

Amendment 2 to Council Resolution No. 80-2015

**BY: Chairperson at the request
of the County Executive**

**Legislative Day No.
Date: May ____, 2015**

Amendment No. 2

(This amendment clarifies the reproduction of public records as it relates to electronic copies.)

On the fee schedule titled "REPRODUCTION OF PUBLIC RECORDS", insert at the bottom of the page:

"ELECTRONIC COPIES

UNLESS OTHERWISE PROVIDED BY THE MARYLAND PUBLIC INFORMATION ACT:

1. ELECTRONIC COPIES MAY BE PROVIDED WHEN THE RECORD IS ROUTINELY KEPT BY THE AGENCY
IN AN ELECTRONIC FORMAT AND DOES NOT REQUIRE REDACTION;

2. THE PUBLIC INFORMATION OFFICE IS NOT REQUIRED TO CONVERT PAPER RECORDS TO
ELECTRONIC RECORDS. RECORDS THAT ORIGINATED AS PAPER SHALL BE PROVIDED AS PAPER;
AND

3. WHERE AN ELECTRONIC RESPONSE, OR PORTION THEREOF, IS TOO LARGE TO SEND
ELECTRONICALLY, THE PUBLIC INFORMATION OFFICE SHALL CONVERT THE RESPONSE, OR
PORTION THEREOF, TO PAPER AND MAY CHARGE THE PRICE PER PAGE."