

Introduced _____
Public Hearing _____
Council Action _____
Executive Action _____
Effective Date _____

County Council of Howard County, Maryland

2016 Legislative Session

Legislative Day No. **5**

Bill No. 26-2016

Introduced by: The Chairperson

AN ACT amending the Classification Plan for Howard County; amending and adding certain class descriptions; providing for the application of this Act; and generally relating to amendments to the Howard County Classification Plan.

Introduced and read first time _____, 2016. Ordered posted and hearing scheduled.

By order _____
Jessica Feldmark, Administrator

Having been posted and notice of time & place of hearing & title of Bill having been published according to Charter, the Bill was read for a second time at a public hearing on _____, 2016.

By order _____
Jessica Feldmark, Administrator

This Bill was read the third time on _____, 2016 and Passed ____, Passed with amendments ____, Failed ____.

By order _____
Jessica Feldmark, Administrator

Sealed with the County Seal and presented to the County Executive for approval this ___ day of _____, 2016 at ___ a.m./p.m.

By order _____
Jessica Feldmark, Administrator

Approved/Vetoed by the County Executive _____, 2016

Allan H. Kittleman, County Executive

NOTE: [[text in brackets]] indicates deletions from existing law; TEXT IN SMALL CAPITALS indicates additions to existing law; ~~Strike-out~~ indicates material deleted by amendment; Underlining indicates material added by amendment.

1 **Section 1. Be It Enacted** by the County Council of Howard County, Maryland that the following
 2 *classifications are added to the Classification Plan of Howard County:*

No.	Class Title	Class Description	Min. Educ.	Min. Exper.	Lisc./Cert	FSLA
1212	DEPUTY COUNTY AUDITOR	Performs advanced and highly responsible professional level work under executive level direction. Work includes program analysis, fiscal impact analysis of proposed legislation, analysis of budget requests and related program and operational proposals of agencies subject to the County Council's budget authority, and planning, supervising and participating in complex audit assignments.	Bachelor Degree	6 years	N/A	E
1414	DISTRICT AIDE	Performs senior technical level administrative and personal support work for individual Council Members under executive direction. Work includes assisting Council Members or Special Assistants with constituent service, research, correspondence, social media, and scheduling.	Associate Degree	1 year	N/A	E

3 **Section 2. Be It Enacted** by the County Council of Howard County, Maryland that the following
 4 *classification is amended:*

1103	EXECUTIVE ASSISTANT I	Performs senior professional level administrative work under executive direction. Work includes performing management studies; making policy analyses; carrying out specific project assignments and special projects and studies and other duties assigned by the County Executive [or], the Chief Administrative Officer, OR THE ADMINISTRATOR TO THE COUNTY COUNCIL.	Bachelor Degree	4 Years	N/A	E
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 7 ~~Section 2~~ **Section 3. And Be It Further Enacted** by the County Council of Howard County,
 8 Maryland, that this Act shall apply beginning with the first pay date after July 1, 2016.

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 10 ~~Section 3~~ **Section 4. And Be It Further Enacted** by the County Council of Howard County,
 11 Maryland, that this Act shall become effective 61 days after its enactment.