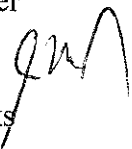


Howard County

Internal Memorandum

Subject: Testimony & Fiscal Impact Statement
Council Bill No. _____ - 2009 approving a multi-year renewal of a multi-year lease
for a portion of a building located at 88 State Circle, Annapolis, Maryland.

To: Lonnie R. Robbins,
Chief Administrative Officer

From: James M. Irvin, Director 
Department of Public Works

Date: August 17, 2009

The Department of Public Works has been designated coordinator for preparation of testimony relative to the above referenced Council Bill that provides for the rental of office space to be used by the County and Harford County during the session of the General Assembly and at other times of the year when the County's presence is necessary in Annapolis.

The County executed a lease dated January 30, 2008 with Mayor and City Council of Baltimore for a two-year term commencing December 1, 2007 and ending November 30, 2009. The County has determined that it wishes to continue to lease the space and has exercised its right to a two year extension (the "renewal term") in accordance with the terms of the lease.

In order to enter into the renewal term for a multi-year lease, council approval is required. Attached is a Council Bill approving a multi-year renewal of a multi-year lease for a portion of The Janet L. Hoffman Building located at 88 State Circle, Annapolis, Maryland, among the Mayor and City Council of Baltimore, Howard County, Maryland and Harford County, Maryland. The renewal term of the lease commences on December 1, 2009 and will terminate on November 30, 2011.

The following fiscal impact will be associated with this legislation.

The lease requires Howard County and Harford County to split the costs associated with this space. The rental for this space from December 1, 2009 through November 30, 2010 is \$8,826.65, of which the County pays approximately \$367.78 monthly. The rental rate from December 1, 2010 through November 30, 2011 is \$9,267.98, of which the County will pay approximately \$386.16 monthly. Harford and Howard Counties split the costs for janitorial and other expenses for the upkeep of the space.

Representatives of this department will be present at the public hearing to answer any questions or concerns. If you require any further information concerning this matter or have any additional questions, please do not hesitate to contact me at your convenience.

cc: File
✓ Jennifer Sager