

Amendment 2 to Council Bill No. 26-2016

BY: Greg Fox

Legislative Day No. 6

Date: May 26, 2016

Amendment No. 2

(This amendment modifies the Classification Plan by deleting the District Aide class and modifying the Executive Assistant II class.)

1 On page 1, after line 2, strike the row that is labelled “1414”

2 Also on page 1, at line 3, insert:

3 “Section 2. Be It Enacted by the County Council of Howard County, Maryland that the
4 following classification is amended:

1104	EXECUTIVE ASSISTANT II	Performs advanced professional level administrative work under direction of the County Executive [or], the Chief Administrative Officer, OR THE COUNCIL ADMINISTRATOR. Carries out legislative coordination functions such as analyzing and preparing executive legislation, or oversees lobbying activities on behalf of the county government. Employees also resolve major program problems; and develop, evaluate, and implement effective financial programs, controls and procedures. Employees in this class will also perform special assignments and projects for the executive and may serve as hearing officer in delegated cases.	Bachelor Degree	5 Years	N/A	E
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5 ”.