

Introduced _____

Public Hearing _____

Council Action _____

Executive Action _____

Effective Date _____

County Council Of Howard County, Maryland

2012 Legislative Session

Legislative Day No. 14

Bill No. 35 -2012

Introduced by: The Chairperson at the request of the County Executive

AN ACT amending the Classification Plan for Howard County to amend the classification description for the position of Correctional Program Supervisor III within the Department of Corrections; and generally relating to amendments to the Howard County Classification Plan.

Introduced and read first time _____, 2012. Ordered posted and hearing scheduled.

By order _____
Stephen LeGendre, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on _____, 2012.

By order _____
Stephen LeGendre, Administrator

This Bill was read the third time on _____, 2012 and Passed ____, Passed with amendments _____, Failed _____.

By order _____
Stephen LeGendre, Administrator

Sealed with the County Seal and presented to the County Executive for approval this ___ day of _____, 2012 at ___ a.m./p.m.

By order _____
Stephen LeGendre, Administrator

Approved/Vetoed by the County Executive _____, 2012

Ken Ulman, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment.

1 **WHEREAS**, Section 706 of the Howard County Charter and Section 1.201 of the
2 Howard County Code provide for the adoption of and amendment to the Classification Plan for
3 Howard County, which describes the qualifications, duties, and general requirements for each
4 class of positions within County government; and
5

6 **WHEREAS**, this amendment to the Classification Plan amends the classification
7 description for the position of Correctional Program Supervisor III within the Department of
8 Corrections; and
9

10 **WHEREAS**, under Section 1.201(c) of the County Code, the Classification Plan, and any
11 amendments thereto, are adopted by the County Council as attachments to the Council Bill
12 through which the County Council exercises its legislative action on the Classification Plan.
13

14 **NOW, THEREFORE,**
15

16 *Section 1. Be It Enacted by the County Council of Howard County, Maryland that it adopts*
17 *amendments to the Classification Plan of Howard County, as attached to this Bill.*
18

19 *Section 2. And Be It Further Enacted by the County Council of Howard County, Maryland,*
20 *that this Act shall become effective 61 days after its enactment.*

**OCCUPATIONAL GROUP 2. UNIFORMED PUBLIC SAFETY
CLASS FAMILY 2-2 CORRECTIONS OPERATIONS, MANAGEMENT, & SUPPORT**

No.	Class Title	Class Description	Min. Educ.	Min. Exper.	Lisc./Cert.	FLSA
2229	DIRECTOR OF CORRECTIONS	Performs executive level corrections operations work under executive direction. Work includes directing the general operations of the Department of Corrections, advising the County Executive and the County Council on related issues, and developing and monitoring the departmental and related capital budget.	Bachelor Degree	10 Years	N/A	E
2227	DEPUTY DIRECTOR OF CORRECTIONS	Performs advanced administrative corrections operations work under executive level direction. Work includes administrative correctional, custodial and programming work assisting the Director of Corrections in daily operational activities. This includes assisting in the planning, organization, coordination and direction of security, programs and treatment at the detention center.	Bachelor Degree	6 Years	N/A	E
2225	[[CORRECTIONS PROGRAM SUPERVISOR III]] CUSTODY AND SECURITY CHIEF	Performs [[mid-]] management [[and advanced]] level corrections operations work under [[general supervision from an administrative or technical superior]] EXECUTIVE LEVEL DIRECTION. Work includes OVERSEEING THE CUSTODY AND SECURITY OF INMATES AT THE DETENTION CENTER AND THE ARREST BOOKING PROCESS AT THE CENTRAL BOOKING FACILITY, interpreting and implementing policies and procedures; SECURITY program planning and development; [[providing for detention center security;]] COORDINATION WITH COURT SYSTEMS and participating in the budgetary process. [[Work also includes supervising inmate classification and coordination with Court systems.]]	Bachelor Degree	[[4]]5 Years	N/A	E