

Introduced 9/8/15  
Public Hearing 9/21/15  
Council Action 10/5/15  
Executive Action 10/8/15  
Effective Date 10/8/15

## County Council Of Howard County, Maryland

2015 Legislative Session

Legislative Day No. 10

### Supplementary Budget & Appropriation Ordinance

#### No. 1 - Fiscal Year 2016

Introduced by: The Chairperson at the request of the County Executive

AN ACT transferring \$68,260 from the Grants Fund, Contingency Reserve to the Department of Housing and Community Development to account for increased Community Development Block Grant funding.

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Introduced and read first time September 8, 2015. Ordered posted and hearing scheduled.

By order

Jessica Feldmark  
Jessica Feldmark, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on September 21, 2015.

By order

Jessica Feldmark  
Jessica Feldmark, Administrator

This Bill was read the third time on October 5, 2015 and Passed , Passed with amendments \_\_\_\_\_, Failed \_\_\_\_\_.

By order

Jessica Feldmark  
Jessica Feldmark, Administrator

Sealed with the County Seal and presented to the County Executive for approval this 7<sup>th</sup> day of Oct, 2015 at 4 a.m./p.m.

By order

Jessica Feldmark  
Jessica Feldmark, Administrator

Approved by the County Executive October 8, 2015

Allan H. Kittleman  
Allan H. Kittleman, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; Strike-out indicates material deleted by amendment; Underlining indicates material added by amendment.



1	Fiscal Year 2016 Appropriation before transfer	\$5,000,000
2	Less amount transferred to the Department of County	
3	Housing and Community Development	<u>\$68,260</u>
4	Fiscal Year 2016 Appropriation after transfer	\$4,931,740

5

6 Recipient Account:

7 **Department of Housing and Community Development - CDBG**

8 2600000000-6100-6100000000-999999999910000000066900

9	Fiscal Year 2016 Appropriation before transfer	\$937,564
10	Plus amount transferred from the Grants Fund,	
11	Contingency Reserve	<u>\$68,260</u>
12	Fiscal Year 2016 Appropriation after transfer	\$1,005,824

13

14 *Section 2. And Be It Further Enacted by the County Council of Howard County,*  
 15 *Maryland that this Supplementary Budget and Appropriation Ordinance shall be effective*  
 16 *upon its enactment.*



**Howard County**  
*Internal Memorandum*

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**Subject**    *Testimony – SAO 1 FY2016*

**To:**        *Lonnie R. Robbins, Chief Administrative Officer*

**From:**     *Thomas P. Carbo, Director*   
              *Housing and Community Development*

**Date:**      *August 27, 2015*

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SAO NO. 1 Fiscal 2016

APPROVAL OF INCREASE IN GRANT AWARD AMOUNT FOR FFY2015 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FUNDS.

**TESTIMONY**

The U.S. Department of Housing and Urban Development (HUD) has notified Howard County that it has been awarded \$1,005,824 in Community Development Block Grant (CDBG) entitlement funds for the current fiscal year beginning July 1, 2015 through June 30, 2016.

By and through its Department of Housing and Community Development (DHCD), the County will carry out a variety of eligible projects and activities that meet HUD's primary objectives of (1) developing viable communities by providing decent, safe and sanitary affordable housing, (2) creating suitable living environments, and (3) expanding economic opportunities, all of which are for the principal benefit of low and moderate income persons.

Each year, the County's develops and HUD approves an Annual Action Plan. The County's FFY15 Annual Action Plan describes the specific actions the County will take during the upcoming program year, including a line item budget which identifies projects/activities and their corresponding funding levels. The total budgeted amounts for each project/activity, less any amount of Program Income anticipated, must equal the award amount reflected in HUD's Grant Agreement with the County.

At present, DHCD is continuing to administer CDBG program grant funds appropriated in prior year County budgets. However, the department is unable to fully administer the FFY15 approved project/activities pending a requested increase in the Fiscal Year 2016 budgeted amount for the department. The request for this SAO was necessitated by the fact that formal notification of the FFY15 CDBG grant award was received *after* the customary timeframe for development of the overall County budget which reflected a *projected amount* of \$937,564 in CDBG funding.

**FISCAL IMPACT STATEMENT**

The amount of the FFY15 CDBG grant award is \$1,005,824. This amount represents an overall increase of \$68,260 above the previously projected amount of \$937,564.

There are no matching fund requirements for this grant.

This funding will enable the County to fully implement the projects and activities identified in the approved FFY15 Annual Action Plan. Therefore, we strongly recommend the approval of this resolution.

cc: Allan H. Kittleman, County Executive  
Jennifer Sager, Legislative Coordinator  
Holly Sun, Budget Director  
Shirelle M. Bennett, Deputy Director  
Ada Best, Chief Financial Officer  
Brian Perry, Acting Chief, Community Planning and Grants Management  
Housing and Community Development Board



**HOWARD COUNTY DEPARTMENT OF FINANCE**

3430 Courthouse Drive ■ Ellicott City, Maryland 21043 ■ 410-313-2195

Stanley J. Milesky, Director  
[smilesky@howardcountymd.gov](mailto:smilesky@howardcountymd.gov)

FAX 410-313-4433  
TDD 410-313-2323

August 28, 2015

To: Lonnie R. Robbins  
Chief Administrative Officer

From: Stanley J. Milesky  
Director of Finance

**Re: SAO No. 1 Certification**

I hereby certify that funds are unencumbered and available for transfer as follows:

<b>FROM:</b>		
2600099999-8888-8888000000-9999999999999999999999		
Grants Fund, Contingency Reserve		\$68,260
<b>TO:</b>		
2600000000-6100-6100000000-999999999910000000066900		
Department of Housing and Community Development - CDBG		\$68,260



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# Howard County

## Internal Memorandum

**Subject** Testimony – SAO 1 FY2016

**To:** Lonnie R. Robbins, Chief Administrative Officer

**From:** Thomas P. Carbo, Director *TPC*  
Housing and Community Development

**Date:** August 27, 2015

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