

MARYLAND

BOARD OF PUBLIC WORKS

Governor Treasurer Comptroller

Sheila McDonald, Esq.
Executive Secretary

Mary Jo Childs, CPCM, CPPO
Procurement Advisor

Gregory Bedward, Esq.
General Counsel

William Morgante, PWS
Wetlands Administrator

TO: Mayor and City Council of Baltimore City
County Executives and County Councils
Boards of County Commissioners
Treasurers and Collectors of State Taxes
Legislative Auditor
State Department of Assessments and Taxation

FROM: Sheila McDonald

DATE: April 29, 2015

RE: State Tax Rate for Fiscal Year 2016

The Board of Public Works, at a meeting held on April 29, 2015, determined that the fiscal year 2016 State tax rate on real property subject to the tax is:

Real Property of Public Utilities: 28 cents (\$0.280) per \$100 of the full assessed value.
All Other Real Property: 11.2 cents (\$0.112) per \$100 of the full assessed value.

This determination was made in accordance with Section 8-134 of the State Finance and Procurement Article, Annotated Code of Maryland.

For questions concerning these rates, you may contact Nikki Griffith, the State Treasurer's Director of Debt Management, at 410-260-7920.

This information is available online at www.bpw.maryland.gov

HOWARD COUNTY COUNCIL
RECEIVED

2015 MAY -4 P 2:43

**BOARD OF PUBLIC WORKS
SECRETARY'S
ACTION AGENDA
April 29, 2015**

*Contact: Bernadette Benik (410-260-7390)
bbenik@treasurer.state.md.us*

**1. COMMISSION ON STATE DEBT
State Tax Rate**

Recommendation: The Commission on State Debt recommends that the Board of Public Works levy the property tax required for Fiscal Year 2016 to provide funds for State debt requirements as follows:

- (a) 11.2 cents (\$0.112) per \$100 of the full assessed value of real property other than that of public utilities; and
- (b) 28.0 cents (\$0.280) per \$100 of the full assessed value of real property of public utilities.

Authority: Section 8-134 of the State Finance and Procurement Article, Annotated Code of Maryland; Executive Order 01.01.1980.06.

BOARD OF PUBLIC WORKS

THIS ITEM WAS:

APPROVED

DISAPPROVED

DEFERRED

WITHDRAWN

WITH DISCUSSION

WITHOUT DISCUSSION

ONBRS

OF

OM

Sp

F 9 2016 CB23

CG

PWK-1

F10-6



POB 92 | Ellicott City, MD 21041 | 443.240.2060

April 29, 2015

The Honorable Mary Kay Sigaty
Chairperson, Howard County Council
3430 Court House Drive
Ellicott City, MD 21043

Dear Chairperson Sigaty:

On behalf of the board of directors of the Ellicott City Historic District Partnership, I hereby support the inclusion of a \$20,000 civic grant to be directed to our organization in the Howard County Fiscal Year 2016 Budget.

The funding will support efforts to preserve and promote Historic Ellicott City. Please be assured that our organization will strive to use every tax dollar efficiently for the good of Ellicott City and Howard County.

Thank you for your financial assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Andrew Hall". The signature is fluid and cursive, with the first letter "D" being particularly large and stylized.

D. Andrew Hall
President

cc: A. Kittleman, County Executive

(Previously sent via e-mail)

MKS
74
SC
SP
IG
H2016 CB23
TW

HOWARD COUNTY COUNCIL
RECEIVED

2015 MAY 12 P 2:00

BVD-7
PLD-7
GOD-4

all council
JF

HOWARD COUNTY

PUBLIC SCHOOL SYSTEM

HOWARD COUNTY COUNCIL
RECEIVED

2015 MAY -8 P 1:35

Ms. Mary Kay Sigaty
Chairperson
Howard County Council
George Howard Building
3430 Court House Drive
Ellicott City, Maryland 21043

May 4, 2015

Dear Chairperson Sigaty:

The Board of Education requests that the County Council authorize a categorical transfer of funds for the fiscal 2015 school system General Fund operating budget. This transfer moves a total of \$4,300,000 between categories. The transfers are summarized below:

Summary of Requested Fiscal 2015 Categorical Appropriation Transfers

Major Categories	General Fund Budget	Year-End Transfer	Revised Appropriation
Administration	\$ 12,274,570	\$ -	\$ 12,274,570
Mid-Level Administration	57,014,610	(900,000)	56,114,610
Instructional Salaries	314,883,130	-	314,883,130
Textbooks & Instructional Supplies	13,192,920	(650,000)	12,542,920
Other Instructional Costs	3,018,120	(500,000)	2,518,120
Special Education	92,443,200	(1,100,000)	91,343,200
Student Personnel Services	3,005,960	-	3,005,960
Health Services	7,265,120	-	7,265,120
Student Transportation	37,966,030	(500,000)	37,466,030
Operation of Plant	41,912,080	1,800,000	43,712,080
Maintenance of Plant	24,052,720	-	24,052,720
Fixed Charges	144,273,870	2,500,000	146,773,870
Community Services	6,483,100	(500,000)	5,983,100
Capital Outlay	979,920	(150,000)	829,920
Total	\$ 758,765,350	\$ -	\$ 758,765,350

CMERS

H

43

CC

~~4~~

July 2016

0323

BVD-5

Individual Transfers

	From		To	
1	Mid-Level Administration	\$ (900,000)	\$ 900,000	Fixed Charges
2	Special Education	(1,100,000)	1,100,000	Fixed Charges
3	Community Services	(500,000)	500,000	Fixed Charges
4	Transportation	(500,000)	500,000	Operation of Plant
5	Textbooks & Instructional Supplies	(650,000)	650,000	Operation of Plant
6	Other Instructional Costs	(500,000)	500,000	Operation of Plant
7	Capital Outlay	(150,000)	150,000	Operation of Plant

Explanations:

1. - 3. Transfers available funding in Mid-Level Administration, Special Education, and Community Services to Fixed Charges for prefunding the Health Fund for FY 2016.
4. - 7. Transfers available funding from Transportation, Textbooks & Instructional Supplies, Other Instructional Costs, and Capital Outlay to Operation of Plan for increased utility costs.

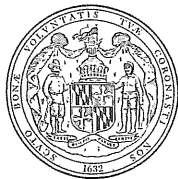
Thank you for your attention to this matter.

Sincerely,



Renee A. Foote, Ed.D.
Superintendent

copies: Allan Kittleman, County Executive J. Sager
County Council Members B. Davis
County Council Administrator
Board of Education Members



Fifth Judicial Circuit

THE CIRCUIT COURT FOR HOWARD COUNTY
8360 COURT AVENUE
ELLCOTT CITY, MARYLAND 21043

LENORE R. GELFMAN
ADMINISTRATIVE JUDGE

May 7, 2015

TELEPHONE: (410) 313-2143
FACSIMILE: (410) 313-3192

Honorable Mary Kay Sigaty
Honorable Jon Weinstein
Honorable Calvin Bail
Honorable Jennifer Terrasa
Honorable Greg Fox
George Howard Building
3430 Court House Drive
Ellicott City, Maryland 21043

HAND DELIVERED

Dear Ms. Sigaty, and Members of the Howard County Council,

During the April 30, 2015 Council work session for the Judiciary, Council Members asked for clarification of two items. First, the Circuit Court was asked to provide projections for equipment replacement including servers and mixers used for courtroom operation. Second, the Circuit Court was asked to provide more information on budget line items that were cut below FY2015 levels and the effect those cuts will have on Court operations. We have provided information in chart form for organizational purposes and for convenient reference.

With respect to equipment, below is a list of equipment, not supported by the State, maintained at the Courthouse:

Equipment	Purchased date	Projected replacement date	Projected replacement cost	Explanation
FTR Server	March, 2015	March, 2020	\$12,000	New digital audio recording server.
Docket Display Server	March, 2008	September, 2015	\$8,500	Vendor indicated that lifespan was a minimum of 5 years, but some would last up to 10. We chose 7.5 years as a time to start planning. We have just begun to see signs of deterioration/failure.
10 Sound Mixers	September, 2008	September, 2014 begins a staggered replacement	\$4,000 each	We have found that mixers will last between 5 and 10 years. One of our mixers has failed, we expect to replace one to two mixers per year. Price estimate includes labor.

Courtroom microphones	September, 2008	September, 2015	\$179 new, \$80 repaired	We have approximately 50 microphones. The repair option is less expensive, and we send out about 5 per year.
-----------------------	-----------------	-----------------	--------------------------	--

Ms. Sigaty inquired whether we had a contingency budget as some other departments have; to which we replied no. However, after further discussions with the Budget Office, we have identified funds that can be used as a contingency if equipment fails, and we do not have the funds to cover replacement costs. Our General Fund match for our child support contract is submitted as a draft projection. Because the contract is on a federal fiscal year, the County funding is spread between two County fiscal years. The submission is in draft form because the final contract has not been executed. With regard to the General Fund match portion of the child support contract, for some past years, and presently, the Court has funds that were not/have not been spent. Those unspent funds revert back to the County. The Budget Office has agreed that those funds could be considered our contingency funds for FY2016 if we have an equipment failure. That is a satisfactory plan for the Circuit Court.

With respect to the cuts to our General Fund budget which brought line items below FY2015 levels, the cuts are as follows:

Budget Line Item	Decrease from FY2015 Levels	Impact on Operations
Training (conference fees, lodging, meals, ground transport, circuit judges mtg)	\$5,050	Judges, Magistrates and staff will not be able to attend conferences during FY2016. We retained enough funds to cover mandatory continuing education for the Court Social Worker's licensure and fulfill obligations for staff in multi-year programs. The semi-annual Circuit Judges meeting will be held in Carroll and Anne Arundel Counties, but funding will be needed in FY2017 to cover meeting costs for Howard County's obligation to host the meeting.
Law Library (County Share Op. Expenses)	\$10,000	The Circuit Court Law Library is the only law library for the County. The Court will absorb this cut in County funding by using additional funds in the Library Trust Account which is funded by appearance fees. This depletion in funds cannot continue into future fiscal years as any surplus in the Trust Account will eventually be consumed leaving inadequate library funding.
Equipment Maintenance	\$10,563	The Court will be moving its jury management system to a shared State platform. Expenses for the maintenance of the new system will be transferred to the Maryland Administrative Office of the Courts. We were planning to use the savings to replace equipment listed above, however with requested reductions below a flat budget, this is a savings that will be passed to the County General Fund. The Court has developed a contingency plan with the Budget Office for equipment detailed above. Without functioning courtrooms the Court will not be able to fulfill its constitutional mandate.

		A vacant Office Assistant II position will be frozen. The position had been frozen since FY2010, but the County approved the refunding of the position for FY2015. Prior to filling the vacancy in FY2015, the County re-froze the position. The Office Assistant II duties include maintaining the courtrooms and transporting files and pleadings to and from courtrooms. The Courthouse has had to reallocate space within the building to maximize use, and the Courthouse has many floors and offices that are not accessible by elevator. The files need to be reviewed by different departments which may not be in close proximity to each other. With our limited space, the Court has had to maximize its use of hard to reach areas, and the Office Assistant would have been a great asset which would have improved the flow of the 8000 cases per year we process.
Personnel Costs	\$34,056	
Total	\$59,669	

For future budget cycles, the Court will discuss equipment contingencies with the Budget Office. As stated a satisfactory contingency plan has been developed for FY2016. The Court appreciates the Council's approval and input, allowing us to fulfill our constitutional mandate. If you have further questions or concerns, please advise, and we will do our best to provide additional information.

Kind regards,


Lenore R. Gelfman

cc: Lonnie R. Robbins, Chief Administrative Officer
Holly Sun, Budget Administrator
Brook Mamo, Budget Analyst
Jessica Feldmark, Council Administrator

751

HOWARD COUNTY COUNCIL
RECEIVED
2015 MAY -7 A 11: 36

CBS
DF
FZ
FZ
FZ
FZ

CG



Bicycling Advocates of Howard County Inc

5950 Symphony Woods Rd, Suite 215
Columbia, MD 21044
www.bikehoco.org



May 11, 2015

County Council of Howard County
3430 Court House Drive
Ellicott City, MD 21043

Re: Capital & Operating Budgets FY2016

Dear County Council Members:

Bicycling Advocates of Howard County (BAHC) writes to urge you to include substantial funding to support and promote bicycling and other active transportation modes in both the 2016 capital and operating budgets.

The County Council has long encouraged pedestrian and bicycle transportation. BAHC also recognizes and thanks the County Council for its history of supporting a complete streets policy. The 2016 budgets are a necessary starting point for encouraging pedestrian and bicycle transportation, and for implementing a complete streets policy.

BAHC asks you to consider the significant returns that investing in active transportation will bring. Numerous studies and anecdotal evidence show that investing in active transportation creates an important business asset for the community. The returns go beyond the obvious - public health - to increased business activity and jobs.

In our testimony before the County Executive earlier this year, BAHC gave examples of the financial returns from implementing complete streets and active transportation policies. In addition to the more obvious -- the more than twofold growth in Howard County bicycle shops -- is that bicycle and pedestrian friendly communities both generate more business for local merchants and, although less easily quantified, contribute immensely to quality of life which can be a deciding factor for an employee or a business considering locating here.

We look to the County Council to lead Howard County forward. BAHC urges you make adoption of the already prepared Bicycle Master Plan a priority. That Plan has many projects that the County can easily and economically implement, so we urge you to include appropriate funding in the 2016 capital and operating budgets. The return will be positive for the entire County.

Bicycling Advocates of Howard County

Christopher C. Tsien, Board Member

CR 66-2015

HOWARD COUNTY

PUBLIC SCHOOL SYSTEM

HOWARD COUNTY COUNCIL
RECEIVED

2015 MAY -8 P 1: 33

Ms. Mary Kay Sigaty
Chairperson
Howard County Council
George Howard Building
3430 Court House Drive
Ellicott City, Maryland 21043

May 4, 2015

Dear Chairperson Sigaty:

The Board of Education requests that the County Council authorize a categorical transfer of funds for the fiscal 2015 school system General Fund operating budget. This transfer moves a total of \$4,300,000 between categories. The transfers are summarized below:

Summary of Requested Fiscal 2015 Categorical Appropriation Transfers

Major Categories	General Fund Budget	Year-End Transfer	Revised Appropriation
Administration	\$ 12,274,570	\$ -	\$ 12,274,570
Mid-Level Administration	57,014,610	(900,000)	56,114,610
Instructional Salaries	314,883,130	-	314,883,130
Textbooks & Instructional Supplies	13,192,920	(650,000)	12,542,920
Other Instructional Costs	3,018,120	(500,000)	2,518,120
Special Education	92,443,200	(1,100,000)	91,343,200
Student Personnel Services	3,005,960	-	3,005,960
Health Services	7,265,120	-	7,265,120
Student Transportation	37,966,030	(500,000)	37,466,030
Operation of Plant	41,912,080	1,800,000	43,712,080
Maintenance of Plant	24,052,720	-	24,052,720
Fixed Charges	144,273,870	2,500,000	146,773,870
Community Services	6,483,100	(500,000)	5,983,100
Capital Outlay	979,920	(150,000)	829,920
Total	\$ 758,765,350	\$ -	\$ 758,765,350

Individual Transfers

	From		To	
1	Mid-Level Administration	\$ (900,000)	\$ 900,000	Fixed Charges
2	Special Education	(1,100,000)	1,100,000	Fixed Charges
3	Community Services	(500,000)	500,000	Fixed Charges
4	Transportation	(500,000)	500,000	Operation of Plant
5	Textbooks & Instructional Supplies	(650,000)	650,000	Operation of Plant
6	Other Instructional Costs	(500,000)	500,000	Operation of Plant
7	Capital Outlay	(150,000)	150,000	Operation of Plant

Explanations:

1. - 3. Transfers available funding in Mid-Level Administration, Special Education, and Community Services to Fixed Charges for prefunding the Health Fund for FY 2016.
4. - 7. Transfers available funding from Transportation, Textbooks & Instructional Supplies, Other Instructional Costs, and Capital Outlay to Operation of Plan for increased utility costs.

Thank you for your attention to this matter.

Sincerely,



Renee A. Foote, Ed.D.
Superintendent

copies: Allan Kittleman, County Executive J. Sager
County Council Members B. Davis
County Council Administrator
Board of Education Members

Sayers, Margery

From: Feldmark, Jessica
Sent: Friday, May 08, 2015 11:13 AM
To: Sayers, Margery; Habicht, Kelli
Subject: FW: Matching funds for the Patapsco Heritage Greenway- FY2016 Operating Budget
Attachments: Request for FY16 Funding.pdf

Attached letter should be filed and posted with CB23-2015. Thanks!

Jessica Feldmark
 Administrator
 Howard County Council
 410-313-3111
jfeldmark@howardcountymd.gov

From: Sigaty, Mary Kay
Sent: Tuesday, April 28, 2015 6:52 AM
To: Ball, Calvin B; Fox, Greg; Terrasa, Jen
Cc: Feldmark, Jessica
Subject: FW: Matching funds for the Patapsco Heritage Greenway- FY2016 Operating Budget

FYI

Mary Kay Sigaty
 Howard County Council Member
 District 4

3430 Court House Drive
 Ellicott City, MD 21043
 410-313-2001

From: John Slater <john@slaterassoc.com>
Date: Monday, April 27, 2015 at 10:31 PM
To: Allan Kittleman <akittleman@howardcountymd.gov>
Cc: Mary Kay Sigaty <mksigaty@howardcountymd.gov>, Jon Weinstein <jweinstein@howardcountymd.gov>, "Kudchadkar, Raj" <rkudchadkar@howardcountymd.gov>, Mary Catherine COCHRAN <mcc.phg@gmail.com>
Subject: Matching funds for the Patapsco Heritage Greenway- FY2016 Operating Budget

Attached please find our PHG letter requesting funds from the FY 2016 Operating Budget.

Thank you.

John
 John B. Slater, President
Patapsco Heritage Greenway
 c/o Slater Associates, Inc.
 5560 Sterrett Place, Suite 302

Columbia, MD 21044
410-992-0001



Patapsco Heritage Greenway

**P. O. Box 96
Ellicott City, Maryland 21043
410-480-0824**

April 27, 2015

Mr. Allan Kittleman
Office of the County Executive
3430 Courthouse Drive
Ellicott City, MD 21043

RE: Matching funds for the Patapsco Heritage Greenway- FY2016 Operating Budget

Dear Mr. Kittleman,

On behalf of the Patapsco Heritage Greenway, I respectfully request that Howard County provide \$100,000 in funds to match our Maryland Heritage Areas Authority grant fund request.

These funds will immediately allow us to leverage \$100,000 in state funds to promote the Patapsco Heritage Area. We cannot access these Maryland State funds without a County match.

There are only 13 Heritage Areas in Maryland and just one in Howard County. As a Certified Heritage Area, Howard County now has access to additional Maryland State funds earmarked for Heritage Areas including operating, project and capital funds. This year there is over \$3 million available to Heritage Areas. In addition to our grant request for \$100,000 in State funding, we have \$22,000 in pending project grant requests for Howard County Tourism, the Historic Ellicott City Partnership and the Patapsco Heritage Greenway. These funds will support projects that will bring visitors to Ellicott City, Elkridge and the Patapsco Heritage Area. They will promote visitors and boost our Main Street businesses in Ellicott City and Elkridge. In addition, we will have access to over \$10,000 for mini-grants to support our local partners in their efforts to promote the Heritage Area.

As a Heritage Area we are supported and encouraged to apply for additional Maryland State and federal grant requests. In the past week we learned of two new opportunities. The National Park Service has \$500,000 in grant funds that will provide up to \$75,000 in match-free funds to support underrepresented communities equal access to the National Register and, thus, additional federal funding. Specifically, these funds cover sites that have played a role in our African American, Hispanic and LGBT history.

Last week we were apprised of funding from the Maryland State Highway Administration of approximately \$17 million for design and construction of non-traditional transportation projects such as bicycle and pedestrian facilities, restoration of historic transportation buildings (think B&O Railroad Station) and creation of trailheads. Up to 80% of an approved project can be funded with these grants.

In addition to partners and stakeholders, Senators Kasemeyer and Bates as well as Delegates Lam and Hill, and the entire Howard County Council supported our FY2016 grant request to the Maryland Heritage Areas Authority.

The Patapsco Heritage Greenway has worked hard for this certification that will bring money to Howard County in the form of Maryland State and federal grants, tax credits, and tourism dollars, but we need your continued support to move our goals for Howard County forward and maintain our certification.

Please amend the FY2016 budget to include this critical funding. It's an investment that will grow our future.

Sincerely,



John Slater, FASLA
President, Patapsco Heritage Greenway

cc:

Mary Kay Sigaty, Howard County Council Chair

Jon Weinstein, Howard County Council Member

Raj Kudchadkar, Department of Planning and Zoning Director of Special Projects

Sayers, Margery

From: Feldmark, Jessica
Sent: Friday, May 08, 2015 11:19 AM
To: Sayers, Margery; Habicht, Kelli
Subject: FW: Retaining Architectural Support
Attachments: LS- HCC- Architectural Historian.pdf

For CB23-2015...thanks!

Jessica Feldmark
Administrator
Howard County Council
410-313-3111
jfeldmark@howardcountymd.gov

-----Original Message-----

From: mccverizon [<mailto:marycatherinecochran@verizon.net>]
Sent: Wednesday, March 25, 2015 12:45 PM
To: CouncilMail
Subject: Retaining Architectural Support

Attached please find a letter from the Patapsco Heritage Greenway requesting the retention of the Architectural Historian Position within DPZ.

Thank you!

Mary Catherine Cochran
Executive Director, Patapsco Heritage Greenway
410-615-0425



Patapsco Heritage Greenway

**P. O. Box 96
Ellicott City, Maryland 21043
410-480-0824**

March 25, 2015

Chairperson Mary Kay Sigaty &
The Howard County Council
George Howard Building
3430 Courthouse Drive
Ellicott City, MD 21043

RE: Funding the Architectural Historian position within DPZ

Dear Howard County Council:

The Patapsco Heritage Greenway firmly supports retention of Ken Short as our Howard County Architectural Historian. This position is only funded through FY15. Former County Executive Ken Ulman approved this as a permanent staff position last fall, but it is now frozen along with other staff positions.

The Architectural Historian position is critical to Department of Planning and Zoning's historic preservation work as set forth in the recently approved Historic Preservation Plan. The Architectural Historian does many things including researching and documenting historic properties for inclusion in the Historic Sites Inventory as well as edits and maintains existing records to accurately reflect Howard County's historic sites. This work provides the foundation for all decisions being made at the county level regarding our heritage sites.

This position is critical to the integrity of the planning and zoning process as it relates to historic sites.

Sincerely,

John Slater, FASLA
President, Patapsco Heritage Greenway