



HOWARD COUNTY DEPARTMENT OF CITIZEN SERVICES

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Susan Rosenbaum, Director
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INTERNAL MEMORANDUM

TO: Lonnie Robbins
Chief Administrative Officer

FROM: Susan Rosenbaum
Director, Department of Citizen Services

RE: Testimony to the County Council on SAO 10

DATE: November 20, 2009

The Department of Citizen Services is requesting a SAO to transfer \$253,898 from the Grants Fund, Contingency Reserve to the Department of Citizen Services for the Homelessness Prevention and Rapid Re-Housing Program (HPRP). This grant award is part of the federal stimulus package.

The HPRP project targets households at risk of homelessness with income below 50% of the area median income, which is under \$50,000. This is roughly the amount considered to be the self-sufficiency index in the County.

The bulk of the grant funds will be used to provide flexible financial assistance and case management support. This financial assistance could include rent payments, security deposits, utility payments, moving costs, or other assistance needed to maintain housing. Grassroots will manage the financial assistance, with support from Christ Church Link in identifying eligible families.

Congregations Concerned for the Homeless (now called Bridges to Housing Stability) will provide the case management. This will focus on lease compliance, income stability, and money management, but be customized to meet the family's specific needs.

A small portion of the grant (\$11,171) will be used by Citizen Services for administrative costs, including data collection and evaluation.



HOWARD COUNTY DEPARTMENT OF FINANCE

3430 Courthouse Drive

■ Ellicott City, Maryland 21043

■ 410-313-2195

Sharon Greisz, CPA, Director, Department of Finance
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November 19, 2009

To: Lonnie R. Robbins
Chief Administrative Officer

From: Sharon F. Greisz
Director of Finance

Re: **SAO No. 10 Certification**

I hereby certify that funds are unencumbered and available for transfer as follows:

FROM:

051-490-8903-1000-0607	Grants Fund, Contingency Reserve	\$253,898
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TO:

051-010-0823-1000-0206	Department of Citizen Services – Homeless Services – Professional Services	\$242,727
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051-010-0823-1000-0352	Department of Citizen Services – Homeless Services – Computer Supplies	\$11,171
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