSION MEMBER, ELECTED  
21 OFFICER, CANDIDATE FOR A PUBLIC OFFICE OR POLITICAL CENTRAL  
22 COMMITTEE, OR OTHER INDIVIDUAL WHO IS SUBJECT TO THE  
23 JURISDICTION OF THE INSPECTOR GENERAL  
24 (B) A COUNTY CONTRACTOR OR PERSON NEGOTIATING A CONTRACT  
25 WITH THE COUNTY;  
26 (C) A VENDOR WHO PROVIDES OR IS SEEKING CERTIFICATION FOR  
27 GOODS AND SERVICES TO THE COUNTY  
28 (D) AN EXTERNAL RECIPIENT OR BOARD MEMBER OF AN EXTERNAL  
29 RECIPIENT OF COUNTY FUNDS, BENEFITS, OR SERVICES;

(E) A PUBLICLY ELECTED OR APPOINTED OFFICER’S SPOUSE, PARENT, CHILD, OR SIBLING;

(F) AN OFFICER, STAFF MEMBER OR EMPLOYEE OF ANY FEDERAL, STATE OR LOCAL POLITICAL PARTY ORGANIZATION; OR

(G) A LOBBYIST UNDER THE MARYLAND OR COUNTY PUBLIC ETHICS LAW.

(C) *TERM.* INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD MEMBERS SHALL SERVE A FIVE-YEAR TERM. NO MEMBER SHALL SERVE MORE THAN TWO CONSECUTIVE TERMS.

(D) *REMOVAL.* A MEMBER OF THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD MAY BE REMOVED FOR CAUSE, INCLUDING OPERATIONAL INTERFERENCE OR NOT ATTENDING MEETINGS, BY A VOTE OF THE MAJORITY OF THE COUNTY COUNCIL. THE MEMBER SHALL FIRST BE PRESENTED WITH A WRITTEN STATEMENT OF THE REASONS FOR THE REMOVAL AND SHALL HAVE THE OPPORTUNITY FOR A PUBLIC HEARING BEFORE THE COUNTY COUNCIL IF REQUESTED WITHIN TEN DAYS OF RECEIVING THE STATEMENT OF REASONS FOR REMOVAL.

(E) *VACANCIES.* A VACANCY SHALL BE FILLED IN THE SAME MANNER AS THE ORIGINAL APPOINTMENT AND FOR THE UNEXPIRED TERM.

(F) *DUTIES AND RESPONSIBILITIES.*

(1) WHEN THERE IS A VACANCY IN THE POSITION OF INSPECTOR GENERAL, THE ~~CITIZEN~~ ADVISORY BOARD SHALL ~~TIMELY SUBMIT TO THE COUNTY COUNCIL A LIST OF THREE QUALIFIED CANDIDATES FOR COUNCIL REVIEW~~ SELECT A CANDIDATE FROM A LIST OF QUALIFIED CANDIDATES. IN DEVELOPING THE LIST OF QUALIFIED CANDIDATES, THE ~~CITIZEN~~ ADVISORY BOARD SHALL CONDUCT AN OPEN SEARCH PROCESS, INCLUDING THE USE OF PROFESSIONAL SEARCH FIRMS TO SOLICIT CANDIDATES. THE ~~CITIZEN~~ ADVISORY BOARD SHALL INTERVIEW ~~AND NOMINATE~~ QUALIFIED CANDIDATES. ~~CANDIDATES SELECTED FOR COUNCIL REVIEW~~ THE FINAL CANDIDATE SELECTED TO FILL THE VACANCY SHALL BE SELECTED BY AN AFFIRMATIVE VOTE OF A MAJORITY OF THE CURRENT MEMBERS ~~MAJORITY VOTE OF THE~~ CITIZEN ADVISORY BOARD.

- 1 (2) IF NECESSARY, THE ~~CITIZEN~~ ADVISORY BOARD MAY ~~RECOMMEND TO THE COUNTY~~  
2 ~~COUNCIL, BY AFFIRMATIVE VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS OF~~  
3 ~~THE BOARD, REMOVE THE REMOVAL OF THE~~ INSPECTOR GENERAL USING THE  
4 PROCEDURES SET FORTH IN SECTION 22.1202.
- 5 (3) THE ~~CITIZEN~~ ADVISORY BOARD SHALL REVIEW AND MAKE RECOMMENDATIONS ON  
6 THE BUDGET OF THE OFFICE OF THE INSPECTOR GENERAL AS REQUIRED BY SECTION  
7 ~~12.1206~~ 22.1206.
- 8 (4) THE ~~CITIZEN~~ ADVISORY BOARD SHALL ADVISE THE COUNTY COUNCIL AND  
9 COUNTY EXECUTIVE ON THE BOARD'S REVIEW OF INVESTIGATIONS AND OTHER  
10 WORK COMPLETED BY THE OFFICE OF THE INSPECTOR GENERAL, AND THE BOARD'S  
11 ONGOING MINISTERIAL FUNCTION OF THAT OFFICE.
- 12 (5) THE ADVISORY BOARD SHALL REVIEW THE OFFICE OF INSPECTOR GENERAL  
13 POLICIES AND PROCEDURES.

14 (G) *MEETINGS.*

- 15 (1) THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD SHALL MEET:
- 16 (I) AT LEAST TWICE A YEAR WITH THE INSPECTOR GENERAL TO REVIEW  
17 COMPLETED INVESTIGATIONS AND ADVISORY LETTERS, ANNUAL BUDGET  
18 REQUEST, AND OTHER RELEVANT NON-OPERATIONAL MATTERS.
- 19 (II) ~~ANNUALLY WITH THE COUNTY COUNCIL, IF THE COUNCIL REQUESTS A~~  
20 ~~MEETING, ANNUALLY WITH THE COUNTY COUNCIL AND THE COUNTY~~  
21 ~~EXECUTIVE, JOINTLY, TO PROVIDE THE COUNCIL WITH AN OVERVIEW OF THE~~  
22 ACTIVITIES OF THE BOARD AND THE COMPLETED WORK AND MINISTERIAL  
23 FUNCTIONS OF THE OFFICE OF THE INSPECTOR GENERAL.
- 24 (2) *OPEN MEETINGS.* MEETINGS OF THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY  
25 BOARD SHALL BE PUBLIC MEETINGS AND OPEN TO THE PUBLIC AT ALL TIMES,  
26 EXCEPT UNDER CIRCUMSTANCES IN WHICH A CLOSED MEETING IS PERMITTED BY  
27 LAW. AGENDAS SHALL BE MADE AVAILABLE AT LEAST ~~THREE~~ SEVEN DAYS PRIOR TO  
28 THE MEETING IN AN ELECTRONIC MEDIUM READILY AVAILABLE TO THE PUBLIC.  
29 MINUTES OF OPEN MEETINGS SHALL BE MADE AVAILABLE ~~AS SOON AS PRACTICABLE~~

1           WITHIN TWO WEEKS IN AT LEAST ONE ELECTRONIC MEDIUM READILY AVAILABLE TO  
2           THE PUBLIC.

- 3           (3)    *PROHIBITION FOR MEETING ON CERTAIN DAYS.* THE INSPECTOR GENERAL ~~CITIZEN~~  
4           ADVISORY BOARD SHALL NOT HOLD MEETINGS WHICH INCLUDE AN OPPORTUNITY  
5           FOR PUBLIC TESTIMONY ON ANY DAY ON WHICH ROSH HASHANAH, YOM KIPPUR,  
6           EID UL FITR OR EID UL ADHA IS OBSERVED.

7   (H)   *STAFF, OFFICERS, QUORUM, AND RULES OF PROCEDURE.*

8           (1)    *STAFF.*

- 9           (I)     THE COUNTY COUNCIL SHALL PROVIDE THE INSPECTOR GENERAL ~~CITIZEN~~  
10          ADVISORY BOARD NECESSARY STAFF FOR THE PROPER PERFORMANCE OF  
11          ITS DUTIES AND RESPONSIBILITIES AND AS PROVIDED IN THE HOWARD  
12          COUNTY BUDGET.

- 13          (II)    OFFICE OF HUMAN RESOURCES SHALL PROVIDE ASSISTANCE TO THE  
14          ~~CITIZEN~~ ADVISORY BOARD TO ~~ADVERTISE~~ FILL A VACANCY IN THE POSITION  
15          OF THE INSPECTOR GENERAL; AND

- 16          (III)   THE COUNTY EXECUTIVE SHALL PROVIDE ANY OTHER COUNTY RESOURCES  
17          OR ASSISTANCE NECESSARY FOR THE INSPECTOR GENERAL ~~CITIZEN~~  
18          ADVISORY BOARD TO COMPLETE ITS MINISTERIAL RESPONSIBILITIES OF THE  
19          OFFICE.

- 20          (2)    *OFFICERS.* THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD SHALL ELECT A  
21          CHAIRPERSON ANNUALLY FROM AMONG ITS MEMBERS.

- 22          (3)    *QUORUM.* A QUORUM OF THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD  
23          SHALL BE A MAJORITY OF THE CURRENT MEMBERS.

- 24          (4)    *RULES OF PROCEDURE.* THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD  
25          SHALL ADOPT RULES OF PROCEDURE NECESSARY TO CARRY OUT ITS DUTIES AND  
26          RESPONSIBILITIES.

27   (I)    *ANNUAL REPORT.*

- 28          (1)     THE INSPECTOR GENERAL ~~CITIZEN~~ ADVISORY BOARD SHALL ISSUE A REPORT BY  
29          THE END OF EACH CALENDAR YEAR SUMMARIZING THE BOARD'S WORK FOR THAT

1 CALENDAR YEAR. THE ANNUAL REPORT SHALL BE SUBMITTED SIMULTANEOUSLY  
2 WITH THE INSPECTOR GENERAL'S ANNUAL REPORT.

3 (2) THE ANNUAL REPORT SHALL BE PROVIDED TO THE INSPECTOR GENERAL, THE  
4 COUNTY EXECUTIVE, AND, IN ACCORDANCE WITH SECTION 22.1000 OF THE CODE,  
5 THE COUNTY COUNCIL. ADDITIONALLY, THE ANNUAL REPORT SHALL BE POSTED  
6 ON THE COUNTY GOVERNMENT WEBSITE FOR THE OFFICE OF THE INSPECTOR  
7 GENERAL SUBJECT TO THE MARYLAND PUBLIC INFORMATION ACT.

8 (J) *NONINTERFERENCE WITH THE INSPECTOR GENERAL.* THE PURPOSE OF THE INSPECTOR  
9 GENERAL ~~CITIZEN~~ ADVISORY BOARD IS LIMITED TO THE RESPONSIBILITIES DESCRIBED IN  
10 THIS SUBTITLE AND IN SUBTITLE 12 OF THIS TITLE. NEITHER THE INSPECTOR GENERAL  
11 ~~CITIZEN~~ ADVISORY BOARD NOR ANY OF ITS INDIVIDUAL MEMBERS SHALL TAKE ANY  
12 ACTION TO INTERFERE WITH THE ONGOING OPERATIONAL AUTHORITY OR INDEPENDENCE OF  
13 THE INSPECTOR GENERAL. THIS PROVISION SHALL NOT PRECLUDE THE INSPECTOR  
14 GENERAL ~~CITIZEN~~ ADVISORY BOARD'S ABILITY TO REMOVE THE INSPECTOR GENERAL FOR  
15 CAUSE.

16  
17 ***Section 2. And Be It Further Enacted*** by the County Council of Howard County, Maryland that,  
18 *to establish the staggered terms of members, of the initial appointees to the Inspector General*  
19 *~~CITIZEN~~ ADVISORY Board required by this Act, two appointees shall have a term of three years,*  
20 *two appointees shall have a term of four years, and three appointees shall have a term of five*  
21 *years, as provided in the Resolutions that appoint the members.*

22  
23 ***Section 3. And Be It Further Enacted*** by the County Council of Howard County, Maryland, that  
24 *this Act shall become effective 61 days after its enactment.*

**Amendment 1 to Council Bill No. 61-2024**

**BY: Christiana Rigby**

**Legislative Day: 13**

**Date: December 2, 2024**

**Amendment No. 1**

*(This Amendment proposes to change the name of the "Inspector General Citizen Board" to "Inspector General Advisory Board", and other general revisions.)*

1 Strike "CITIZEN" in "INSPECTOR GENERAL CITIZEN BOARD" and substitute "ADVISORY" in the  
2 following instances:

3 On the title page, lines 4-5 and line 6 of the title;

4 On page 1, lines 22 and 23;

5 On page 7, line 20;

6 On page 8, lines 3, 4, and lines 26-27;

7 On page 9, line 6 and lines 13-14 ;

8 On page 10, line 27;

9 On page 12, lines 1, 6-7, and 17;

10 On page 13, lines 16-17, 18, and lines 18-19;

11 On page 14, line 20;

12 On page 15, lines 11, 13, 14 and 18;

13 On page 16, lines 1-2, 22, and 24;

14 On page 17, line 22;

15 On page 18, lines 1, 8-9, 14-15, 22, 24, 26, and 28; and

16 On page 19, lines 2, 10-11 12-13, and 18-19.

17

18 Strike "CITIZEN" in "CITIZEN BOARD" and substitute "ADVISORY" in the following instances:

19 On page 17, lines 4-5, 7, 9, 11, 12, 15 and 17.

20 On page 18, line 19.

21

22

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Am 1 to CB 61-2024  
passed on December 2, 2024

Michelle H. Ross  
Council Administrator

~~On page 10, in line 29, insert "AND" after "MATTERS;".~~

~~On page 10, in line 30, after "ANNUALLY", strike "; AND" and substitute a period sign "."~~

~~On page 11, strike line 1.~~

On page 11, in line 7, after “SECTION”, insert “WITHIN THE TIMEFRAME AGREED UPON BY ALL PARTIES”.

On page 12, in line 13, insert “BUSINESS” after “15”.

On page 12, in line 22, after the period, insert “THE INSPECTOR GENERAL SHALL INCLUDE PROCESSES AND GUIDELINES FOR ADVISORY LETTERS IN THE OFFICE OF INSPECTOR GENERAL POLICIES AND PROCEDURES.”

On page 12, in line 23, strike “SHALL” and substitute “MAY”

On page 17, immediately after line 20, insert:

“(5) THE ADVISORY BOARD SHALL REVIEW THE OFFICE OF INSPECTOR GENERAL POLICIES AND PROCEDURES.”.

On page 18, in line 19, strike "ADVERTISE" and substitute "FILL".



**Amendment 1 to Amendment 1 to Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day: 13**

**Date: December 2, 2024**

*(This Amendment retains the language "to do all things necessary to carry out the functions".)*

1 On page 2 of Amendment, strike lines 1-5.

2

I certify that this a true copy of  
Am 1 to Am 1 CB 61-2024  
passed on December 2, 2024  
Michelle Harwood  
Council Administrator

**Amendment 2 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 2**

*(This amendment provides that the Inspector General Citizen Board is the appointing authority for the Inspector General, not the County Council.*

*Accordingly, the Board shall appoint and remove the Inspector General. This amendment changes appointment and removal provisions by:*

- 1. Amending provisions that set forth the Inspector General and Deputy Inspector General's appointing authority;*
- 2. Removing references to a Council Resolution appointing the Inspector General;*
- 3. Providing that the Inspector General shall be appointed by an affirmative vote of 2/3 a majority of the current members of the Inspector General Citizen Board;*
- 4. Providing that the County Executive shall also receive a written statement for the reasons for recommended removal;*
- 5. Providing that the hearing on recommended removal shall be before the Inspector General Citizen Board, not the County Council;*
- 6. Clarifying the appointment and removal process within the duties of the Inspector General Citizen Board; and*
- 7. Clarifying that noninterference with the Inspector General does not preclude the Inspector General Citizen Board's authority to remove.)*

1 On page 5, in line 5, strike “[” and strike “]”.

2

3 On page 5, in line 6, strike “[“ and strike “]; AND”.

4

5 On page 5, strike line 7.

6

7 On page 5, strike lines 27 and 28 and substitute:

8 “(18) THE INSPECTOR GENERAL CITIZEN BOARD. THE INSPECTOR GENERAL CITIZEN BOARD IS THE  
9 APPOINTING AUTHORITY FOR THE INSPECTOR GENERAL.

10 (19) INSPECTOR GENERAL. THE INSPECTOR GENERAL IS THE APPOINTING AUTHORITY FOR THE  
11 DEPUTY INSPECTOR GENERAL.”.

I certify that this a true copy of

Am 2 CB 61-2024

passed on December 2, 2024

Michelle Harrell

Council Administrator

1  
2 On page 7, in line 18, strike the first “THE” and substitute “NOTWITHSTANDING THE AUTHORITY  
3 TO REMOVE FOR CAUSE PURSUANT TO SECTION 22.1202(D) OF THIS SUBTITLE, THE”.

4  
5 On page 8, in line 1, strike “COUNCIL RESOLUTION ADOPTED BY A”

6  
7 On page 8, in line 2, strike “MAJORITY VOTE OF THE COUNTY COUNCIL FROM AMONG THREE  
8 QUALIFIED”.

9  
10 On page 8, in line 3, strike “CANDIDATES SUBMITTED BY” and substitute “AN AFFIRMATIVE VOTE  
11 OF TWO-THIRDS A MAJORITY OF THE CURRENT MEMBERS OF”.

12  
13 On page 8, strike lines 6 and 7, inclusive and in their entirety.

14  
15 On page 8, in line 22, strike “SUBSEQUENT” and substitute “THE TERM OF SUBSEQUENT”.

16  
17 On page 8, in line 23, strike “AS SPECIFIED IN THE COUNCIL RESOLUTION”.

18  
19 On page 8, in line 24, strike “REAPPOINTING THE INSPECTOR GENERAL”.

20  
21 On page 8, in line 27, strike “RECOMMEND TO THE COUNTY COUNCIL THAT THE”.

22  
23 On page 8, in line 28, strike “INSPECTOR GENERAL BE REMOVED” and substitute “REMOVE THE  
24 INSPECTOR GENERAL”.

25  
26 On page 9, in line 7, strike “AND” and substitute “, THE COUNTY EXECUTIVE, AND”.

27  
28 On page 9, in line 9, strike “COUNTY”.

29  
30 On page 9, in line 10, strike the first “COUNCIL” and substitute “INSPECTOR GENERAL CITIZEN  
31 BOARD”.

1  
2 On page 9, in line 10, strike the second "COUNCIL" and substitute "CITIZEN BOARD".

3  
4 On page 9, strike lines 12 through 15 and substitute:

5 "(4) FOLLOWING THE PUBLIC HEARING, THE INSPECTOR GENERAL CITIZEN BOARD MAY VOTE  
6 TO REMOVE THE INSPECTOR GENERAL AND REMOVAL SHALL REQUIRE AN AFFIRMATIVE  
7 VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS OF THE BOARD.".

8  
9 On page 17, in line 5, strike "TIMELY SUBMIT TO THE COUNTY COUNCIL AS LIST OF THREE".

10  
11 On page 17, in line 6, strike "QUALIFIED CANDIDATES FOR COUNCIL REVIEW" and substitute  
12 "SELECT A CANDIDATE FROM A LIST OF QUALIFIED CANDIDATES".

13  
14 On page 17, in line 9, strike "AND NOMINATE".

15  
16 On page 17, in line 10, strike "CANDIDATES SELECTED FOR COUNCIL REVIEW" and substitute "THE  
17 FINAL CANDIDATE SELECTED TO FILL THE VACANCY".

18  
19 On page 17, in line 11, strike "MAJORITY VOTE" and substitute "AN AFFIRMATIVE VOTE OF TWO-  
20 THIRDS A MAJORITY OF THE CURRENT MEMBERS".

21  
22 On page 17, in line 12, strike "RECOMMEND TO THE COUNTY COUNCIL" and substitute ", BY  
23 AFFIRMATIVE VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS OF THE BOARD, REMOVE".

24  
25 On page 17, in line 13, strike "THE REMOVAL OF".

26  
27 On page 19, in line 15, after "GENERAL." insert "THIS PROVISION SHALL NOT PRECLUDE THE  
28 INSPECTOR GENERAL CITIZEN BOARD'S ABILITY TO REMOVE THE INSPECTOR GENERAL FOR  
29 CAUSE".

**Amendment 1 to Amendment 2 to Council Bill No. 61-2024**

**BY: Liz Walsh**

**Legislative Day: 13**

**Date: December 2, 2024**

*(This Amendment retains the language that requires an affirmative majority vote of the Inspector General Citizen Board to appoint the Inspector General.)*

- 1 On page 1, in the parenthetical statement, in provision number 3, strike “2/3” and substitute “a
- 2 majority”.
- 3
- 4 On page 2, line 13, strike “TWO-THIRDS” and substitute “A MAJORITY”.
- 5
- 6 On page 3, lines 21-22, strike “TWO-THIRDS” and substitute “A MAJORITY”.

I certify that this a true copy of

Am1 to Am2 CB61-2024  
passed on December 2, 2024  
Michelle Hoesed  
Council Administrator

**Amendment 3 to Council Bill No. 61-2024**

**BY: Liz Walsh**

**Legislative Day: 13**  
**Date: December 2, 2024**

**Amendment No. 3**

*(This Amendment proposes grammatical and technical revisions to the bill)*

- 1 On page 7, line 19, after "COUNTY COUNCIL," insert "THE OFFICE OF LAW,"
- 2
- 3 On page 11, line 18, strike "MAY" and substitute "SHALL".
- 4
- 5 On page 14, line 13, after the first occurrence of "OFFICE OF THE INSPECTOR GENERAL", strike the
- 6 period "." and insert "UPON REQUEST."
- 7
- 8 On page 18, line 4, strike "THREE" and substitute "SEVEN".
- 9
- 10 On page 18, line 6, strike "AS SOON AS PRACTICABLE" and substitute "WITHIN TWO WEEKS".

I certify that this a true copy of  
Am 3 to CB61-2024  
passed on December 2, 2024  
Michelle Dazzard  
Council Administrator

**Amendment 1 to Amendment 3 to Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day 13**

**Date: December 2, 2024**

*(This Amendment removes proposed revisions to add the Office of Law to the non-interference clause, and to retain the option subpoena provision.)*

1 On page 1, strike lines 1-3 in their entirety.

2

I certify that this a true copy of  
Am 1 to Am 3 CB 61-2024  
passed on December 2, 2024  
Michelle Hazzard  
Council Administrator



**Amendment 2 to Amendment 3 to Council Bill No. 61-2024**

**BY: Opel Jones**

**Legislative Day 13**

**Date: December 2, 2024**

*(This Amendment removes proposed revisions to add two weeks as a timeframe to respond to an IG inquiry and proposes instead to add 30 days as a timeframe.)*

- 1 On page 1, in line 10, strike “WITHIN TWO WEEKS”, and substitute “WITHIN 30 DAYS.”.

I certify that this a true copy of

Am 2 to Am 3 CB61-2024

~~passed~~ on December 2, 2024

FAILED

Michelle Harrison

Council Administrator



**Amendment 4 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 4**

*(This amendment broadens the prohibition against former County Executives from serving as the Inspector General to include any elected official who represented Howard County or a portion of Howard County, within 5 years of that individual's service.)*

- 1 On page 8, in line 14, strike "COUNTY EXECUTIVES" and substitute "ELECTED OFFICIALS WHO
- 2 REPRESENT HOWARD COUNTY OR A PORTION OF HOWARD COUNTY".

I certify that this a true copy of

Am 4 to CB 61-2024  
passed on December 2, 2024  
Michelle Harrison  
Council Administrator

**Amendment 5 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 5**

*(This amendment provides that the Inspector General may be removed for failure to maintain certification.)*

- 1 On page 9, in line 4, strike "OR".
- 2
- 3 On page 9, in line 5, strike the period and substitute "; OR".
- 4
- 5 On page 9, after line 5, insert:
- 6 "(VII) FAILURE TO MAINTAIN CERTIFICATION.".

I certify that this a true copy of

Am 5 to CB 61-2024  
~~passed~~ on December 2, 2024  
Michelle Dorr  
Council Administrator

FAILED

**Amendment 6 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 6**

*(This amendment makes the following changes to the duties and office of the Inspector General as follows:*

- 1. ~~Provides that the powers of the Inspector General are subject to Federal and State laws;~~*
- 2. ~~1. Provides that the Inspector General may issue citations for any violation of the subtitle Section 22.1203D;~~*
- 3. ~~2. Makes technical changes to discipline provisions in order to refer to Code provisions that govern personnel law;~~*
- 4. ~~Provides that the individual who is subject of an Inspector General's report shall receive a copy of the report;~~*
- 5. ~~Provides that the Inspector General, Deputy Inspector General and employees of the Office of the Inspector General are County employees.)~~*

1 On page 9, in line 22, strike "THE" and insert "TO THE EXTENT PERMITTED BY FEDERAL AND  
2 STATE LAW, THE".

3  
4 On page 11, in line 1, after "SUBTITLE", include "INCLUDING, WITHOUT LIMITATION, ISSUING  
5 CITATIONS FOR ANY VIOLATION OF THIS SUBTITLE SECTION 22.1203D.".

6  
7 On page 11, in line 2, after "DISCIPLINE" insert "AND PENALTY" and strike "FAILING OR REFUSING"  
8 and substitute "WHO FAIL OR REFUSE".

9  
10 On page 11, in line 3, strike the last "THE".

I certify that this a true copy of  
Am 6 CB 61-2024  
passed on December 2, 2024  
Michelle Duggan  
Council Administrator

11  
12 On page 11, in line 4, strike "PERSONNEL LAW" and substitute "TITLE 1, SUBTITLE 1 OF THIS  
13 CODE".

14  
15 On page 11, in line 5, strike "EACH OF THE FOLLOWING ACTS IS A CLASS A VIOLATION" and  
16 substitute "ALTERNATIVELY, AND IN ADDITION TO AND CONCURRENT WITH ALL OTHER REMEDIES,

1 THE INSPECTOR GENERAL MAY ENFORCE THE PROVISIONS OF THIS SUBTITLE SECTION 22.1203D  
2 WITH CIVIL PENALTIES PURSUANT TO TITLE 24, "CIVIL PENALTIES" OF THIS CODE. AN EMPLOYEE  
3 WHO ENGAGES IN THE FOLLOWING COMMITS A CLASS A VIOLATION".

4  
5 On page 12, in line 12, before "COUNTY" insert "INDIVIDUAL.".

6  
7 On page 14, in line 3, after "BUDGET.", insert "THE INSPECTOR GENERAL, DEPUTY INSPECTOR  
8 GENERAL, AND STAFF OF THE OFFICE OF INSPECTOR GENERAL ARE COUNTY EMPLOYEES."

**Amendment 1 to Amendment 6 to Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day 13**

**Date: December 2, 2024**

*(This amendment removes the proposed language providing that the powers of the Inspector General are subject to Federal and State laws, and makes a technical correction to the provision that the IG may issue citations for any violation of this subtitle)*

- 1 On page 1, strike line 3 of the parenthetical.
- 2
- 3 Renumber the parenthetical, accordingly.
- 4
- 5 On page 1, line 4 of the parenthetical, strike "THIS SUBTITLE" and substitute "SECTION 22.1203D".
- 6
- 7 On page 1, strike lines 1-2.
- 8
- 9 On page 1, in line 5 and in line 17, strike "THIS SUBTITLE" and substitute "SECTION 22.1203D".
- 10
- 11 On page 2, strike lines 4-5.

I certify that this a true copy of

Am 1 Am 6 CB 61-2024  
passed on December 2, 2024  
Michelle Deere  
Council Administrator

**Amendment 2 to Amendment 6 to Council Bill No. 61-2024**

**BY: Liz Walsh**

**Legislative Day 13**

**Date: December 2, 2024**

*(This Amendment removes a portion of the proposed amendment that states that the OIG and OIG staff are considered County employees.)*

- 1 On page 1, in the parenthetical statement, strike provision number five.
- 2 On page 2, strike lines 6-7.

I certify that this a true copy of

Am 2 Am 6 CB 61 2024  
passed on December 2, 2024  
Michelle D'Amico  
Council Administrator



**Amendment 7 to Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day: 13**

**Date: December 2, 2024**

**Amendment No. 7**

*(This Amendment clarifies the section on advisory letters)*

- 1 On page 12, in line 23, strike “SHALL” and substitute “MAY”.
- 2
- 3 On page 12, strike beginning with “SHALL” in line 24 through the second “LETTER” in line 25,
- 4 and substitute: “MAY SUBMIT A RESPONSE OR RELEVANT UPDATE TO THE ADVISORY LETTER THAT
- 5 WILL BE APPENDED TO ANY PUBLISHED LETTER”.

I certify that this a true copy of

Am 7 CB 61-2024  
passed on December 2, 2024  
Michelle Herrell  
Council Administrator

**Amendment 8 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 8**

*(This amendment makes changes the Office of Inspector General's Budget Process as follows:*

- 1. Provides that the Inspector General Citizen Board shall also make recommendations on the Inspector General Budget; and*
- 2. Provides that any change to requested appropriation from the prior fiscal year will require justification, not just decreases.)*

- 1 On page 13, in line 19, after "REVIEW" insert "AND MAKE RECOMMENDATIONS ON".
- 2
- 3 On page 13, in line 26, strike "DECREASE" and substitute "CHANGE".
- 4
- 5 On page 13, in line 28, strike "DECREASE" and substitute "CHANGE".
- 6
- 7 On page 17, in line 15, after "REVIEW" insert "AND MAKE RECOMMENDATIONS ON".

I certify that this a true copy of  
Am 8 CB61-2024  
passed on December 2, 2024  
Michelle Barry  
Council Administrator



**Amendment 9 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 9**

*(This amendment makes the following changes to the Inspector General Citizen Board, clarifies that each Councilmember will appoint one member and the County Executive will appoint 2 members.)*

- 1 On page 15, in line 20, strike "PUT FORTH BY EACH".  
2  
3 On page 15, in line 21, strike "COUNCILMEMBER AND THE COUNTY EXECUTIVE." and substitute:  
4 "AS FOLLOWS:  
5 (i) EACH COUNCILMEMBER SHALL APPOINT ONE MEMBER; AND  
6 (ii) THE COUNTY EXECUTIVE SHALL APPOINT TWO MEMBERS."

FAILED

I certify that this a true copy of

Am 9 CB 61-2024  
passed on December 2, 2024  
Michael J. Jurek  
Council Administrator

**Amendment 10 to Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day: 13**

**Date: December 2, 2024**

**Amendment No. 10**

*(This Amendment clarifies the selection process for the Citizen Board.)*

- 1 On page 15, in line 20, after "COUNCIL RESOLUTION", add a period.
- 2
- 3 On page 15, strike beginning with "FROM" in line 20 through the period in line 21, and substitute
- 4 the following: "EACH COUNCILMEMBER AND THE COUNTY EXECUTIVE SHALL NOMINATE ONE
- 5 MEMBER EACH. ONE MEMBER SHALL BE NOMINATED BY A MAJORITY OF THE COUNTY COUNCIL AS
- 6 A WHOLE FROM A SELECTION OF NAMES SOLICITED THROUGH A PUBLIC PROCESS.".

I certify that this a true copy of  
Am 10, CB 61-2024  
passed on December 2, 2024  
Michelle D. Dwyer  
Council Administrator

**Amendment 11 to Council Bill No. 61-2024**

**BY: David Yungmann**

**Legislative Day: 13**

**Date: December 2, 2024**

**Amendment No. 11**

*(This Amendment proposes revisions to Section 22.1300(B)(1) that adds a mix of political affiliations to the Inspector General Citizen Board membership)*

- 1 On page 15, in line 21, after the period, insert: "THE CITIZEN BOARD SHALL CONSIST OF AT LEAST  
2 ONE MEMBER OF THE DEMOCRATIC PARTY, AT LEAST ONE MEMBER OF THE REPUBLICAN PARTY,  
3 AND AT LEAST ONE MEMBER WHO IS UNAFFILIATED TO A POLITICAL PARTY.".

4

I certify that this a true copy of  
Am 11 CB 61-2024  
passed on December 2, 2024  
Michelle Herring  
Council Administrator

**Amendment 1 to Amendment 11 to Council Bill No. 61-2024**

**BY: David Yungmann**

**Legislative Day 13**

**Date: December 2, 2024**

*(This Amendment proposes clarifying that at least one of each political party, Democratic, Republican, and Unaffiliated, should serve on the Inspector General Citizen Board)*

1 On page 1, in line 2, before the second and third occurrences of "ONE", insert "AT LEAST".

2

I certify that this a true copy of

Am 1 Am 11 CB61 2024  
passed on December 2, 2024

Mickie Lee Dierckx

Council Administrator

Amendment 12 to Council Bill No. 61-2024

BY: The Chairperson at the request  
of the County Executive

Legislative Day No. 13  
Date: December 2, 2024

Amendment No. 12

~~(This amendment makes the following changes to the Inspector General Citizen Board:~~

- ~~1. To be consistent with eligibility criteria for the Inspector General, amends the length of time for prior county service that makes a member ineligible from 4 years to 5 years;~~
- ~~2. Provides criteria to determine when a member of the Board has resigned;~~
- ~~3. Explains what "for cause" means in the context of board member removal.)~~

~~(This amendment amends the length of time for prior county service that makes a member ineligible from 4 years to 5 years to be consistent with the eligibility criteria for the Inspector General.)~~

1 On page 16, in line 5, strike "FOUR" and substitute "FIVE".

2

3 On page 16 in line 26, after "COUNCIL." insert "A MEMBER OF THE BOARD IS DEEMED TO HAVE  
4 RESIGNED IF ABSENT FROM THREE CONSECUTIVE REGULAR MEETINGS OF THE BOARD AND NOT  
5 EXCUSED BY RESOLUTION OF THE BOARD.".

6

7 On page 16, in line 29, after "REMOVAL." insert "FOR PURPOSES OF THIS SUBSECTION, FOR CAUSE  
8 SHALL MEAN:

9 (1) MISCONDUCT IN OFFICE;

10 (2) PERSISTENT FAILURE TO PERFORM THE DUTIES OF OFFICE;

11 (3) CONDUCT PREJUDICIAL TO THE PROPER ADMINISTRATION OF JUSTICE;

12 (4) MALFEASANCE;

13 (5) CONVICTION OF A FELONY; OR

14 (6) NEGLIGENCE OF DUTY."

15

I certify that this a true copy of

Am 12

CB 61-2024

passed on

December 2, 2024

Michelle Darracq

Council Administrator



**Amendment 1 to Amendment 12 Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day No. 13**  
**Date: December 2, 2024**

*(This Amendment removes the proposed language on criteria for Board resignation; and  
removes the proposed explanation of "for cause")*

On page 1, strike the parenetical statement and substitute the following: "(This amendment  
amends the length of time for prior county service that makes a member ineligible from 4 years  
to 5 years to be consistent with the eligibility criteria for the Inspector General.)".

On page 1, strike lines 3-14, in their entirety.

I certify that this a true copy of

Am 1 Am 12 CB 61-2024  
passed on December 2, 2024

Michelle Harwood  
Council Administrator

**Amendment 13 To Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment 13**

*(This amendment makes changes to the duties, meetings and reporting requirements of the Inspector General Citizen Board as follows:*

*1. The Board shall also advise the County Executive on its review of investigations and other work completed by the Office;*

*2. ~~The Board shall meet quarterly, instead of twice a year;~~*

*3. ~~The Board shall meet annually with the County Executive to provide an overview of activities, similar to its meeting with the Council;~~*

*"2. The Board shall meet annually with the County Council and the County Executive jointly, to provide an overview of activities."*

*4 3. Adds the County Executive as a recipient of the Board's report;*

*5 4. Clarifies that the posted Board Report shall be subject to the Maryland Public Information Act; and*

*6 5. Corrects a section reference.)*

1 On page 17, in line 16, strike "12.1206" and substitute "22.1206".

2

3 On page 17, in line 17, after "COUNCIL" insert "AND COUNTY EXECUTIVE".

4

5 On page 17, in line 23, strike "~~TWICE A YEAR~~" and substitute "QUARTERLY".

6

7 On page 17, after line 29, insert:

8 "(III) ANNUALLY WITH THE COUNTY EXECUTIVE, IF THE COUNTY EXECUTIVE REQUESTS A

9 MEETING, TO PROVIDE THE COUNTY EXECUTIVE WITH AN OVERVIEW OF THE ACTIVITIES OF

10 THE BOARD AND THE COMPLETED WORK AND MINISTERIAL FUNCTIONS OF THE OFFICE OF

11 THE INSPECTOR GENERAL."

12 "On page 17, strike line 26 in its entirety and line 27 up to the first comma and substitute

13 "ANNUALLY WITH THE COUNTY COUNCIL AND THE COUNTY EXECUTIVE, JOINTLY,".

14 On page 17, line 27, strike "THE COUNCIL WITH" certify that this a true copy of

15

Am 13 CB 61-2024  
passed on December 2, 2024  
\_\_\_\_\_  
Council Administrator

16

- 1 On page 19, in line 6, after “GENERAL” insert “, THE COUNTY EXECUTIVE”.
- 2
- 3 On page 19, in line 9, after “GENERAL” insert “SUBJECT TO THE MARYLAND PUBLIC
- 4 INFORMATION ACT”.
- 5



**Amendment 1 to Amendment 13 Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day No. 13**

**Date: December 2, 2024**

*(This amendment retains the requirement that the Board meet twice a year and adds new language regarding the meeting of the IG Advisory Board, the County Council and the County Executive.)*

- 1 On page 1, strike lines 5 -7 of the parenthetical, and substitute the following:
- 2 “2. Adds new language regarding the meeting of the IG Advisory Board, the County Council
- 3 and the County Executive.”.
- 4
- 5 Renumber the parenthetical, accordingly.
- 6
- 7 On page 1, strike lines 5-11, and substitute the following:
- 8 “On page 17, strike line 26, in its entirety, and substitute “ANNUALLY WITH THE COUNTY
- 9 COUNCIL AND THE COUNTY EXECUTIVE, JOINTLY, IF A”.”.
- 10 “ On page 17, line 27, after “MEETING”, insert “IS REQUESTED” .”
- 11 “On page 17, line 27, strike “THE COUNCIL WITH”.”.

I certify that this a true copy of

Am 1 Am 13 CB 61-2024  
passed on December 2, 2024  
Michelle Harrod  
Council Administrator

w/D

**Amendment 2 to Amendment 13 Council Bill No. 61-2024**

**BY: Deb Jung**

**Legislative Day No. 13  
Date: December 2, 2024**

*(This amendment retains the requirement that the Board meet twice a year and adds new language regarding the meeting of the IG Advisory Board, the County Council and the County Executive.)*

- 1 On page 1, strike lines 5 -7 of the parenthetical, and substitute the following:  
2 “2. The Board shall meet annually with the County Council and the County Executive jointly,  
3 to provide an overview of activities.”  
4  
5 Renumber the parenthetical, accordingly.  
6  
7 On page 1, strike lines 5-11, and substitute the following:  
8 “On page 17, strike line 26 in its entirety and line 27 up to the first comma, and substitute  
9 “ANNUALLY WITH THE COUNTY COUNCIL AND THE COUNTY EXECUTIVE, JOINTLY,”  
10 “On page 17, line 27, strike “THE COUNCIL WITH”.”.

I certify that this a true copy of

Am 2 Am 13 CB 61-2024  
passed on December 2, 2024  
Michelle D. Dorr  
Council Administrator

Introduced 11.04.2021  
Public Hearing \_\_\_\_\_  
Council Action \_\_\_\_\_  
Executive Action \_\_\_\_\_  
Effective Date \_\_\_\_\_

## County Council of Howard County, Maryland

2024 Legislative Session

Legislative Day No. 12

Bill No. 61 -2024

Introduced by:  
Deb Jung, Christiana Rigby, Liz Walsh, and David Yungmann

SHORT TITLE: Inspector General – Establishment

AN ACT establishing the Office of the Inspector General; specifying the selection, term, qualifications, and responsibilities of the Inspector General; providing for the referral of certain matters; specifying the funding and powers of the Office of the Inspector General; requiring certain reports; establishing the Inspector General Citizen Board; specifying the composition, term, and responsibilities of the Inspector General Citizen Board; amending the whistleblower protection statute; and generally relating to the Office of the Inspector General.

Introduced and read first time Nov 4, 2024. Ordered posted and hearing scheduled.

By order Michelle Harrod  
Michelle Harrod, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on Nov 18, 2024.

By order \_\_\_\_\_  
Michelle Harrod, Administrator

This Bill was read the third time on Dec 2, 2024 and Passed \_\_\_\_\_, Passed with amendments \_\_\_\_\_, Failed \_\_\_\_\_.

By order \_\_\_\_\_  
Michelle Harrod, Administrator

Sealed with the County Seal and presented to the County Executive for approval this \_\_\_\_\_ day of \_\_\_\_\_, 2024 at \_\_\_\_\_ a.m./p.m.

By order \_\_\_\_\_  
Michelle Harrod, Administrator

Approved by the County Executive \_\_\_\_\_, 2024

\_\_\_\_\_  
Calvin Ball, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment.

1 **Section 1. Be It Enacted** by the County Council of Howard County, Maryland, that the Howard County  
2 Code is amended as follows:

3 *By amending:*

4 *Title 1 – Human Resources*

5 *Subtitle 3. – Pay Plan*

6 *Sec. 1.306. Executive exempt.*

7 *Subtitle 7. – Disclosure Protection*

8 *Sec. 1.700. Whistleblower protection.*

10 *By adding:*

11 *Title 22. General Provisions.*

12 *Subtitle 12. Office of the Inspector General*

13 *Sec. 22.1200. Establishment.*

14 *Sec. 22.1201. Purpose.*

15 *Sec. 22.1202. Appointment.*

16 *Sec. 22.1203. Powers, Duties, and Responsibilities.*

17 *Sec. 22.1204. Referral of Matters.*

18 *Sec. 22.1205. Reports and Letters*

19 *Sec. 22.1206. Budget*

20 *Sec. 22.1207. Administration and Operation.*

21 *Sec. 22.1208. Retaliation Prohibited.*

22 *Subtitle 13. Inspector General Citizen Board*

23 *Sec. 22.1300. The Inspector General Citizen Board.*

25 **HOWARD COUNTY CODE**

26 **Title 1. Human Resources**

27 **Subtitle 3. – Pay Plan**

28 **Sec. 1.306. Executive exempt.**

29 (a) *Positions Defined.*

30 (1) The positions listed in this section shall be in the Executive exempt service. An Executive  
31 exempt employee serves at the pleasure of the appointing authority. Appointing  
32 authorities for Executive exempt positions are established as provided in this section.

- 1 (2) (i) An Executive exempt employee receives fringe benefits as provided by the Personnel  
2 Officer.
- 3 (ii) The starting salary for an Executive exempt employee shall be set by the appointing  
4 authority and may not exceed the maximum base hourly rate of pay for the position.
- 5 (iii) An exempt employee is paid an annual salary based on the hourly rates established in  
6 the pay plan. An Executive exempt employee shall perform the duties assigned and shall  
7 work the hours necessary to perform those duties.
- 8 (3) An Executive exempt employee, EXCLUDING THE INSPECTOR GENERAL AND DEPUTY  
9 INSPECTOR GENERAL, is eligible for an employee performance award.
- 10 (4) The County Executive shall determine the level of education and experience necessary to  
11 meet the minimum qualifications for Executive exempt positions for which the County  
12 Executive is the appointing authority.
- 13 (b) *Appointing Authorities.* Appointing authorities for Executive exempt employees are as provided  
14 in this subsection:
- 15 (1) *County Executive.* The County Executive is the appointing authority for the:  
16 Executive Assistant I, serving the Office of the County Executive;  
17 Executive Assistant II, serving the Office of the County Executive;  
18 Administrative Assistant, serving the Office of the County Executive;  
19 Administrative Analyst II, serving the Office of the County Executive;  
20 Chief Administrative Officer;  
21 Chief of Staff;  
22 Deputy Chief of Staff;  
23 Director of Community Resources and Services;  
24 Director of Correction;  
25 Director of Finance;  
26 Chief of Fire and Rescue Services;  
27 Director of Housing and Community Development;  
28 Director of Inspections, Licenses and Permits;  
29 Director of Planning and Zoning;  
30 Chief of Police;  
31 Director of Public Works;  
32 Director of Recreation and Parks; and

1 Director of Technology and Communication Services.

2 (2) *County Executive and County Council.* The County Executive, with the concurrence of  
3 the County Council is the appointing authority for: Technical Services Supervisor,  
4 serving as the Cable Administrator; and County Solicitor.

5 (3) *Chief Administrative Officer.* The Chief Administrative Officer, with the approval of the  
6 County Executive, is the appointing authority for the following positions:  
7 Administrative Assistant, serving the Office of the Chief Administrative Officer;  
8 Administrative Analyst II, serving the Office of the Chief Administrative Officer;  
9 Administrator of the Office of Community Sustainability;  
10 Administrator of the Office of Transportation;  
11 Executive Assistant I, serving the Office of the Chief Administrative Officer;  
12 Executive Assistant II, serving the Office of the Chief Administrative Officer;  
13 Budget Administrator;  
14 Deputy Chief Administrative Officer;  
15 Human Services Manager II, serving as the Workforce Development Administrator;  
16 Human Resources Administrator;  
17 Human Services Manager II, serving as the Administrator of the Office of Human Rights  
18 and Equity;  
19 Labor relations coordinator; and  
20 Public Information Administrator.

21 (4) *Chief of Police.* The Chief of Police, with the approval of the County Executive, is the  
22 appointing authority for the:  
23 Police Major;  
24 Assistant Administrator;  
25 Police Information Specialist; and  
26 Police Services Support Supervisor III, serving as the Animal Control Administrator.

27 (5) *Fire and Rescue Services.* The Fire Chief (also sometimes referred to in County law as  
28 the Director of Fire and Rescue Services or the Chief, Fire and Rescue Services), with the  
29 approval of the County Executive, is the appointing authority for the: Deputy Chief; the  
30 Medical Director, the Administrator of the Office of Emergency Management, and the  
31 Assistant Administrator.

- 1 (6) *Community Resources and Services*. The Director of Community Resources and Services,  
2 with the approval of the County Executive, is the appointing authority for the:  
3 Human Services Manager II, serving as the Deputy Director of Community Resources  
4 and Services;  
5 Human Services Manager II, serving as the Administrator on Aging and Independence;  
6 Human Services Manager I, serving as the Administrator of the Office of Children and  
7 Families;  
8 Human Services Manager I, serving as the Administrator of the Office of Community  
9 Partnerships; and  
10 Human Services Manager I, serving as the Consumer Protection Administrator.
- 11 (7) *Public Works*. The Director of Public Works, with the approval of the County Executive,  
12 is the appointing authority for the:  
13 Deputy Director of Public Works;  
14 Engineering Manager II, serving as the Chief, Bureau of Engineering;  
15 Engineering Manager II, serving as the Chief, Bureau of Environmental Services;  
16 Engineering Manager II, serving as the Chief, Bureau of Highways;  
17 Engineering Manager II, serving as the Chief, Bureau of Facilities; and  
18 Engineering Manager II, serving as the Chief, Bureau of Utilities.
- 19 (8) *County Solicitor*. The County Solicitor, with the approval of the County Executive is the  
20 appointing authority for the:  
21 Deputy Attorney, serving as the Deputy County Solicitor;  
22 Principal Attorney, serving as a Senior Assistant County Solicitor I;  
23 Senior Attorney, serving as a Senior Assistant County Solicitor II;  
24 Attorney, serving as an Assistant County Solicitor II;  
25 Entry Level Attorney, serving as an Assistant County Solicitor I; and  
26 Administrative Assistant, serving as Secretary to the County Solicitor.
- 27 (9) *Planning and Zoning*. The Director of Planning and Zoning, with the approval of the  
28 County Executive is the appointing authority for the Deputy Director of Planning and  
29 Zoning.
- 30 (10) *Finance*. The Director of Finance, with the approval of the County Executive, is the  
31 appointing authority for the Deputy Director of Finance.



- 1 (11) *Technology and Communication Services.* The Director of Technology and  
2 Communication Services, with the approval of the County Executive, is the appointing  
3 authority for the Deputy Director, Technology and Communication Services.
- 4 (12) *County Council.* The County Council is the appointing authority for the:  
5 Administrator to the County Council; [and]  
6 County Auditor[.]; AND  
7 INSPECTOR GENERAL.
- 8 (13) *Housing and Community Development.* The Director of Housing and Community  
9 Development, with the approval of the County Executive, is the appointing authority for  
10 the Human Services Manager II, serving as the Deputy Director of Housing and  
11 Community Development.
- 12 (14) *County Council Member.* The County Council Member is the appointing authority for the  
13 Special Assistant and District Aide serving that Member.
- 14 (15) *Administrator to the County Council.* The Administrator to the County Council, with the  
15 approval of the County Council, is the appointing authority for the:  
16 Deputy Administrator to the County Council;  
17 Executive Assistant I, serving as the Assistant to the Administrator to the County  
18 Council; and  
19 Public Information Administrator, serving as the Public Information Officer to the  
20 County Council.
- 21 (16) *County Auditor.* The County Auditor, with the approval of the County Council, is the  
22 appointing authority for Deputy County Auditor.
- 23 (17) *Corrections.* The Director of Corrections, with the approval of the County Executive, is  
24 the appointing authority for the:  
25 Deputy Director of Corrections; and  
26 Custody and Security Chief.
- 27 (18) *THE INSPECTOR GENERAL.* THE INSPECTOR GENERAL IS THE APPOINTING AUTHORITY FOR  
28 THE DEPUTY INSPECTOR GENERAL.
- 29 (c) *Pay Grades.* Class Code and pay grades for Executive exempt positions are established or  
30 amended by legislative action of the County Council on the pay plan. The pay plan adopted or  
31 amended as an attachment to the Council bill on which the legislative action is taken, and is not  
32 reprinted in this Code, but is maintained by the Office of Human Resources.



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(a) *Authority to Report.* Unless the disclosure is specifically prohibited by law, an employee of Howard County, acting in good faith and on reasonable belief, may disclose to the County Auditor OR TO THE INSPECTOR GENERAL:

- ### *Prohibited Acts.*

- ### Complaints.

- 6

(2) The Human Resources Administrator or the Chief Administrative Officer shall investigate the complaint and the Chief Administrative Officer shall report the findings to the Howard County Council, the County Auditor, THE INSPECTOR GENERAL, and the County Executive.

(d) *Confidentiality.* To the extent allowed by law, the identity of a person who makes a disclosure under this section shall be kept confidential.

(e) *Penalties.* Violation of subsection (b) of this section is grounds for dismissal under the personnel rules of Howard County.

## **Title 22. General Provisions**

### **SUBTITLE 12. OFFICE OF THE INSPECTOR GENERAL**

#### **SEC. 22.1200. ESTABLISHMENT.**

THERE IS AN OFFICE OF THE INSPECTOR GENERAL, OF WHICH THE HEAD IS THE INSPECTOR GENERAL.

#### **SEC. 22.1201. PURPOSE.**

THE OFFICE OF THE INSPECTOR GENERAL IS AN INDEPENDENT OFFICE AND SHALL CONDUCT THEIR WORK WITHOUT INTERFERENCE FROM THE COUNTY EXECUTIVE, THE COUNTY COUNCIL, OR THE INSPECTOR GENERAL CITIZEN BOARD. THE PURPOSE OF THE OFFICE OF THE INSPECTOR GENERAL IS TO PROVIDE INCREASED ACCOUNTABILITY AND OVERSIGHT IN THE OPERATIONS OF ANY DEPARTMENT, OFFICE, OR ENTITY RECEIVING FUNDS FROM THE COUNTY GOVERNMENT BY:

(A) INVESTIGATING FRAUD, WASTE, AND ABUSE; AND

(B) IDENTIFYING WAYS TO PROMOTE EFFICIENCY, ACCOUNTABILITY, COMPLIANCE, AND INTEGRITY.

#### **SEC. 22.1202. APPOINTMENT.**

(A) *APPOINTMENT.*

(1) THE INSPECTOR GENERAL IS APPOINTED BY COUNCIL RESOLUTION ADOPTED BY A MAJORITY VOTE OF THE COUNTY COUNCIL FROM AMONG THE QUALIFIED CANDIDATES SUBMITTED BY THE INSPECTOR GENERAL CITIZEN BOARD.

(2) AS REQUIRED BY SECTION 22.1300(F), THE INSPECTOR GENERAL CITIZEN BOARD SHALL CONDUCT AN OPEN SEARCH TO IDENTIFY QUALIFIED CANDIDATES.

(3) THE COUNCIL MAY REQUEST THAT THE BOARD SUBMIT ANOTHER LIST OF THREE QUALIFIED CANDIDATES IF THE COUNCIL SO CHOOSES.

(B) QUALIFICATIONS.

(1) THE INSPECTOR GENERAL SHALL BE APPOINTED WITHOUT REGARD TO POLITICAL AFFILIATION AND SHALL HAVE SUBSTANTIAL EXPERIENCE IN AUDITING, FINANCIAL ANALYSIS, GOVERNMENT OPERATIONS, INDEPENDENT GOVERNMENT OVERSIGHT, ETHICS, CRIMINAL JUSTICE LAW, MANAGEMENT ANALYSIS, PUBLIC ADMINISTRATION, INVESTIGATIONS, OR ANOTHER APPROPRIATE FIELD.

(2) NO FORMER OR CURRENT COUNTY EXECUTIVES, DIRECTORS OF COUNTY DEPARTMENTS, OFFICES, OR AGENCIES MAY BE APPOINTED INSPECTOR GENERAL WITHIN FIVE YEARS OF THAT INDIVIDUAL'S PERIOD OF SERVICE.

(3) THE INSPECTOR GENERAL SHALL HOLD AT THE TIME OF APPOINTMENT, OR SHALL OBTAIN WITHIN ONE YEAR OF THE APPOINTMENT, CERTIFICATION AS A CERTIFIED INSPECTOR GENERAL. CERTIFICATION SHALL BE MAINTAINED FOR THE DURATION OF THE INSPECTOR GENERAL'S TENURE.

(C) TERM. NOTWITHSTANDING SECTION 1.306(A), THE INSPECTOR GENERAL SHALL SERVE A TERM OF SIX YEARS COMMENCING FROM THE DATE OF APPOINTMENT. SUBSEQUENT REAPPOINTMENTS SHALL BE SIX YEARS AS SPECIFIED IN THE COUNCIL RESOLUTION REAPPOINTING THE INSPECTOR GENERAL.

(D) REMOVAL.

(1) NOTWITHSTANDING SECTION 1.306(A) AND PARAGRAPH (C), THE INSPECTOR GENERAL CITIZEN BOARD MAY RECOMMEND TO THE COUNTY COUNCIL THAT THE INSPECTOR GENERAL BE REMOVED FROM OFFICE BY AN AFFIRMATIVE VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS OF THE BOARD ONLY FOR CAUSE:

(i) MISCONDUCT IN OFFICE;

- (II) PERSISTENT FAILURE TO PERFORM THE DUTIES OF OFFICE;
- (III) CONDUCT PREJUDICIAL TO THE PROPER ADMINISTRATION OF JUSTICE;
- (IV) MALFEASANCE;
- (V) CONVICTION OF A FELONY; OR
- (VI) NEGLIGENCE OF DUTY.

(2) THE INSPECTOR GENERAL CITIZEN BOARD SHALL PROVIDE THE INSPECTOR GENERAL AND THE COUNTY COUNCIL A WRITTEN STATEMENT OF THE REASONS FOR THE RECOMMENDED REMOVAL.

(3) THE INSPECTOR GENERAL MAY REQUEST A PUBLIC HEARING BEFORE THE COUNTY COUNCIL ON THE REMOVAL WITHIN 10 DAYS. THE COUNCIL SHALL GRANT THE REQUESTED HEARING WITHIN 10 DAYS.

(4) THE COUNTY COUNCIL MAY REMOVE THE INSPECTOR GENERAL ONLY AFTER RECEIVING SUCH RECOMMENDATION FROM THE INSPECTOR GENERAL CITIZEN BOARD. THE COUNCIL MAY REMOVE THE INSPECTOR GENERAL BY AN AFFIRMATIVE VOTE OF TWO THIRDS OF THE MEMBERS OF THE COUNTY COUNCIL.

**SEC. 22.1203. POWERS, DUTIES, AND RESPONSIBILITIES.**

(A) *HEAD OF OFFICE.* THE INSPECTOR GENERAL SHALL SUPERVISE AND DIRECT THE OFFICE OF THE INSPECTOR GENERAL.

(B) *POWERS.* THE INSPECTOR GENERAL HAS THE FOLLOWING POWERS TO ACCOMPLISH THE INTENT OF THIS SUBTITLE:

(1) THE RIGHT TO OBTAIN FULL AND UNRESTRICTED ACCESS TO ALL RECORDS AND FILES MAINTAINED BY ALL OFFICIALS, AGENTS AND EMPLOYEES OF THE COUNTY AND ALL OFFICES, DEPARTMENTS, INSTITUTIONS, BOARDS, COMMISSIONS, COURTS AND CORPORATIONS AND OTHER AGENCIES THEREOF, SHALL AT ALL TIMES BE OPEN TO THE INSPECTION OF THE INSPECTOR GENERAL WHERE NECESSARY FOR THE CONDUCT OF THE INSPECTOR GENERAL;

(2) THE AUTHORITY TO ADMINISTER OATHS OR AFFIRMATIONS AND TAKE TESTIMONY RELEVANT TO ANY INQUIRY OR INVESTIGATION UNDERTAKEN PURSUANT TO THIS SUBTITLE;

(3) THE RIGHT OF ACCESS TO THE HEAD OF ANY PUBLIC ENTITY OR EXTERNAL ENTITY RECEIVING COUNTY FUNDS OR BENEFITS WHEN NECESSARY FOR PURPOSES RELATED TO THE WORK OF THE INSPECTOR GENERAL; AND

(4) SUBJECT TO PARAGRAPH (D) OF THIS SECTION, THE POWER TO REQUIRE COUNTY EMPLOYEES TO COOPERATE WITH THE INSPECTOR GENERAL'S INVESTIGATIONS.

(C) *DUTIES AND RESPONSIBILITIES.* THE OFFICE OF THE INSPECTOR GENERAL SHALL:

(1) EVALUATE, INVESTIGATE, INSPECT, AND MONITOR THE ACTIVITIES AND RECORDS OF THE COUNTY GOVERNMENT, EXTERNAL ENTITIES, AND INDIVIDUALS RECEIVING COUNTY FUNDS FOR, BUT NOT LIMITED TO, CONTRACTS, PROCUREMENTS, GRANTS, AGREEMENTS, AND OTHER FINANCIAL OR PROGRAMMATIC ARRANGEMENTS UNDERTAKEN BY OR ON BEHALF OF THE COUNTY GOVERNMENT; OR ANY OTHER FUNCTION, ACTIVITY, POLICY, PROCEDURE, PROCESS, OR OPERATION CONDUCTED BY COUNTY GOVERNMENT, EXTERNAL ENTITIES, OR INDIVIDUALS RECEIVING COUNTY FUNDS OR BENEFITS;

(2) CONDUCT INVESTIGATIONS;

(3) PROVIDE INFORMATION AND EVIDENCE THAT RELATES TO CRIMINAL ACTS TO APPROPRIATE LAW ENFORCEMENT, ADMINISTRATIVE, AND PROSECUTORIAL AGENCIES;

(4) RECEIVE AND INVESTIGATE COMPLAINTS FROM ANY SOURCE OR UPON ITS OWN INITIATIVE CONCERNING ALLEGED FRAUD, WASTE, AND ABUSE;

(5) CONDUCT JOINT INVESTIGATIONS WITH COUNTY AUDITOR;

(6) INITIATE REVIEW OF, AND MAKE RECOMMENDATIONS TO THE COUNTY EXECUTIVE AND COUNTY COUNCIL TO PROMOTE, EFFICIENCY, ACCOUNTABILITY, COMPLIANCE, AND INTEGRITY IN COUNTY GOVERNMENT;

(7) ESTABLISH WRITTEN POLICIES AND PROCEDURES TO GUIDE FUNCTIONS AND PROCESSES CONDUCTED BY THE OFFICE;

(8) MEET WITH THE INSPECTOR GENERAL CITIZEN BOARD AT LEAST TWICE A YEAR TO REVIEW COMPLETED INVESTIGATIONS AND ADVISORY LETTERS, THE ANNUAL BUDGET REQUEST, AND OTHER RELEVANT, NON-OPERATIONAL MATTERS;

(9) MEET WITH THE COUNTY COUNCIL ANNUALLY; AND

(10) DO ALL THINGS NECESSARY TO CARRY OUT THE FUNCTIONS IN THIS SUBTITLE.

(D) *DISCIPLINE PROVISIONS.* COUNTY EMPLOYEES FAILING OR REFUSING TO COOPERATE WITH THE INSPECTOR GENERAL SHALL BE SUBJECT TO THE DISCIPLINE PROVISIONS OF THE PERSONNEL LAW OR PROVISIONS OF ANY APPLICABLE COLLECTIVE BARGAINING AGREEMENT. EACH OF THE FOLLOWING ACTS IS A CLASS A VIOLATION:

(1) WITHHOLDING OR REFUSING TO RESPOND TO A REQUEST FOR DOCUMENTS OR INFORMATION UNDER THIS SECTION;

(2) GIVING FALSE OR MISLEADING INFORMATION IN CONNECTION WITH ANY REPORT, STUDY, OR INVESTIGATION UNDER THIS SECTION; OR

(3) RETALIATING OR THREATENING TO RETALIATE AGAINST ANY PERSON FOR FILING A COMPLAINT WITH THE INSPECTOR GENERAL, FURNISHING INFORMATION, OR COOPERATING IN ANY INVESTIGATION, INSPECTION, OR REVIEW UNDER THIS SECTION.

(E) *SUBPOENAS.* THE INSPECTOR GENERAL MAY ISSUE A SUBPOENA TO REQUIRE:

(1) ANY PERSON TO APPEAR UNDER OATH AS A WITNESS; OR

(2) THE PRODUCTION OF ANY INFORMATION, DOCUMENT, REPORT, RECORD, ACCOUNT, OR OTHER MATERIAL;

(3) SUBPOENAS ISSUED BY THE INSPECTOR GENERAL MAY BE JUDICIALLY ENFORCED.

#### **SEC. 22.1204. REFERRAL OF MATTERS.**

THE OFFICE OF THE INSPECTOR GENERAL SHALL REFER MATTERS, AS APPROPRIATE, FOR FURTHER CIVIL, CRIMINAL, AND ADMINISTRATIVE ACTION TO APPROPRIATE LAW ENFORCEMENT, ADMINISTRATIVE, AND PROSECUTORIAL AGENCIES.

#### **SEC. 22.1205. REPORTS AND LETTERS.**

(A) *ANNUAL REPORT.*

(1) THE INSPECTOR GENERAL SHALL ISSUE AN ANNUAL REPORT BY THE END OF EACH CALENDAR YEAR THAT SEPARATELY LISTS INVESTIGATION REPORTS, ADVISORY LETTERS, AND OTHER INVESTIGATIVE OR ASSISTANCE EFFORTS COMPLETED DURING THAT CALENDAR YEAR. THE ANNUAL REPORT SHALL BE SUBMITTED

1 SIMULTANEOUSLY WITH THE INSPECTOR GENERAL CITIZEN BOARD'S ANNUAL  
2 REPORT.

3 (2) THE REPORT SHALL LIST THE ACCOMPLISHMENTS, INCLUDING ANY MONETARY  
4 SAVINGS, ATTRIBUTABLE TO THE WORK OF THE OFFICE OF THE INSPECTOR  
5 GENERAL.

6 (3) THE INSPECTOR GENERAL SHALL PROVIDE THE REPORT TO THE INSPECTOR  
7 GENERAL CITIZEN BOARD, THE COUNTY EXECUTIVE AND, IN ACCORDANCE WITH  
8 SECTION 22.1000 OF THE CODE, THE COUNTY COUNCIL.

9 (B) *INVESTIGATION REPORTS.*

10 (1) THE INSPECTOR GENERAL SHALL ISSUE PUBLIC REPORTS OF ITS FINDINGS AND  
11 RECOMMENDATIONS OF ITS INVESTIGATIONS. BEFORE ISSUING SUCH REPORTS, THE  
12 INSPECTOR GENERAL SHALL GIVE THE COUNTY DEPARTMENT, OFFICE, OR  
13 EXTERNAL ENTITY THAT IS THE SUBJECT OF THE REPORT 15 DAYS TO REVIEW AND  
14 RESPOND TO THE REPORT. THE INSPECTOR GENERAL SHALL INCLUDE ANY SUCH  
15 RESPONSE IN ITS FINAL REPORT.

16 (2) THE INSPECTOR GENERAL SHALL PROVIDE FINAL AND COMPLETED INVESTIGATION  
17 REPORTS TO THE INSPECTOR GENERAL CITIZEN BOARD, THE COUNTY EXECUTIVE,  
18 IN ACCORDANCE WITH SECTION 22.1000 OF THE CODE, THE COUNTY COUNCIL, AND  
19 TO THE PUBLIC.

20 (C) *ADVISORY LETTERS.* THE INSPECTOR GENERAL MAY ISSUE ADVISORY LETTERS UPON ITS  
21 OWN INITIATIVE OR IN RESPONSE TO A REQUEST RECEIVED FROM A COUNTY DEPARTMENT,  
22 OFFICE, OR EXTERNAL ENTITY SUBJECT TO THE JURISDICTION OF THE INSPECTOR GENERAL.  
23 THE INSPECTOR GENERAL SHALL PUBLISH ALL ADVISORY LETTERS IN THE SAME MANNER  
24 AS INVESTIGATION REPORTS. REQUESTORS OF AN ADVISORY LETTER SHALL BE PROVIDED  
25 WITH AN OPPORTUNITY TO RESPOND TO THE LETTER BEFORE PUBLISHING THE LETTER.

26 (D) *PUBLISHING REPORTS.*

27 (1) ANNUAL REPORTS, INVESTIGATION REPORTS, AND ADVISORY LETTERS OF THE  
28 OFFICE OF THE INSPECTOR GENERAL SHALL BE PUBLIC RECORDS SUBJECT TO  
29 DISCLOSURE UNDER THE MARYLAND PUBLIC INFORMATION ACT.

1 (2) ANNUAL REPORTS, INVESTIGATION REPORTS OR SUMMATIONS OF INVESTIGATION  
2 REPORTS AS APPROPRIATE, AND ADVISORY LETTERS SHALL BE POSTED ON THE  
3 COUNTY GOVERNMENT WEBSITE FOR THE OFFICE OF THE INSPECTOR GENERAL.

4 (3) THE REPORTS REQUIRED BY THIS SECTION SHALL COMPLY WITH THE REQUIREMENTS  
5 OF ALL APPLICABLE FEDERAL, STATE, AND COUNTY LAWS AND SHALL BE IN  
6 ACCORDANCE WITH THE POLICIES AND PROCEDURES ADOPTED UNDER SECTION.  
7 22.1203 OF THIS SUBTITLE.

8 (E) *CONFIDENTIALITY OF INFORMATION.* NAMES AND IDENTITIES OF INDIVIDUALS MAKING  
9 COMPLAINTS AND INFORMATION PROTECTED BY WHISTLEBLOWER PROTECTION OR OTHER  
10 LEGISLATION WILL NOT BE DISCLOSED WITHOUT THE WRITTEN CONSENT OF THE INDIVIDUAL  
11 UNLESS REQUIRED BY LAW OR JUDICIAL PROCESS.

12  
13 **SEC. 22.1206. BUDGET.**

14 (A) *INSPECTOR GENERAL TO PREPARE PROPOSED BUDGET.* THE INSPECTOR GENERAL SHALL  
15 FORMULATE AND PREPARE ANNUALLY A PROPOSED BUDGET TO FUND THE OPERATIONS OF  
16 THE OFFICE AND SHALL TRANSMIT THE PROPOSED BUDGET TO THE INSPECTOR GENERAL  
17 CITIZEN BOARD FOR ITS REVIEW.

18 (B) *INSPECTOR GENERAL CITIZEN BOARD TO REVIEW PROPOSED BUDGET.* THE INSPECTOR  
19 GENERAL CITIZEN BOARD SHALL MEET TO REVIEW THE PROPOSED BUDGET SUBMITTED BY  
20 THE INSPECTOR GENERAL TO ASSESS AND DETERMINE WHETHER THE PROPOSED BUDGET  
21 PROVIDES SUFFICIENT FUNDING TO MEET THE DUTIES OF THE OFFICE.

22 (C) *SUBMISSION.*

23 (1) THE INSPECTOR GENERAL SHALL SUBMIT THE OFFICE'S PROPOSED BUDGET TO THE  
24 COUNTY EXECUTIVE AS A SEPARATE BUDGET ENTITY IN THE ANNUAL BUDGET AND  
25 APPROPRIATION ORDINANCE.

26 (2) ANY DECREASE IN REQUESTED APPROPRIATIONS FROM THE PRIOR FISCAL YEAR  
27 SHALL BE ACCOMPANIED BY A WRITTEN JUSTIFICATION FOR THE REQUESTED  
28 DECREASE.  
29



1   **SEC. 22.1207. ADMINISTRATION AND OPERATION.**

- 2   (A)   *STAFF.* THE INSPECTOR GENERAL MAY APPOINT SUCH OTHER EMPLOYEES TO ASSIST IN THE  
3       CONDUCT OF THE OFFICE AS MAY BE PROVIDED IN THE ADOPTED BUDGET.
- 4   (B)   *DEPUTY INSPECTOR GENERAL.* THE INSPECTOR GENERAL SHALL APPOINT A DEPUTY  
5       INSPECTOR GENERAL, WHO SHALL SERVE AS THE ACTING INSPECTOR GENERAL IF THE  
6       INSPECTOR GENERAL IS ABSENT OR UNAVAILABLE FOR DUTY.
- 7   (C)   *ADMINISTRATIVE PROCEDURES.* THE INSPECTOR GENERAL SHALL ESTABLISH  
8       ADMINISTRATIVE PROCEDURES TO GOVERN THE OPERATIONS OF THE OFFICE.
- 9   (D)   *PROFESSIONAL STANDARDS.* INVESTIGATIONS, INSPECTIONS, AND REVIEWS CONDUCTED BY  
10      THE INSPECTOR GENERAL SHALL CONFORM TO PROFESSIONAL STANDARDS PROMULGATED  
11      BY A PROFESSIONAL ASSOCIATION.
- 12   (E)   *LEGAL COUNSEL; OTHER ADVISORS.* THE COUNTY SOLICITOR SHALL PROVIDE LEGAL  
13      ASSISTANCE TO THE OFFICE OF THE INSPECTOR GENERAL. THE OFFICE OF THE INSPECTOR  
14      GENERAL MAY EMPLOY SUCH LEGAL, FINANCIAL, OR OTHER TECHNICAL ADVISORS AS IT  
15      MAY FROM TIME TO TIME DEEM NECESSARY FOR THE PERFORMANCE OF ANY OF ITS  
16      FUNCTIONS.
- 17   (F)   *PEER REVIEW.* COMPLETED INVESTIGATIONS, INSPECTIONS, AND REVIEWS SHALL BE  
18      SUBJECT TO PEER REVIEWS BY AN APPROPRIATE PROFESSIONAL, NON-PARTISAN, OBJECTIVE  
19      GROUP EVERY THREE TO FIVE YEARS. THE REPORT PRODUCED FROM THIS REVIEW SHALL BE  
20      PROVIDED TO THE INSPECTOR GENERAL CITIZEN BOARD, COUNTY EXECUTIVE, AND  
21      COUNTY COUNCIL. THE REVIEW SHALL BE POSTED ON THE COUNTY GOVERNMENT WEBSITE  
22      FOR THE OFFICE OF THE INSPECTOR GENERAL. THE REVIEWING ENTITY SHALL BE INVITED  
23      TO A MEETING WITH THE COUNTY COUNCIL UPON COMPLETION OF THE REPORT.

24  
25   **SEC. 22.1208. RETALIATION PROHIBITED.**

- 26   (A)   UNLESS THE DISCLOSURE IS SPECIFICALLY PROHIBITED BY LAW, AN ENTITY WHO RECEIVES  
27      FUNDS FROM THE COUNTY GOVERNMENT MAY NOT RETALIATE AGAINST ANY PERSON FOR  
28      DISCLOSING TO THE INSPECTOR GENERAL:

(1) A VIOLATION OF A LAW, RULE, OR REGULATION BY A COUNTY OFFICER, EMPLOYEE, OR CONTRACTOR WHILE CONDUCTING COUNTY BUSINESS OR USING COUNTY PROPERTY;

(2) A WASTE OF COUNTY FUNDS;

(3) AN ABUSE OF AUTHORITY BY A COUNTY OFFICIAL OR EMPLOYEE; OR

(4) A SPECIFIC AND SUBSTANTIAL DANGER TO PUBLIC HEALTH OR SAFETY DUE TO AN ACT OR OMISSION OF A COUNTY OFFICIAL, EMPLOYEE, OR CONTRACTOR.

(B) A VIOLATION OF THIS SECTION IS A CLASS A CIVIL VIOLATION UNDER TITLE 24 OF THE COUNTY CODE.

### SUBTITLE 13. INSPECTOR GENERAL CITIZEN BOARD

#### SEC. 22.1300. THE INSPECTOR GENERAL CITIZEN BOARD.

(A) *INDEPENDENCE.* THE INSPECTOR GENERAL CITIZEN BOARD IS A NONPOLITICAL ENTITY. THE BODY AND EACH OF ITS MEMBERS SHALL CONDUCT THEIR WORK INDEPENDENT OF ANY EXTERNAL INFLUENCE.

(B) *MEMBERSHIP, APPOINTMENT, AND QUALIFICATIONS.*

(1) *MEMBERSHIP AND APPOINTMENT.* THE INSPECTOR GENERAL CITIZEN BOARD SHALL BE COMPRISED OF SEVEN MEMBERS APPOINTED BY THE COUNTY COUNCIL BY COUNCIL RESOLUTION FROM A SELECTION OF NAMES PUT FORTH BY EACH COUNCILMEMBER AND THE COUNTY EXECUTIVE.

(2) *QUALIFICATIONS.* MEMBERS OF THE BOARD SHALL HAVE EXPERIENCE SUCH AS:

(I) INSPECTORS GENERAL, AUDITORS, INVESTIGATORS, OR SIMILAR GOVERNMENT ACCOUNTABILITY OFFICERS;

(II) MEMBERS OF PROFESSIONAL ASSOCIATIONS OF INSPECTORS GENERAL, CERTIFIED FRAUD EXAMINERS, OR CERTIFIED PUBLIC ACCOUNTANTS;

(III) FORMER JUDGES OR PROSECUTORS; OR

(IV) OTHER SIMILAR INVESTIGATIVE OR RELATED EXPERIENCE IN THE WORK OF AN INSPECTOR GENERAL.

(3) *INELIGIBILITY.*

1 (I) AN INDIVIDUAL IS NOT ELIGIBLE TO SERVE AS A MEMBER OF THE INSPECTOR  
2 GENERAL CITIZEN BOARD IF THE INDIVIDUAL HAS EVER BEEN CONVICTED  
3 OF A FELONY OR A MISDEMEANOR WITH A STATUTORY PENALTY OF MORE  
4 THAN TWO YEARS; OR

5 (II) IS OR HAS BEEN IN THE LAST FOUR YEARS:

6 (A) AN EMPLOYEE, BOARD OR COMMISSION MEMBER, ELECTED  
7 OFFICER, CANDIDATE FOR A PUBLIC OFFICE OR POLITICAL CENTRAL  
8 COMMITTEE, OR OTHER INDIVIDUAL WHO IS SUBJECT TO THE  
9 JURISDICTION OF THE INSPECTOR GENERAL

10 (B) A COUNTY CONTRACTOR OR PERSON NEGOTIATING A CONTRACT  
11 WITH THE COUNTY;

12 (C) A VENDOR WHO PROVIDES OR IS SEEKING CERTIFICATION FOR  
13 GOODS AND SERVICES TO THE COUNTY

14 (D) AN EXTERNAL RECIPIENT OR BOARD MEMBER OF AN EXTERNAL  
15 RECIPIENT OF COUNTY FUNDS, BENEFITS, OR SERVICES;

16 (E) A PUBLICLY ELECTED OR APPOINTED OFFICER'S SPOUSE, PARENT,  
17 CHILD, OR SIBLING;

18 (F) AN OFFICER, STAFF MEMBER OR EMPLOYEE OF ANY FEDERAL, STATE  
19 OR LOCAL POLITICAL PARTY ORGANIZATION; OR

20 (G) A LOBBYIST UNDER THE MARYLAND OR COUNTY PUBLIC ETHICS  
21 LAW.

22 (C) *TERM.* INSPECTOR GENERAL CITIZEN BOARD MEMBERS SHALL SERVE A FIVE-YEAR TERM.  
23 NO MEMBER SHALL SERVE MORE THAN TWO CONSECUTIVE TERMS.

24 (D) *REMOVAL.* A MEMBER OF THE INSPECTOR GENERAL CITIZEN BOARD MAY BE REMOVED FOR  
25 CAUSE, INCLUDING OPERATIONAL INTERFERENCE OR NOT ATTENDING MEETINGS, BY A VOTE  
26 OF THE MAJORITY OF THE COUNTY COUNCIL. THE MEMBER SHALL FIRST BE PRESENTED  
27 WITH A WRITTEN STATEMENT OF THE REASONS FOR THE REMOVAL AND SHALL HAVE THE  
28 OPPORTUNITY FOR A PUBLIC HEARING BEFORE THE COUNTY COUNCIL IF REQUESTED  
29 WITHIN TEN DAYS OF RECEIVING THE STATEMENT OF REASONS FOR REMOVAL.

1 (E) *VACANCIES.* A VACANCY SHALL BE FILLED IN THE SAME MANNER AS THE ORIGINAL  
2 APPOINTMENT AND FOR THE UNEXPIRED TERM.

3 (F) *DUTIES AND RESPONSIBILITIES.*

4 (1) WHEN THERE IS A VACANCY IN THE POSITION OF INSPECTOR GENERAL, THE CITIZEN  
5 BOARD SHALL TIMELY SUBMIT TO THE COUNTY COUNCIL A LIST OF THREE  
6 QUALIFIED CANDIDATES FOR COUNCIL REVIEW. IN DEVELOPING THE LIST OF  
7 QUALIFIED CANDIDATES, THE CITIZEN BOARD SHALL CONDUCT AN OPEN SEARCH  
8 PROCESS, INCLUDING THE USE OF PROFESSIONAL SEARCH FIRMS TO SOLICIT  
9 CANDIDATES. THE CITIZEN BOARD SHALL INTERVIEW AND NOMINATE QUALIFIED  
10 CANDIDATES. CANDIDATES SELECTED FOR COUNCIL REVIEW SHALL BE SELECTED  
11 BY MAJORITY VOTE OF THE CITIZEN BOARD.

12 (2) IF NECESSARY, THE CITIZEN BOARD MAY RECOMMEND TO THE COUNTY COUNCIL  
13 THE REMOVAL OF THE INSPECTOR GENERAL USING THE PROCEDURES SET FORTH IN  
14 SECTION 22.1202.

15 (3) THE CITIZEN BOARD SHALL REVIEW THE BUDGET OF THE OFFICE OF THE INSPECTOR  
16 GENERAL AS REQUIRED BY SECTION 12.1206.

17 (4) THE CITIZEN BOARD SHALL ADVISE THE COUNTY COUNCIL ON THE BOARD'S  
18 REVIEW OF INVESTIGATIONS AND OTHER WORK COMPLETED BY THE OFFICE OF THE  
19 INSPECTOR GENERAL AND THE BOARD'S ONGOING MINISTERIAL FUNCTION OF  
20 THAT OFFICE.

21 (G) *MEETINGS.*

22 (1) THE INSPECTOR GENERAL CITIZEN BOARD SHALL MEET:

23 (I) AT LEAST TWICE A YEAR WITH THE INSPECTOR GENERAL TO REVIEW  
24 COMPLETED INVESTIGATIONS AND ADVISORY LETTERS, ANNUAL BUDGET  
25 REQUEST, AND OTHER RELEVANT NON-OPERATIONAL MATTERS.

26 (II) ANNUALLY WITH THE COUNTY COUNCIL, IF THE COUNCIL REQUESTS A  
27 MEETING, TO PROVIDE THE COUNCIL WITH AN OVERVIEW OF THE ACTIVITIES  
28 OF THE BOARD AND THE COMPLETED WORK AND MINISTERIAL FUNCTIONS  
29 OF THE OFFICE OF THE INSPECTOR GENERAL.

1 (2) *OPEN MEETINGS.* MEETINGS OF THE INSPECTOR GENERAL CITIZEN BOARD SHALL BE  
2 PUBLIC MEETINGS AND OPEN TO THE PUBLIC AT ALL TIMES, EXCEPT UNDER  
3 CIRCUMSTANCES IN WHICH A CLOSED MEETING IS PERMITTED BY LAW. AGENDAS  
4 SHALL BE MADE AVAILABLE AT LEAST THREE DAYS PRIOR TO THE MEETING IN AN  
5 ELECTRONIC MEDIUM READILY AVAILABLE TO THE PUBLIC. MINUTES OF OPEN  
6 MEETINGS SHALL BE MADE AVAILABLE AS SOON AS PRACTICABLE IN AT LEAST ONE  
7 ELECTRONIC MEDIUM READILY AVAILABLE TO THE PUBLIC.

8 (3) *PROHIBITION FOR MEETING ON CERTAIN DAYS.* THE INSPECTOR GENERAL CITIZEN  
9 BOARD SHALL NOT HOLD MEETINGS WHICH INCLUDE AN OPPORTUNITY FOR PUBLIC  
10 TESTIMONY ON ANY DAY ON WHICH ROSH HASHANAH, YOM KIPPUR, EID UL FITR  
11 OR EID UL ADHA IS OBSERVED.

12 (H) *STAFF, OFFICERS, QUORUM, AND RULES OF PROCEDURE.*

13 (1) *STAFF.*

14 (i) THE COUNTY COUNCIL SHALL PROVIDE THE INSPECTOR GENERAL CITIZEN  
15 BOARD NECESSARY STAFF FOR THE PROPER PERFORMANCE OF ITS DUTIES  
16 AND RESPONSIBILITIES AND AS PROVIDED IN THE HOWARD COUNTY  
17 BUDGET.

18 (ii) OFFICE OF HUMAN RESOURCES SHALL PROVIDE ASSISTANCE TO THE  
19 CITIZEN BOARD TO ADVERTISE A VACANCY IN THE POSITION OF THE  
20 INSPECTOR GENERAL; AND

21 (iii) THE COUNTY EXECUTIVE SHALL PROVIDE ANY OTHER COUNTY RESOURCES  
22 OR ASSISTANCE NECESSARY FOR THE INSPECTOR GENERAL CITIZEN BOARD  
23 TO COMPLETE ITS MINISTERIAL RESPONSIBILITIES OF THE OFFICE.

24 (2) *OFFICERS.* THE INSPECTOR GENERAL CITIZEN BOARD SHALL ELECT A  
25 CHAIRPERSON ANNUALLY FROM AMONG ITS MEMBERS.

26 (3) *QUORUM.* A QUORUM OF THE INSPECTOR GENERAL CITIZEN BOARD SHALL BE A  
27 MAJORITY OF THE CURRENT MEMBERS.

28 (4) *RULES OF PROCEDURE.* THE INSPECTOR GENERAL CITIZEN BOARD SHALL ADOPT  
29 RULES OF PROCEDURE NECESSARY TO CARRY OUT ITS DUTIES AND  
30 RESPONSIBILITIES.

1 (I) *ANNUAL REPORT.*

2 (1) THE INSPECTOR GENERAL CITIZEN BOARD SHALL ISSUE A REPORT BY THE END OF  
3 EACH CALENDAR YEAR SUMMARIZING THE BOARD'S WORK FOR THAT CALENDAR  
4 YEAR. THE ANNUAL REPORT SHALL BE SUBMITTED SIMULTANEOUSLY WITH THE  
5 INSPECTOR GENERAL'S ANNUAL REPORT.

6 (2) THE ANNUAL REPORT SHALL BE PROVIDED TO THE INSPECTOR GENERAL AND, IN  
7 ACCORDANCE WITH SECTION 22.1000 OF THE CODE, THE COUNTY COUNCIL.  
8 ADDITIONALLY, THE ANNUAL REPORT SHALL BE POSTED ON THE COUNTY  
9 GOVERNMENT WEBSITE FOR THE OFFICE OF THE INSPECTOR GENERAL.

10 (J) *NONINTERFERENCE WITH THE INSPECTOR GENERAL.* THE PURPOSE OF THE INSPECTOR  
11 GENERAL CITIZEN BOARD IS LIMITED TO THE RESPONSIBILITIES DESCRIBED IN THIS  
12 SUBTITLE AND IN SUBTITLE 12 OF THIS TITLE. NEITHER THE INSPECTOR GENERAL CITIZEN  
13 BOARD NOR ANY OF ITS INDIVIDUAL MEMBERS SHALL TAKE ANY ACTION TO INTERFERE  
14 WITH THE ONGOING OPERATIONAL AUTHORITY OR INDEPENDENCE OF THE INSPECTOR  
15 GENERAL.

16  
17 *Section 2. And Be It Further Enacted by the County Council of Howard County, Maryland that,*  
18 *to establish the staggered terms of members, of the initial appointees to the Inspector General*  
19 *Citizen Board required by this Act, two appointees shall have a term of three years, two*  
20 *appointees shall have a term of four years, and three appointees shall have a term of five years,*  
21 *as provided in the Resolutions that appoint the members.*

22  
23 *Section 3. And Be It Further Enacted by the County Council of Howard County, Maryland,*  
24 *that this Act shall become effective 61 days after its enactment.*

**Amendment 13 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 13**

*(This amendment makes changes to the duties, meetings and reporting requirements of the Inspector General Citizen Board as follows:*

- 1. The Board shall also advise the County Executive on its review of investigations and other work completed by the Office;*
- 2. The Board shall meet quarterly, instead of twice a year;*
- 3. The Board shall meet annually with the County Executive to provide an overview of activities, similar to its meeting with the Council;*
- 4. Adds the County Executive as a recipient of the Board's report;*
- 5. Clarifies that the posted Board Report shall be subject to the Maryland Public Information Act; and*
- 6. Corrects a section reference.)*

1 On page 17, in line 16, strike “12.1206” and substitute “22.1206”.

2

3 On page 17, in line 17, after “COUNCIL” insert “AND COUNTY EXECUTIVE”.

4

5 On page 17, in line 23, strike “TWICE A YEAR” and substitute “QUARTERLY”.

6

7 On page 17, after line 29, insert:

8 “(III) ANNUALLY WITH THE COUNTY EXECUTIVE, IF THE COUNTY EXECUTIVE REQUESTS A

9 MEETING, TO PROVIDE THE COUNTY EXECUTIVE WITH AN OVERVIEW OF THE ACTIVITIES OF

10 THE BOARD AND THE COMPLETED WORK AND MINISTERIAL FUNCTIONS OF THE OFFICE OF

11 THE INSPECTOR GENERAL.”.

12

13 On page 19, in line 6, after “GENERAL” insert “, THE COUNTY EXECUTIVE”.

14

15 On page 19, in line 9, after “GENERAL” insert “SUBJECT TO THE MARYLAND PUBLIC

16 INFORMATION ACT”.

**Amendment 12 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 12**

*(This amendment makes the following changes to the Inspector General Citizen Board:*

- 1. To be consistent with eligibility criteria for the Inspector General, amend the length of time for prior county service that makes a member ineligible from 4 years to 5 years;*
- 2. Provides criteria to determine when a member of the Board has resigned;*
- 3. Explains what "for cause" means in the context of board member removal.)*

1 On page 16, in line 5, strike "FOUR" and substitute "FIVE".

2  
3 On page 16 in line 26, after "COUNCIL." insert "A MEMBER OF THE BOARD IS DEEMED TO HAVE  
4 RESIGNED IF ABSENT FROM THREE CONSECUTIVE REGULAR MEETINGS OF THE BOARD AND NOT  
5 EXCUSED BY RESOLUTION OF THE BOARD.".

6  
7 On page 16, in line 29, after "REMOVAL." insert "FOR PURPOSES OF THIS SUBSECTION, FOR CAUSE  
8 SHALL MEAN:

9 (1) MISCONDUCT IN OFFICE;

10 (2) PERSISTENT FAILURE TO PERFORM THE DUTIES OF OFFICE;

11 (3) CONDUCT PREJUDICIAL TO THE PROPER ADMINISTRATION OF JUSTICE;

12 (4) MALFEASANCE;

13 (5) CONVICTION OF A FELONY; OR

14 (6) NEGLIGENCE OF DUTY."



**Amendment 11 to Council Bill No. 61-2024**

**BY: David Yungmann**

**Legislative Day: 13  
Date: December 2, 2024**

**Amendment No. 11**

*(This Amendment proposes revisions to Section 22.1300(B)(4) that adds a mix of political affiliations to the Inspector General Citizen Board membership)*

- 1 On page 15, in line 21, after the period, insert: “THE CITIZEN BOARD SHALL CONSIST OF AT LEAST
- 2 ONE MEMBER OF THE DEMOCRATIC PARTY, ONE MEMBER OF THE REPUBLICAN PARTY, AND ONE
- 3 MEMBER WHO IS UNAFFILIATED TO A POLITICAL PARTY
- 4

**Amendment 6 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 6**

*(This amendment makes the following changes to the duties and office of the Inspector General as follows:*

- 1. Provides that the powers of the Inspector General are subject to Federal and State laws;*
- 2. Provides that the Inspector General may issue citations for any violation of the subtitle;*
- 3. Makes technical changes to discipline provisions in order to refer to Code provisions that govern personnel law;*
- 4. Provides that the individual who is subject of the Inspector General's report shall receive a copy of the report;*
- 5. Provides that the Inspector General, Deputy Inspector General and employees of the Office of the Inspector General are County employees.)*

1 On page 9, in line 22, strike "THE" and insert "TO THE EXTENT PERMITTED BY FEDERAL AND  
2 STATE LAW, THE".

4 On page 11, in line 1, after "SUBTITLE" include "INCLUDING, WITHOUT LIMITATION, ISSUING  
5 CITATIONS FOR ANY VIOLATION OF THIS SUBTITLE".

7 On page 11, in line 2, after "DISCIPLINE" insert "AND PENALTY" and strike "FAILING OR REFUSING"  
8 and substitute "WHO FAIL OR REFUSE".

10 On page 11, in line 3, strike the last "THE".

12 On page 11, in line 4, strike "PERSONNEL LAW" and substitute "TITLE 1, SUBTITLE 1 OF THIS  
13 CODE".

15 On page 11, in line 5, strike "EACH OF THE FOLLOWING ACTS IS A CLASS A VIOLATION" and  
16 substitute "ALTERNATIVELY, AND IN ADDITION TO AND CONCURRENT WITH ALL OTHER REMEDIES,  
17 THE INSPECTOR GENERAL MAY ENFORCE THE PROVISIONS OF THIS SUBTITLE WITH CIVIL PENALTIES

1 PURSUANT TO TITLE 24, "CIVIL PENALTIES" OF THIS CODE. AN EMPLOYEE WHO ENGAGES IN THE  
2 FOLLOWING COMMITS A CLASS A VIOLATION".

3  
4 On page 12, in line 12, before "COUNTY" insert "INDIVIDUAL.".

5  
6 On page 14, in line 3, after "BUDGET.", insert "THE INSPECTOR GENERAL, DEPUTY INSPECTOR  
7 GENERAL, AND STAFF OF THE OFFICE OF INSPECTOR GENERAL ARE COUNTY EMPLOYEES.".

**Amendment 3 to Council Bill No. 61-2024**

**BY: Liz Walsh**

**Legislative Day: 13**  
**Date: December 2, 2024**

**Amendment No. 3**

*(This Amendment proposes grammatical and technical revisions to the bill)*

- 1 On page 7, line 19, after "COUNTY COUNCIL," insert "THE OFFICE OF LAW."
- 2
- 3 On page 11, line 18, strike "MAY" and substitute "SHALL".
- 4
- 5 On page 14, line 13, after the first occurrence of "OFFICE OF THE INSPECTOR GENERAL", strike the
- 6 period "." and insert "UPON REQUEST."
- 7
- 8 On page 18, line 4, strike "THREE" and substitute "SEVEN".
- 9
- 10 On page 18, line 6, strike "AS SOON AS PRACTICABLE" and substitute "WITHIN TWO WEEKS".

**Amendment 1 to Council Bill No. 61-2024**

**BY: Christiana Rigby**

**Legislative Day: 13**

**Date: December 2, 2024**

**Amendment No. 1**

*(This Amendment proposes to change the name of the "Inspector General Citizen Board" to "Inspector General Advisory Board", and other general revisions.)*

Strike "CITIZEN" in "INSPECTOR GENERAL CITIZEN BOARD" and substitute "ADVISORY" in the following instances:

On the title page, lines 4-5 and line 6 of the title;

On page 1, lines 22 and 23;

On page 7, line 20;

On page 8, lines 3, 4, and lines 26-27;

On page 9, line 6 and lines 13-14 ;

On page 10, line 27;

On page 12, lines 1, 6-7, and 17;

On page 13, lines 16-17, 18, and lines 18-19;

On page 14, line 20;

On page 15, lines 11, 13, 14 and 18;

On page 16, lines 1-2, 22, and 24;

On page 17, line 22;

On page 18, lines 1, 8-9, 14, 15, 22, 24, 26, and 28; and

On page 19, lines 2, 10-11, 12-13, and 18-19.

Strike "CITIZEN" in "CITIZEN BOARD" and substitute "ADVISORY" in the following instances:

On page 17, lines 4-5, 9, 11, 12, 15 and 17.

On page 18, line 19.

- 1 On page 10, in line 29, insert "AND" after "MATTERS;".
- 2
- 3 On page 10, in line 30, after "ANNUALLY", strike "; AND" and substitute a period sign "."
- 4
- 5 On page 11, strike line 1.
- 6
- 7 On page 11, in line 7, after "SECTION", insert "WITHIN THE TIMEFRAME AGREED UPON BY ALL
- 8 PARTIES".
- 9
- 10 On page 12, in line 13, insert "BUSINESS" after "15".
- 11
- 12 On page 12, in line 22, after the period, insert "THE INSPECTOR GENERAL SHALL INCLUDE
- 13 PROCESSES AND GUIDELINES FOR ADVISORY LETTERS IN THE OFFICE OF INSPECTOR GENERAL
- 14 POLICIES AND PROCEDURES."
- 15
- 16 On page 12, in line 23, strike "SHALL" and substitute "MAY"
- 17
- 18 On page 17, immediately after line 20, insert:
- 19 "(5) THE ADVISORY BOARD SHALL REVIEW THE OFFICE OF INSPECTOR GENERAL POLICIES AND
- 20 PROCEDURES.".
- 21
- 22 On page 18, in line 19, strike "ADVERTISE" and substitute "FILL".

**Amendment 2 to Council Bill No. 61-2024**

**BY: The Chairperson at the request  
of the County Executive**

**Legislative Day No. 13  
Date: December 2, 2024**

**Amendment No. 2**

*(This amendment provides that the Inspector General Citizen Board is the appointing authority for the Inspector General, not the County Council.)*

*Accordingly, the Board shall appoint and remove the Inspector General. This amendment changes appointment and removal provisions by:*

- 1. Amending provisions that set forth the Inspector General and Deputy Inspector General's appointing authority;*
- 2. Removing references to a Council Resolution appointing the Inspector General;*
- 3. Providing that the Inspector General shall be appointed by an affirmative vote of 2/3 of the current members of the Inspector General Citizen Board;*
- 4. Providing that the County Executive shall also receive a written statement for the reasons for recommended removal;*
- 5. Providing that the hearing on recommended removal shall be before the Inspector General Citizen Board, not the County Council;*
- 6. Clarifying the appointment and removal process within the duties of the Inspector General Citizen Board; and*
- 7. Clarifying that noninterference with the Inspector General does not preclude the Inspector General Citizen Board's authority to remove.)*

1 On page 5, in line 5, strike “[” and strike “]”.

2

3 On page 5, in line 6, strike “[“ and strike “]; AND”.

4

5 On page 5, strike line 7.

6

7 On page 5, strike lines 27 and 28 and substitute:

8 “(18) THE INSPECTOR GENERAL CITIZEN BOARD. THE INSPECTOR GENERAL CITIZEN BOARD IS THE

9 APPOINTING AUTHORITY FOR THE INSPECTOR GENERAL.

I certify that this a true copy of

passed on \_\_\_\_\_

\_\_\_\_\_  
Council Administrator

1 (19) INSPECTOR GENERAL. THE INSPECTOR GENERAL IS THE APPOINTING AUTHORITY FOR THE  
2 DEPUTY INSPECTOR GENERAL.”.

3  
4 On page 7, in line 18, strike the first “THE” and substitute “NOTWITHSTANDING THE AUTHORITY  
5 TO REMOVE FOR CAUSE PURSUANT TO SECTION 22.1202(D) OF THIS SUBTITLE, THE”.

6  
7 On page 8, in line 1, strike “COUNCIL RESOLUTION ADOPTED BY A”

8  
9 On page 8, in line 2, strike “MAJORITY VOTE OF THE COUNTY COUNCIL FROM AMONG THREE  
10 QUALIFIED”.

11  
12 On page 8, in line 3, strike “CANDIDATES SUBMITTED BY” and substitute “AN AFFIRMATIVE VOTE  
13 OF TWO-THIRDS OF THE CURRENT MEMBERS OF”.

14  
15 On page 8, strike lines 6 and 7, inclusive and in their entirety.

16  
17 On page 8, in line 22, strike “SUBSEQUENT” and substitute “THE TERM OF SUBSEQUENT”.

18  
19 On page 8, in line 23, strike “AS SPECIFIED IN THE COUNCIL RESOLUTION”.

20  
21 On page 8, in line 24, strike “REAPPOINTING THE INSPECTOR GENERAL”.

22  
23 On page 8, in line 27, strike “RECOMMEND TO THE COUNTY COUNCIL THAT THE”.

24  
25 On page 8, in line 28, strike “INSPECTOR GENERAL BE REMOVED” and substitute “REMOVE THE  
26 INSPECTOR GENERAL”.

27  
28 On page 9, in line 7, strike “AND” and substitute “, THE COUNTY EXECUTIVE, AND”.

29  
30 On page 9, in line 9, strike “COUNTY”.



1 On page 9, in line 10, strike the first "COUNCIL" and substitute "INSPECTOR GENERAL CITIZEN  
2 BOARD".

4 On page 9, in line 10, strike the second "COUNCIL" and substitute "CITIZEN BOARD".

6 On page 9, strike lines 12 through 15 and substitute:

7 "(4) FOLLOWING THE PUBLIC HEARING, THE INSPECTOR GENERAL CITIZEN BOARD MAY VOTE  
8 TO REMOVE THE INSPECTOR GENERAL AND REMOVAL SHALL REQUIRE AN AFFIRMATIVE  
9 VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS OF THE BOARD.".

11 On page 17, in line 5, strike "TIMELY SUBMIT TO THE COUNTY COUNCIL AS LIST OF THREE".

13 On page 17, in line 6, strike "QUALIFIED CANDIDATES FOR COUNCIL REVIEW" and substitute  
14 "SELECT A CANDIDATE FROM A LIST OF QUALIFIED CANDIDATES".

16 On page 17, in line 9, strike "AND NOMINATE".

18 On page 17, in line 10, strike "CANDIDATES SELECTED FOR COUNCIL REVIEW" and substitute "THE  
19 FINAL CANDIDATE SELECTED TO FILL THE VACANCY".

21 On page 17, in line 11, strike "MAJORITY VOTE" and substitute "AN AFFIRMATIVE VOTE OF TWO-  
22 THIRDS OF THE CURRENT MEMBERS".

24 On page 17, in line 12, strike "RECOMMEND TO THE COUNTY COUNCIL" and substitute ", BY  
25 AFFIRMATIVE VOTE OF TWO-THIRDS OF THE CURRENT MEMBERS OF THE BOARD, REMOVE".

27 On page 17, in line 13, strike "THE REMOVAL OF".

29 On page 19, in line 15, after "GENERAL." insert "THIS PROVISION SHALL NOT PRECLUDE THE  
30 INSPECTOR GENERAL CITIZEN BOARD'S ABILITY TO REMOVE THE INSPECTOR GENERAL FOR  
31 CAUSE.".

BY THE COUNCIL

This Bill, having been approved by the Executive and returned to the Council, stands enacted on December 5, 2024.

Michelle R. Harrod  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having been passed by the yeas and nays of two-thirds of the members of the Council notwithstanding the objections of the Executive, stands enacted on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having received neither the approval nor the disapproval of the Executive within ten days of its presentation, stands enacted on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, not having been considered on final reading within the time required by Charter, stands failed for want of consideration on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, having been disapproved by the Executive and having failed on passage upon consideration by the Council stands failed on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council

BY THE COUNCIL

This Bill, the withdrawal of which received a vote of two-thirds (2/3) of the members of the Council, is withdrawn from further consideration on \_\_\_\_\_, 2024.

\_\_\_\_\_  
Michelle R. Harrod, Administrator to the County Council