

3585 Folly Quarter Road
Ellicott City, MD 21042

February 23, 2016

Howard County Recreation and Parks
7120 Oakland Mills Road
Columbia, MD 21046-1677

Dear Howard County Department of Recreation and Parks Advisory Board,

I am very interested in becoming a student member of your Advisory Board. I not only am hoping to contribute towards bettering my community, but I also have hands-on knowledge and experience volunteering for area non profit organizations. I believe this opportunity will provide me with valuable insight which can be carried forward into all areas of my life.

Attached to this letter is my resume which highlights my work and volunteer experiences. I believe that my skills can benefit your organization, especially my strong communication skills and ability to work collectively in groups. With my combined work experiences, knowledge, and passion, I believe I am a good candidate for your Advisory Board position.

Thank you for your time and consideration and I look forward from hearing from you. If you have any questions, please contact me at 443-909-6197 or at jgresh333@yahoo.com.

Sincerely,

Jonathan Gresham

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Jonathan Gresham
3585 Folly Quarter Road
Ellicott City, MD 21042
443-909-6197
Email: jgresh333@yahoo.com

Objective: To be a Student member of the Howard County Department of Recreation and Parks Advisory Board.

Education:

2013 - Present Marriotts Ridge High School, Ellicott City, Maryland
Grade-point Average: 4.2 Weighted, 3.64 Unweighted

Work Experience:

3/15 - Present Hardware Associate/Cashier, Clark's Ace Hardware
Assists and educates customers with home repair and improvement and stocks merchandise.

School Activities:

- National Honors Society Chapter, 2015 - 2016
- Future Business Leaders of America Club, 2014 - 2016
- International Business Club, 2015 - 2016
- Key Club, 2014 - 2016
- Helping Howard County (HoCo) Club, 2015 - 2016
- MRHS Cross Country, 2015
- MRHS Football, 2014

Community Service:

- The Little Things for Cancer, fundraising events volunteer
- St. Agnes Cancer Institute, fundraising & special events volunteer
- MRHS Future Business Leaders of America (FBLA) Blood Drive volunteer

Strengths:

- Very attentive to detail
- Works extremely well in a team environment
- Possesses a strong work ethic and determination to succeed

References Available Upon Request