

Kimberly Joyce McKay

SKILLS AND QUALIFICATIONS

- Over 15 years of non-profit experience
- Excellent organization and management skills
- Goal oriented and ability to handle multiple tasks
- Exceptional interpersonal skills
- Outstanding written and verbal communication skills

PROFESSIONAL EXPERIENCE

Director of Employment and Day Services, Compass, Inc.

September 2015-present

Oversee and manage all functions of Day, Supported Employment and Community Learning Services for adult rehabilitation provider. Create innovative vocational opportunities for adult with intellectual, developmental and mental health disabilities, including supported, customized and self-employment.

Program Manager Project SEARCH, Arc of Howard County

March 2014-September 2015

Create and implement new Project SEARCH program in partnership with Howard County Government, HCPSS, DORS and Arc Howard. Develop internship sites, identify student skills and match interns to jobs. Assist families with benefits analysis and support job development and placement for post-training employment.

Executive Director/Founder, Parents for Parents, Inc.

2008-Sept 2013

Manage all functions of small not-for-profit business; grant writing; grant implementation. Advocate for families of children with special needs. Negotiated with school system. Trainer for both families and school system personnel. Created, organized and presented several conferences and workshops for families. Developed relationships with donors, grantors, clients and school systems.

Health Projects Manager, The Parents Place of Maryland

2003-2008

Manage several health related projects including federally funded statewide grants. Write grants and grant reports for funders. Supervise Family Advisors across the state. Represent Parents' Place on many committees. Provide assistance to families. Create, market and present workshops to families related to healthcare.

Family Support Coordinator, Maryland State Dept of Education Special Education

January-July 2003

Manage Family Support Network, Preschool Partners and Partners for Success networks across the state. Facilitate staff development and growth of parent/professional teams. Represent MSDE on many state and national committees. Administer state-wide annual conference for

families.

Parent Coordinator, Howard County Public School System

2001-2003

Created Family Support and Resource Center, providing families with special needs children support and information. Provide one-on-one counseling for parents. Advocate for families and assist them in getting appropriate services and referrals. Present workshops and seminars.

COMMITTEES and ACTIVITIES

Chair and Member, Special Education Community Advisory Committee, HCPSS

Chair and Member, Operating Budget Review Committee, HCPSS

Member, Allied Sports Committee, HCPSS

Member, Education Committee, Arc of Howard County

Sports Coordinator, Special Olympics Howard County

Board Member, Howard County Autism Society

Board Member, Arc of Howard County

EDUCATION

University of Maryland, College Park, 1986-1990

Government and Politics/Public Health Major

Duke University, 2008-2009

Non-Profit Management Certificate

Graduate, Maryland Partners in Policymaking, 2003