

County Council Of Howard County, Maryland

2009 Legislative Session

Legislative Day No. 5

Resolution No. 31 -2009

Introduced by: The Chairperson at the request of the County Executive

A RESOLUTION approving schedules of fees, fines and charges for functions regulated by the Howard County Department of Inspections, Licenses and Permits.

Introduced and read first time _____, 2009.

By order _____
Stephen LeGendre, Administrator

Read for a second time at a public hearing on _____, 2009.

By order _____
Stephen LeGendre, Administrator

This Resolution was read the third time and was Adopted __, Adopted with amendments __, Failed __, Withdrawn __, by the County Council on _____, 2009.

Certified By _____
Stephen LeGendre, Administrator

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment

1 **WHEREAS**, Section 3.101 of the Howard County Code authorizes the County Council
2 to adopt by Resolution a schedule of fees for building permits; and

3
4 **WHEREAS**, Section 3.101 of the Howard County Code authorizes the County to adopt
5 by Resolution fees for the issuance of Fire Protection Permits; and

6
7 **WHEREAS**, Section 3.404 of the Howard County Code authorizes the County Council
8 to adopt by Resolution a schedule of fees for administration of the erosion and sediment control
9 program; and

10
11 **WHEREAS**, Section 3.210 of the Howard County Code requires the County Council to
12 adopt a schedule of fees to be charged for electrical licenses and license examinations; and

13
14 **WHEREAS**, Section 3.222 of the Howard County Code requires the County Council to
15 adopt by Resolution a schedule of fees for electrical permits, permit applications, and
16 inspections; and

17
18 **WHEREAS**, Section 3.305 of the Howard County Code requires the County Council to
19 adopt by Resolution a schedule of permit fees for plumbing, gas fitting and on-site utility work
20 and

21
22 **WHEREAS**, Section 3.304 of the Howard County Code requires the County Council to
23 adopt a schedule of fees for licensing of on-site utility contractors; and

24
25 **WHEREAS**, Section 3.509 of the Howard County Code requires the County Council to
26 adopt a schedule of fees for a sign permit; and

27
28 **WHEREAS**, the Cooperative Agreement dated January 28, 1998 between the Maryland
29 State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors and
30 Howard County, which was entered into under §9A-205 of the Business Regulation Article of
31 the Annotated Code of Maryland, requires the County to develop and implement a permit and

1 inspection process to insure that residential central heating/cooling systems are installed in
2 accordance with applicable codes; and

3
4 **WHEREAS**, rental housing licenses fees are charged pursuant to Section 14.901 of the
5 Howard County Code, which provides for the licensing of rental housing and requires the
6 County Council to adopt by Resolution a schedule of fees for rental housing licenses; and

7
8 **WHEREAS**, Section 8.406 of the Howard County Code requires the Department of
9 Inspections, Licenses and Permits to annually inspect shooting ranges; and

10
11 **WHEREAS**, Section 14.103 of the Howard County Code requires the County Council to
12 adopt by Resolution a schedule of fees for the issuance and renewal of certificates, licenses, and
13 taxicab permits and a schedule of rates to be charged by taxicabs for transporting passengers and
14 luggage; and

15
16 **WHEREAS**, Section 14.503 of the Howard County Code requires the County Council to
17 adopt, by resolution, a fee schedule for concert permit fees; and

18
19 **WHEREAS**, Section 14.806 of the Howard County Code requires the County Council to
20 adopt a fee schedule for license applications and for 2-year licenses for massage establishments,
21 massage establishment managers and massage technicians; and

22
23 **WHEREAS**, Sections 16.501 and 16.502 of the Howard County Code require the
24 County Council to adopt by Resolution a schedule of fees for mobile home park licenses; and

25
26 **WHEREAS**, Section 17.301 of the Howard County Code requires that the County
27 Council adopt by Resolution a schedule of fees for animal licensing; and

28
29 **WHEREAS**, Section 3.101 of the Howard County Code requires the County Council to
30 adopt by Resolution a schedule of fees for all permits issued by the Department of Inspections,
31 Licenses and Permits; and

1 **WHEREAS**, Section 14.1005 of the Howard County Code requires the County Council
2 to adopt a schedule of fees for an application and a license for a pawnbroker or secondhand
3 dealer establishment license and an employee license; and

4
5 **WHEREAS**, fees for archive and record research are adopted pursuant to the Maryland
6 Public Information Act.

7
8 **WHEREAS**, the County Executive, upon the recommendation of the Director of
9 Inspections, Licenses and Permits has proposed certain changes in the fees and charges for
10 functions regulated through the Department of Inspections, Licenses and Permits.

11
12 **NOW, THEREFORE, BE IT RESOLVED** by the County Council of Howard County,
13 Maryland this ___ day of _____, 2009, that it adopts the fee schedules attached to this
14 Resolution for functions regulated by the Howard County Department of Inspections, Licenses
15 and Permits; and

16
17 **BE IT FURTHER RESOLVED** that the fee schedules shall be effective July 1, 2009
18 and shall remain in effect until changed or repealed by subsequent resolution of the County
19 Council.

TECHNOLOGY FEE

The Technology Fee is adopted pursuant to Section 3.101(28) of the Howard County Code, which authorizes the County Council to adopt, by resolution, a schedule of fees for permits issued by the Department of Inspections, Licenses and Permits.

Technology Fee

In order to defray the cost of replacing the permit processing computer system for the Department of Inspections, Licenses and Permits, a technology fee is established and will be collected on all permits and licenses issued, except those listed below. The amount of the technology fee is 10% of the fee for the license or permit issued.

Exemption from Technology Fee

The technology fee is not assessed on:

- Animal licenses
- Concert permits
- Mobile home park licenses
- Shooting ranges
- Taxicab driver licenses

**SCHEDULE OF FEES
FOR BUILDING, GRADING
& MISCELLANEOUS CONSTRUCTION PERMITS**

Building permit fees, fire protection fees, and grading permit fees are adopted pursuant to Section 3.101 of the Howard County Code, which authorizes the County Council to adopt, by resolution, a schedule of fees for those permits. Fees for archive and record research are adopted pursuant to the Maryland Public Information Act.

ADMINISTRATION

Terms and Definitions

Terms and definitions used in this fee schedule are defined in the Howard County Building Code.

No Permit Fees Required

A permit is required but there shall be no permit fees for work on buildings and structures owned by the following groups or organizations: Howard County, Maryland; the Howard County Board of Education; the Howard Community College; the Howard County Fair Association; and an incorporated volunteer fire department.

Filing Fees

Filing fees are non-refundable and are payable at the time an application is made for a permit.

Permit Fees

Permit fees are paid at the time of application for all other permit types except:

1. New construction or additions to an existing building;
2. Alterations and repairs to attached single family dwellings; and
3. Alterations to previously occupied spaces.

Transfer of a permit application or permit

Requests to transfer a building or grading permit application or permit for change of ownership or contractor shall contain written justification for the transfer.

| | |
|--|------|
| Fee to transfer a permit application or permit | \$50 |
|--|------|

Extension of a permit or a permit application

Requests to extend a building or grading permit application or permit shall contain written justification for the extension.

| | |
|--|--------------------------------------|
| Fee to extend a permit application or permit (fee is per each 90 day extension; the sum of all extensions shall not exceed 1 year). | \$25 per each 90 day extension |
|--|--------------------------------------|

Residential Permit Revision

Applicable building, excise tax and school surcharge are assessed separately.

| | |
|---------------------------|--------------------|
| If plans are not required | \$25 per amendment |
| If plans are required | \$50 per amendment |

Commercial Permit Revision

Revisions initiated by applicant and not as a result of Howard County action.

| | |
|---|--------------------|
| Applicable building and excise tax are assessed separately. | \$200 per revision |
|---|--------------------|

Reinspection Fee

| | |
|---|-------|
| 2 failures of the same inspection | \$50 |
| 3 failures of the same inspection | \$75 |
| 4 or more failures of the same inspection | \$125 |

Inspection outside business hours.

| | |
|--|------|
| Overtime fee for inspection outside business hours | |
| 1st hour | \$75 |
| Each additional hour or fraction of an hour | \$50 |

Annual master building permit (Miscellaneous Alterations and additions)

| | |
|--------------------------------|---------------------------------|
| Permit fee | \$50 |
| Inspections (billed quarterly) | \$75 1st hour \$50/addl.hour |

Permit fee for work commenced without a permit \$100

Archive & Record Research \$100 per
Request shall be in writing, fee paid at time of request. research
address

Replacement Permit, per copy (includes placard) \$25 per
address

Multiple Plan Review
After 1st resubmittal. Fee applies to additional review. \$200

BUILDING PERMIT & MISCELLANEOUS FEES

These fees are adopted pursuant to Section 3.101 of the Howard County Code which authorizes the County Council to adopt, by resolution, a schedule of fees for building permits.

New Construction or Addition to Existing Building

| | |
|---|---------|
| Residential single family and multi-family, per new gross square foot | \$0.18 |
| Other new construction or additions to buildings, | |
| Regular review per new gross square foot | \$0.22 |
| Expedited review per new gross square foot | |
| up to 2,500 square feet | \$550 |
| 2,501 to 5,000 square feet | \$1,100 |
| For review of projects over 5,000 square feet the fee shall be \$550 for each additional 2,500 square feet of area or fraction thereof. | |

| | |
|--|-------|
| Filing fee, in addition to the Permit Fee and Foundation Fee | |
| New residential construction | \$100 |
| Additions to residential construction | \$25 |
| Commercial construction & additions | \$200 |

| | |
|--|-------|
| Foundation permit fee | |
| Requires prior approval, payment of all applicable fees associated with the building permit and payment of water/sewer utility fees. | \$200 |

Alterations & Repairs to Attached and Detached Single Family Dwellings (Use Group R-3 & R-4, per Section 310 of the International Building Code)

| | |
|---|-------|
| Filing fee (nonrefundable) | \$25 |
| Single/small room or area (100 s.f. or less) | \$25 |
| Single floor or area (over 100 s.f. up to 600 s.f.) | \$50 |
| More than single floor or area (over 600 s.f.) | \$100 |

Manufactured homes (mobile homes) (No filing fee required)

| | |
|--------------------------------|------|
| Relocation or new installation | \$50 |
|--------------------------------|------|

Burning Permits (No filing fee required) \$25

Tenant Improvements Other than Use Group R-3 (per Section 310 of the International Building Code)

| | |
|---|-------|
| <i>First Occupancy for Each Tenant Space for a Shell Building</i> | |
| Per permit | \$250 |

Alterations to Previously Occupied Spaces

| | |
|---|--|
| <i>Minor Alteration</i> | |
| A minor alteration is the relocation, addition, or removal of non-bearing | |

walls, partitions, windows and equipment, affecting an area less than 500 square feet.

Permit fee \$200

Other than Minor Alteration

To calculate the fee for a building permit for an alteration to a previously occupied space of 500 square feet or more, determine the square footage of the area to be altered and apply the following:

| | |
|--------------------|--------|
| Filing fee | \$200 |
| Per square foot | \$0.22 |
| Minimum permit fee | \$100 |

Private Swimming Pools (No filing fee required)

Permit includes fence and grading

| | |
|-------------------|-------|
| Above-ground pool | \$100 |
| In-ground pool | \$250 |

Public Swimming Pools (No filing fee required)

Permit includes equipment and fences, but does not include grading or buildings.

| | |
|-------------------|-------|
| Above-ground pool | \$250 |
| In-ground pool | \$250 |

Retaining Walls (No filing fee required)

No permit required for retaining walls 3 feet high or less

| | |
|--------------------------------|------|
| Retaining walls over 3 ft high | \$50 |
|--------------------------------|------|

Miscellaneous Structures Accessory to Attached and Detached Single Family Dwellings (Use Group R-3, per Section 310 of the International Building Code)

(No filing fee required)

Miscellaneous residential structures include, but are not limited to:

| | |
|-------------------------------|---|
| arbor over 200 square feet | hot tubs (framing plans required) |
| stick antenna over 12 ft high | gazebo over 200 square feet |
| chimney | solar collector (roof or ground mounted) |
| fireplace | dish antenna over 36 inches in diameter |
| deck | shed over 200 square feet and less than or equal to 600 square feet |
| wood stove | residential bridge |
| demolition | playhouse over 200 square feet |
| tower | |
| fence over 6 feet high | |

| | |
|---------------|------|
| Per structure | \$50 |
|---------------|------|

**Miscellaneous and Temporary Structures other than Use Group R-3
(per Section 310 of the International Building Code)
(No filing fee required)**

Miscellaneous structures other than residential include, but are not limited to the following:

| | |
|------------------------|--|
| satellite dish | antenna |
| arbor | tower |
| trellis | awning |
| detached kiosk | solar collector (roof or ground mounted) |
| loading dock | truck ramp |
| demolition | temporary construction/office trailer |
| fence over 6 feet high | temporary structures (including tents) |

Per structure \$100

Moving Permit (No filing fee required)

| | |
|---|--|
| Moving a building (in addition to permit fees for the construction of the foundation and other associated work) | \$125 |
| Inspection of out-of-county structure | \$150 per day plus \$.35 per mile each way |

Flammable or Combustible Liquid Storage Tank (No filing fee required)

Installation or removal, per tank \$100

FIRE PROTECTION PERMIT FEES

Fire protection fees are adopted pursuant to Section 3.101 of the Howard County Code, which authorizes the County Council to adopt a schedule of fees for permits issued by the Department of Inspections, Licenses and Permits.

Filing Fee (nonrefundable) \$25

No Permit Fees Required

A permit is required but there shall be no permit fees for work on buildings and structures owned by the following groups or organizations: Howard County, Maryland; the Howard County Board of Education; the Howard Community College; the Howard County Fair Association; and an incorporated volunteer fire department

Extension of a permit or a permit application

Requests to extend a fire protection permit application or permit shall contain written justification for the extension.

| | |
|--|--------------------------------------|
| Fee to extend a permit application or permit (fee is per each 90 day extension; the sum of all extensions shall not exceed 1 year). | \$25 per each 90 day Extension |
|--|--------------------------------------|

Transfer of a permit application or permit

Requests to transfer a fire protection permit application or permit for change of ownership shall contain written justification for the transfer.

| | |
|--|------|
| Fee to transfer a permit application or permit | \$50 |
|--|------|

Automatic Sprinkler Systems

The fee for the sprinkler permit is based on the number of sprinkler heads in the building.

| | |
|-----------------|-----------------|
| Permit fee for: | |
| 1 - 20 | \$75 |
| 21 - 100 | \$100 |
| 101 - 200 | \$200 |
| 201 - 300 | \$300 |
| over 300 | \$1/spklr. head |

| | |
|---|---------------|
| 1 & 2 family dwellings (including townhouses) | \$75/dwelling |
|---|---------------|

| | |
|--|--------------|
| Sprinkler Main Piping (Not part of potable water supply) | \$100/system |
|--|--------------|

Standpipe Systems

| | |
|-----------------------------|------|
| Standpipe system-each riser | \$50 |
|-----------------------------|------|

Other Fire Suppression Systems

Includes all engineered and pre-engineered systems utilizing carbon

| | |
|---|---------------------------------|
| dioxide, halon, wet and dry chemical, and foam per system | \$75/system |
| Fire Alarm and Detection Systems | |
| Fire alarm or detection system | \$75/system |
| Non-flammable Medical Gas Systems | \$100/system |
| Annual Master Fire Protection Permit | |
| Permit fee | \$50 |
| Inspections (billed quarterly) | \$75 1st hour \$50/addl. hr. |
| Inspection outside business hours | |
| Overtime fee for inspection outside business hours | |
| 1st hour | \$75 |
| Each additional hour or fraction of an hour | \$50 |
| Reinspection Fee | |
| 2 failures of the same inspection | \$50 |
| 3 failures of the same inspection | \$75 |
| 4 or more failures of the same inspection | \$125 |

**GRADING, DRAINAGE, AND EROSION
CONTROL PERMIT FEES**

These fees are adopted pursuant Section 3.404(d) of the Howard County Code which authorizes the County Council to adopt, by resolution, a schedule of fees for the administration and management of the sediment control program.

Calculating cost of permit

To calculate the cost of a permit for grading, drainage or erosion control, determine the estimated cost of the work based on quantities provided by the applicant and unit costs established by the Department of Inspections, Licenses & Permits (attached hereto as Exhibit “A”), and apply the following:

| | |
|--|---|
| \$0 - \$1250 | \$50 |
| Over \$1250 | 9% of the cost from the Grading and Sediment Control Unit Cost |
| | |
| Filing fee (in addition to permit fee) | \$50 |

Utility company trenching operations

| | |
|--|-------|
| 1st 500 feet of utility company trenching operations | \$100 |
| Each additional 500 feet or fraction of 500 feet | \$50 |

Standard Sediment Control Plan for Minor Grading and Land Development

| | |
|---------------------|------|
| Per standard plan | \$50 |
| Filing fee required | \$50 |

ELECTRICAL FEE SCHEDULES

Electrical permit fees are adopted pursuant to Section 3.222 of the Howard County Code which requires the County Council to adopt, by Resolution, a schedule of fees for electrical permits, permit applications, and inspections.

Electrical license fees are adopted pursuant to Section 3.210 of the Howard County Code which requires the County Council to adopt, by resolution, a schedule of license fees for electricians.

Administration

No Permit Fees Required

A permit is required but there shall be no permit fees for work on buildings and structures owned by the following groups or organizations: Howard County, Maryland; the Howard County Board of Education; the Howard Community College; the Howard County Fair Association; and an incorporated volunteer fire department.

| | |
|---|---|
| Permit Application Fee (nonrefundable) | \$50 |
| Permit Amendment Fee | \$50 per permit plus the fee difference based on the new permit total |

Technology fee

A 10% technology fee will be collected on all permits and electrician license fees. (does not apply to application fee or to base fee for amendments)

Extension of a permit or a permit application

Requests to extend an electrical permit application or permit shall contain written justification for the extension.

| | |
|---|--------------------------------|
| Fee to extend a permit application or permit (fee is per each 90 day extension; the sum of all extensions shall not exceed 1 year). | \$25 per each 90 day Extension |
|---|--------------------------------|

Reinspection fee

| | |
|---|-------|
| 2 failures of the same inspection | \$50 |
| 3 failures of the same inspection | \$75 |
| 4 or more failures of the same inspection | \$125 |

Inspection outside business hours

Overtime fee for inspection outside business hours

1st hour

\$75

Each additional hour or fraction of an hour

\$50

Permit fee for work commenced without a permit

\$100

FEES FOR ELECTRICIANS' LICENSES

These fees are adopted pursuant to Section 3.210 of the Howard County Code which requires the County Council to adopt, by resolution, a schedule of license and examination fees for electricians.

Type of License (Active or Inactive)

| | |
|---|---------------------------|
| Master Electrician General* | \$100 |
| Master Electrician Restricted* | \$100 |
| Master Electrician Limited* | \$80 |
| License Restoration Fee | \$50 plus the license fee |
| Local Jurisdiction Reciprocity Administration Fee | \$50 |
| Examination Fee | \$25 |
| Reassignment of Licensee Company Affiliation | \$25 |

* **NOTE:** License is valid for two years. An individual who applies for a license between December 1 and November 30 of the second year of the licensing term shall pay ½ of the established fee.

ELECTRICAL PERMIT FEE SCHEDULE

These fees are adopted pursuant to Section 3.222 of the Howard County Code which requires the County Council to adopt, by Resolution, a schedule of fees for electrical permits.

Equipment List

All electrical permit applications must be accompanied by a detailed equipment list including a count of outlets, switches, and specifying all equipment to be installed. Permits which included new service and/or feeders, 200 AMPS or less, and not associated with a building permit may not require plans. All others must be accompanied by 2 sets of plans, prepared and sealed by a Maryland professional engineer or architect.

COMMERCIAL

New Construction or Major Additions

(includes service, feeders, wiring, switches, outlets, appliances, transformers, generators, motors, elevators & other equipment)

| | |
|--------------------------|-------|
| 1 st 100 AMPS | \$300 |
| Each additional 100 AMP | \$100 |

New “Shell Only” Construction

(includes service, required wiring for safety equipment and alarms, and any energized feeders)

| | |
|-------------------------------------|-------|
| Total cumulative energized amperage | |
| 1 st 100 AMPS | \$100 |
| Each additional 100 AMP | \$50 |

Interior Completion of Tenant Space

(includes services, feeders, wiring, switches, outlets, appliances, transformers, generators, motors, heavy ups with other equipment or wiring changes, elevators & other equipment)

| | |
|---|-------|
| Size of Service Within the Tenant Space After Completion of Shell Wiring | |
| 1 st 100 AMPS | \$300 |
| Each additional 100 AMPS | \$50 |
| Heavy ups only, with no other equipment or wiring changes | |
| Each 100 AMPS | \$50 |

Change of Equipment Not Involving Changes to Service and/or Feeder Equipment

(includes, outlets, fixtures, appliances, transformers, generators, motors, elevators & other equipment. All equipment is counted as outlets.)

| | |
|--------------------------|--|
| 1-50 outlets | \$100 |
| 51-100 outlets | \$200 |
| Greater than 100 outlets | \$300 plus \$25 for each additional 50 outlets |

Elevators

| | |
|---------------|------|
| Each elevator | \$50 |
|---------------|------|

Telephones, Alarm Systems, Central Vacuums, Intercoms & Similar Low Voltage Systems

No charge for telephone wiring when it is completed and ready for inspection at the same time as contractor's wiring

| | |
|----------------------------|------|
| Up to 50 devices | \$20 |
| Each additional 25 devices | \$5 |

Swimming Pools

| | |
|--------------------------|--|
| 1-50 outlets | \$100 |
| 51-100 outlets | \$200 |
| Greater than 101 outlets | \$300 plus \$25 for each additional 50 outlets |
| Bonding (each trip) | \$50 |

Hot Tub

| | |
|---|------|
| Single Inspection | \$50 |
| When separate visit is required for rough wire or trench inspection | \$35 |

RESIDENTIAL

Residential Flat Rate Schedule (New Construction)

| | |
|---|----------------|
| 1 or 2 family dwelling (0-200 amp service) | \$150 |
| 1 or 2 family dwelling (over 200-400 amp service) | \$200 |
| 1 or 2 family dwelling (over 400-600 amp service) | \$300 |
| 1 or 2 family dwelling (over 600 amp service) | \$500 |
| Multi-family dwelling (includes service & common area wiring) | \$100 per unit |

Residential Alteration & Additions

If no more than 10 outlets, **no permit application fee required**

Where there are more than 50 outlets with service change or subpanel installation use the residential flat rate schedule.

| | |
|----------|------|
| Flat Fee | \$50 |
|----------|------|

Telephones, Alarm Systems, Central Vacuums, Intercoms & Similar Low Voltage Systems

No charge for telephone wiring when it is completed and ready for inspection at the same time as contractor's wiring.

| | |
|----------|------|
| Flat Fee | \$20 |
|----------|------|

Swimming Pools

| | |
|---------------------|------|
| Flat fee | \$50 |
| Bonding (each trip) | \$50 |

| | |
|--|---|
| Hot Tub | |
| Single Inspection | \$50 |
| When separate visit is required for rough wire or trench inspection. | \$35 |
| Special Permits and Fee | |
| Illuminated Signs | |
| First sign | \$20 |
| Each additional sign | \$5 |
| Demolition | |
| Permit required for demolition | \$25 |
| Pole Construction Services | \$25 |
| Mobile Homes & Construction Trailers | \$50 |
| Carnival & Fairs | |
| Inspection of installations on grounds | \$50 |
| Annual Master Electrical Permit | |
| Permit fee | \$50 |
| Inspections (billed quarterly) | \$75 1 st hour/\$50 each additional hour |

PLUMBING FEES

These fees are adopted pursuant to Sections 3.304(c) and 3.305(j) of the Howard County Code which requires the County Council to adopt, by resolution, a schedule of permit fees for plumbing, gas fitting and on-site utility work and a schedule of fees for licensing of on-site utility contractors.

Administration

There shall be no permit fees for work on the following:

1. Commercial or residential Maryland state-certified industrialized buildings will not be assessed a fee for fixtures that have been included with the certification.
2. Plumbing work on buildings owned by Howard County, Maryland, the Howard County Board of Education and the Howard County Community College requires plumbing permits, but is exempt from permit fees.

Reinspection

| | |
|---|-------|
| 2 failures of the same inspection | \$50 |
| 3 failures of the same inspection | \$75 |
| 4 or more failures of the same inspection | \$125 |

Inspection outside business hours

| | |
|--|------|
| Overtime fee for inspection outside business hours | |
| 1st hour | \$75 |
| Each additional hour or fraction of an hour | \$50 |

Permit fee for work commenced without a permit \$100

Annual master plumbing permit

| | |
|--------------------------------|---|
| Permit fee | \$50 |
| Inspections (billed quarterly) | \$75 for 1st hour \$50 per addnl. hour |

On-site utility contractor license \$70 per year

SCHEDULE OF PLUMBING PERMIT FEES

Fees are adopted pursuant to Section 3.305 of the Howard County Code which requires the County Council to adopt, by resolution, a schedule of permit fees for plumbing, gas fitting and on-site utility work.

| | |
|--|--------------------------------------|
| Application Fee (for other than repair or replacement) | \$50 |
| Express Plumbing Permit (up to 5 fixtures) | \$50 |
| Express plumbing permits are (1) non refundable and (2) expire one-year from the date of issuance if no inspection has occurred. | |
| Extension of a permit or a permit application | |
| Requests to extend a plumbing permit application or permit shall contain written justification for the extension. | |
| Fee to extend a permit application or permit (fee is per each 90 day extension; the sum of all extensions shall not exceed 1 year). | \$25 per each 90 day Extension |
| Residential Plumbing | |
| Minimum charge (includes first fixture) | \$25 |
| Each additional fixture | \$5 |
| Exceptions: | |
| Sump pump, laundry tray pump, sewer ejector, swimming pool pump, hot water heater, hot water boiler (each fixture - replacement only) | \$25 each |
| Commercial Plumbing or Gas Connection (Natural or Bottled) | |
| Minimum charge (includes first fixture or first appliance) | \$50 |
| Each additional fixture or gas appliance connection | \$5 |
| Exceptions: | |
| Sand trap or filter, oil or grease interceptor, acid neutralization basin, swimming pool pump, heated pressure vessel or heating device, hot water boiler, hot water heater | \$50 each |
| Residential gas connection (natural or bottled) | |
| Minimum charge (includes 1st appliance connection) | \$25 |
| Each additional appliance connection | \$5 |
| Storm piping, gas piping, water piping and sanitary piping (except sanitary and water piping 8" or larger). | |
| First 200 feet | \$100 |
| Each additional 100 feet or fraction thereof | \$25 |
| Connection at right-of-way or building. | |
| Water connection | \$50 |
| Sewer connection | \$50 |
| Cap off for gas, water, storm, sanitary system | \$50 |

**HEATING, VENTILATION, AIR-CONDITIONING,
AND REFRIGERATION PERMIT**

This fee is adopted pursuant to a Cooperative Agreement between the Maryland State Board of Heating, Ventilation, Air-Conditioning, and Refrigeration Contractors and Howard County, which was entered into under §9A-205 of the Business Regulation Article of the Annotated Code of Maryland. Under the terms of the Cooperative Agreement, the County is required to develop and implement a permit and inspection process to insure that residential central heating/cooling systems are installed by licensed contractors in accordance with applicable codes.

Application Fee (nonrefundable) \$50

Residential Heating, Ventilation, Air-Conditioning, and Refrigeration Permit

Permit to install residential heating/cooling system in:

Multi-family or multi-occupancy residential dwelling,
per dwelling unit \$80

Single-family attached or single-family detached dwelling,
per heating/cooling zone \$40

Extension of a permit or a permit application

Requests to extend a heating, ventilation, air-conditioning and refrigeration permit application or permit shall contain written justification for the extension.

| | |
|--|--------------------------------------|
| Fee to extend a permit application or permit (fee is per each 90 day extension; the sum of all extensions shall not exceed 1 year). | \$25 per each 90 day Extension |
|--|--------------------------------------|

Reinspection Fee

| | |
|---|-------|
| 2 failures of the same inspection | \$50 |
| 3 failures of the same inspection | \$75 |
| 4 or more failures of the same inspection | \$125 |

Inspection outside business hours.

| | |
|--|------|
| Overtime fee for inspection outside business hours | |
| 1st hour | \$75 |
| Each additional hour or fraction of an hour | \$50 |

Permit fee for work commenced without a permit \$100

SCHEDULE OF RENTAL HOUSING LICENSE FEES

Rental housing licenses fees are charged pursuant to Section 14.901 of the Howard County Code which provides for the licensing of rental housing and requires the license fees to be set by resolution of the County Council.

Applies only to rental housing for which a rental housing license is required pursuant to the Howard County Code

Rental Housing Licenses

There may be a full refund if an inspection of the property has not been conducted.

Half of the license fee may be refunded if, within the first year of the license, the property ceases to be used as a rental property.

The license fee is non-refundable if inspection has been made or if, during the second year of the license, the property ceases to be used as a rental property.

Type of Housing

Biennial License Fee

Multi-unit housing (3 or more dwelling units) such as apartment complexes and similar buildings in which the occupants are primarily not transient in nature (includes public areas)

\$85 per dwelling unit

Hotels, motels, and similar occupancies in which the occupants are primarily transient in nature, making use of the facilities for a period of less than 30 days

\$50 per sleeping room

All buildings arranged for the use of 1- or 2-family dwelling units such as single family detached homes, single family attached homes, townhouses, individually owned condominiums, duplexes, and mobile homes in which the occupants are primarily not transient in nature and do not require supervised assisted living.

\$85 per dwelling unit

Dormitories, rooming houses, and sheltered care facilities.

\$50 per sleeping room

Single family dwellings in which the occupants are primarily not transient in nature and require supervised assisted living.

\$85 per sleeping room

Other charges

| | |
|---|---------------------------|
| Transfer of license fee | \$20 |
| Late fee for restoration of an expired license after the billing period | \$25 plus the license fee |
| Late fee for bills unpaid | |
| After 30 days | \$15 |
| After 60 days | \$25 |

Reinspection Surcharge

At the time of renewal of a rental housing license, a surcharge shall be imposed on the license application fee for licenses which required a second, third, or subsequent reinspection during the period covered by the expiring license. The surcharge shall apply in addition to the cost of the license fee. The reinspection surcharge applies to reinspections that are required to verify or determine compliance after issuance of a notice of violation. The surcharge does not apply if the applicant did not contribute to the need for the reinspection.

| | |
|----------------------------------|--|
| 2nd Reinspection | \$50.00 for each 2 nd reinspection |
| 3rd Reinspection | \$75.00 for each 3 rd reinspection |
| 4th and Subsequent Reinspections | \$125.00 for each 4 th reinspection and for each subsequent reinspection thereafter |

MASSAGE ESTABLISHMENT LICENSING FEES

These fees are adopted pursuant to Section 14.806 of the Howard County Code which requires the County Council to adopt a fee schedule for license applications and for 2-year licenses for massage establishments, massage establishment managers and massage technicians.

Application Fees

| | |
|---|-------|
| Massage establishment | \$500 |
| Massage establishment manager | \$100 |
| Verification of state license and employment at licensed establishment (per licensed establishment) | \$50 |

2-year License Fees

| | |
|---|-------|
| Massage establishment | \$200 |
| Massage establishment manager | \$100 |
| Massage therapist state license verification renewal (per licensed establishment) | \$50 |

PAWNBROKER OR SECONDHAND DEALER ESTABLISHMENT AND EMPLOYEE LICENSING FEES

These fees are adopted pursuant to Section 14.1005 of the Howard County Code which requires the County Council to adopt a fee schedule for license applications and for 2-year licenses for pawnbroker or secondhand dealer establishments, and employees of a pawnbroker or secondhand dealer establishment.

Application Fees

| | |
|---|-------|
| Pawnbroker or secondhand dealer establishment | \$500 |
| Employee | \$50 |

2-year License Fees

| | |
|---|-------|
| Pawnbroker or secondhand dealer establishment | \$200 |
| Employee | \$50 |

MOBILE HOME PARK LICENSES

These fees are adopted pursuant to Section 16.501 and 16.502 of the Howard County Code which requires mobile home parks to be licensed and Section 16.502 which requires the County Council to set the license fee by resolution.

| | |
|---|------|
| Annual license fee | |
| Per each 10 mobile home sites or fraction thereof | \$50 |
| Transfer of mobile home park license | \$25 |

SIGN PERMIT FEE SCHEDULE

This fee is adopted pursuant to Section 3.509(c) of the Howard County Code which provides that fees for sign permits shall be determined from time to time by resolution of the County Council.

| Size of Sign | Fee |
|--|---------------------------------------|
| Less than 25 square feet | \$50 |
| 25 square feet to 32 square feet | \$75 |
| Over 32 square feet | \$200 |
| Inspection of a sign erected before a permit was obtained | \$50 plus the cost of the sign permit |

CONCERT PERMIT

This fee is adopted pursuant to Section 14.503 of the Howard County Code which requires the County Council to adopt, by resolution, a fee schedule for concert permit fees.

| | |
|--|-------|
| Concert permit applications (per concert) | \$200 |
| Concert permits are non-transferrable. | |
| Fees are non-refundable. | |

ANIMAL LICENSE FEE SCHEDULE

These fees are adopted pursuant to Section 17.301 of the Howard County Code which provides that the County Council shall adopt a resolution approving a schedule of fees for animal licensing.

| Class | Fee |
|---|------------|
| Non-neutered animal | \$24 |
| Neutered animal | \$6 |
| Animal fancier (3 or more animals) | \$50 |
| Multi-animal (3 or more neutered animals) | \$12 |

Notes:

- (1) Citizens 62 years of age and older pay 50% of the established fee schedule.
- (2) The license fee is refundable if the animal dies within 30 days of being adopted from the Howard County Animal Shelter.
- (3) The license fee is refundable if the animal is returned to the Howard County Animal Shelter within 30 days of being adopted.
- (4) The difference in fee is refundable when the animal is sterilized within 60 days of being adopted from the Howard County Animal Shelter.
- (5) If a dog is actually in use in a service or therapeutic setting, no license fee is charged for a service dog trained to provide physical support for individuals who are hearing, visually, or mobility impaired.

SHOOTING RANGES

This fee is adopted pursuant to Section 8.406 of the Howard County Code which requires the Department of Inspections, Licenses and Permits to annually inspect shooting ranges.

| | |
|------------------------------|-------------|
| Annual inspection fee | \$50 |
|------------------------------|-------------|

TAXICAB FEES

*These fee and charges are set pursuant to Section 14.103
of the Howard County Code which requires the County Council
to approve a schedule of fees for taxicab certificates, licenses, and permits
and a schedule of rates for taxicab service.*

Schedule of Fees for Taxicab Licenses

| | |
|---|----------------|
| Company Certificate fee | \$100 annually |
| Permit to Operate a Taxicab (per vehicle) | \$100 annually |
| Taxi Driver License (Initial or Renewal-per Driver) | \$25 annually |
| Replacement of lost or stolen license | \$15 |

NOTE:

Certificates, Permits & Licenses Expire July 1 of each Year.

Schedule of Rates for Taxicab Service

| | |
|--|----------------------------------|
| First 3/8 mile (or fraction thereof) | \$1.90 |
| Each additional 1/8 mile (or fraction thereof) | \$0.22 |
| Each additional passenger over 8 years old | \$1.50 |
| Each piece of luggage | \$1.00 |
| Grocery bags handled by driver in excess of 6 bags | \$1.00 total for all excess bags |
| Except as provided, all pets not in a hand held carrier | \$1.00 |
| Surcharge per trip for service during Howard County declared snow emergency | \$2.00 |
| Surcharge for trips between 9:00 p.m. and 5:00 a.m. | \$2.00 |
| Surcharge for trips across county border | \$2.50 |
| Waiting time (per minute) | \$0.30 |
| Service Fee for payment by credit card (per transaction) | |
| For transactions up to and including \$20.00 | \$1.00 |
| For transactions over \$20.00 | \$2.50 |
| Gasoline surcharge (per trip) | \$0.50 |
| Van surcharge | \$4.00 |

NOTES:

1. Mileage is based on the taxi meter reading.
2. If the taxicab carries passengers to different destinations, the meter shall be reset after each passenger reaches the passenger's destination and pays the appropriate fare.
3. Passenger is responsible for payment of all tolls incurred during outbound and return trips.
4. The pet charge shall not be applied if the animal is a working service animal such as a search and rescue dog, contra-ban detection dog, seeing-eye dog, or other similar service animal that is trained to provide physical support to individuals who are hearing, visually, or mobility impaired.

HOWARD COUNTY
Department of Inspections, Licenses and Permits
Grading and Sediment Control Cost Estimate

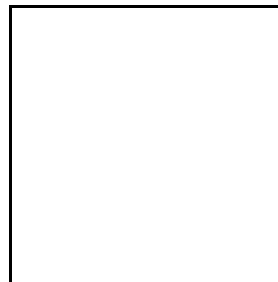
Project Name: _____ Plan No.: _____

Work Description: _____

| Item Description | Unit Cost | Quantity | Item Subtotal |
|----------------------------|------------------------|--------------------|----------------------|
| Clearing and Grubbing | \$4000/ac | | |
| Excavation | \$4.00/cy | | |
| Borrow | \$7.00/cy | | |
| Stabilized Const. Entrance | \$500 (commercial) | \$125(residential) | |
| Dikes / Swales | \$3.00/lin. Ft | | |
| Traps / Basins | \$750/ac. D.A | | |
| Silt Fence | \$4.50/lin. Ft | | |
| Super Silt Fence | \$8.00/lin. Ft | | |
| Stabilization | \$3000/ac. (\$.63/sy) | | |
| Inlet Protection | \$160.00 each | | |
| Drywell | \$800.00 each | | |

TOTAL: _____

Permit Fee (.09 x TOTAL): _____
Technology Fee (.10 x Total Permit Fee): _____
+ Filing Fee: **\$50.00**



TOTAL FEES DUE: _____
ROUND UP TO NEAREST DOLLAR

(Engineer seal required if **TOTAL** cost exceeds \$5,000.00)
Effective 7/1/09 FY10grading cost estimate